

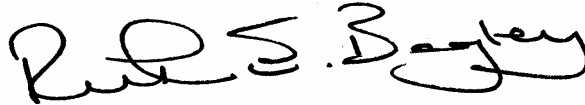
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Date of issue: Tuesday 1st April 2008

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| MEETING | OVERVIEW & SCRUTINY COMMITTEE (Councillors Swindlehurst (Chair), Coad, Anderson, Arnold, Bal, P Choudhry, Dhillon, Shine and Small) |
| DATE AND TIME: | THURSDAY, 10TH APRIL, 2008 AT 6.30 PM |
| VENUE: | COUNCIL CHAMBER, TOWN HALL, BATH ROAD, SLOUGH |
| DEMOCRATIC SERVICES OFFICER: (for all enquiries) | KEVIN BARRETT (01753) 875014 |

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



RUTH BAGLEY
Chief Executive

NOTE TO MEMBERS

This meeting is an approved duty for the payment of travel expenses.

AGENDA

PART 1

AGENDA
ITEM

REPORT TITLE

PAGE

WARD

Apologies for absence.

CONSTITUTIONAL MATTERS

1. Declarations of Interest.

(Members are reminded of their duty to declare personal and personal prejudicial interests in matters coming before this meeting as set out in the Local Code of Conduct).

2. Minutes of the Last Meeting held on 28th February, 2008. 1 - 8
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- (a) Education & Children's Services of 28th January, 2008.
 - (b) Green & Built Environment of 29th January, 2008
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11. Date of Next Meeting.

Thursday, 5th June, 2008.

Press and Public

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Special facilities may be made available for disabled or non-English speaking persons. Please contact the Democratic Services Officer shown above for further details.

Minicom Number for the hard of hearing – (01753) 875030

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Overview & Scrutiny Committee – Meeting held on Thursday, 28th February, 2008.

Present:- Councillors Swindlehurst (Chair), Anderson, Arnold, Bal, Coad (Vice-Chair), Dhillon, Shine and Small.

Also present under Rule 30:- Councillors Munkley (part of the meeting).

Also present:- Sara Thornton and Pete Davies (Thames Valley Police), Janet Novak (Government Office for the South East) and Chris Hobden (QA Research).

Apologies for Absence:- Councillor P Choudhry.

PART I

77. Declarations of Interest

None were declared.

78. Minutes

The minutes of the meetings of the Committee held on 17th January and 7th February, 2008 were approved as a correct record and signed by the Chair.

79. Presentation by the Chief Constable, Thames Valley Police

Sara Thornton, Chief Constable of the Thames Valley Police, made a comprehensive presentation to the Committee outlining the Force's three year strategy 2008/11 and referring in particular to the Slough policing area and the priorities for Slough that had been identified through the Neighbourhood Action Groups (NAGs). She commented that there had been an overall 13.7% fall in recorded crime in Slough since 2003/04 and commented on the emerging themes for Slough which were being drawn up in consultation with partners including the local authority through the Local Area Agreement process.

On completion of her presentation, the following issues were raised by Members:-

- A Member asked how the Force dealt with a public perception that the Police often seemed more interested in dealing with motoring offences than catching criminals. The Chief Constable responded that it had to be borne in mind that there had been some 120 road traffic deaths in the Thames Valley area in the past year and issues such as speeding were therefore extremely important. However, the Police dealt with issues on a priority basis and, through the NAGs, had identified those issues that were of the greatest concern to local people. Whilst anti-social behaviour in general came out top, parking, traffic and speeding issues were a high

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priority for local people. She did however comment that parking offences would never be a top priority for the Police.

- A Member asked what action the Police were taking to tackle the very real child abuse problem of female genital mutilation in the area. Ms Thornton responded that the Police took this work extremely seriously and that she had herself attended a meeting earlier that day on the topic. It had been agreed to hold a conference later in this year to further highlight the issue and she referred also to the substantial work currently being undertaken by the Foreign Office. A multi-agency response was needed so that more knowledge was available about the problem and awareness raised. Pete Davies added that the issue was one being tackled by the Slough Local Safeguarding Children Board upon which he represented the Slough Police. A Detective Chief Inspector led on this issue for the Thames Valley Force and a high priority would continue to be given.
- The Chief Constable was asked whether any action was being taken by the Police to combat the very real problem of truancy in Slough. She responded that the Police did truancy sweeps in consultation with the LEA's Education Welfare Officers and Pete Davies added that good working relationships had been established with the key schools in Slough where truancy was a problem. Truancy sweeps would be undertaken as considered appropriate and he also referred to the Police's support of the "Pitstop" programme which assisted those young people not interested in formal schooling to become involved in a more practical interest. He did confirm that the Police Officers linked to schools undertook more work in the neighbourhoods as well as within the schools themselves.
- A Member asked whether ASBOs had been successful given that many young people now considered them as a "medal". He also asked whether the reduction in crime figures was due in large part to the number of unreported crimes where people did not consider it worthwhile informing the Police about an incident. References was also made to the issue of binge drinking and whether the extended licensing hours had contributed to an increase in binge drinking locally.

The Committee was advised that while some young people did obviously see ASBOs as being a badge of honour, it was believed that the sensible use of ASBOs and Dispersal Orders had helped many communities. The Chief Constable encouraged people to always report crimes as, without reporting, the Police were unable to tackle issues. On the question of extended licensing hours, she commented that figures showed that drink was involved in some 38% of homicides overall and that whilst longer licensing hours did not necessary make this situation worse, it meant that the problem went on for a longer into the night than previously.

- A Member asked whether improvements could be made to the support given to the victims of crime as he did not feel that this was satisfactory at present. The Chief Constable replied that she accepted that support to victims needed to improve and referred to the work being undertaken to

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keep victims and witnesses updated on the progress with Court cases. However, one problem was the large backlog at many Courts so people were often waiting for a very long time before a particular case got to Court.

- In respect of the automatic number plate recognition system, a Member asked whether the Police were getting illegal vehicles off the roads more quickly now. The Chief Constable commented that whilst the system was extremely helpful she accepted that the Police needed to get better at taking action against vehicles that were recognised as being unlicensed, etc. and the Police were currently working on this.
- A Member referred to the problem of certain landlords allowing criminal activity to take place in their properties and what action the Police were taking against them. Pete Davies responded that whilst it was the responsibility of the Police to enforce the law, landlords also had a responsibility for ensuring that their properties were not used for such activities and he referred in particular to the problem of rented houses being used as cannabis factories. He confirmed that where landlords had knowingly allowed their properties to be used in this manner, then Police would always take action against them.
- A Member asked about the issue of drug related crimes and whether rehabilitation programmes were available for drugs users involved in a high level of crime. The Chief Constable responded that the Police had a drugs strategy and this was a very important element of the work that it undertook. They worked with a number of drugs agencies in respect of putting individuals into treatment. However, it was the case that there was a very low success rate where treatment was involved.
- A Member referred to the NAGs which he felt had been a good innovation but felt that the Police needed to get their message to a wider audience as, generally speaking, not many people attended the NAG meetings and it tended to be the same individuals who attended other local meetings such as residents' associations. He suggested that the Police should be trying to do more to get the local Police and PCSOs talking to a wider range of people in their localities so that the message was got more widely across. The Chief Constable commented that the PCSOs were a recent innovation and initiatives were in hand to improve communication with local communities and to encourage them to remain in their area for an extended time so that they became well known to local people. A Member added that, in his ward, more people attended the local tenants' and residents' association meetings than the NAG and he suggested that it may be more appropriate in certain circumstances to use existing forums rather than introducing a new meeting which may be very poorly attended. The Chief Constable commented that she agreed that it was important to be as flexible as possible where appropriate in the local context.
- A Member referred to an alleged attempted abduction of a child in Slough recently and asked whether there was a standard protocol in place for

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warning the schools in the area and the LEA of such incidents. The Chief Constable commented that there was sometimes a confidentiality issue as certain cases could be kidnaps rather than attempted abductions. Accordingly, in certain circumstances the Council would not be formally notified of such an incident. However, she accepted that this was an area that needed to be looked at urgently and she undertook along with the Local Area Commander to look into the issue and report back to the Committee on what steps the Police intended to take to ensure that there was a protocol in place in respect of such incidents.

- A Member commented that, in her ward, the Police Officers and PCSOs were now far more visible than in the past and this was welcomed. She also asked whether households having burglar alarms reduced the number of burglaries in the area. Police representatives commented that burglary figures had indeed improved and the NAGs and higher profile policing had helped in this case. Burglar alarms were certainly a deterrent and Pete Davies referred to the sponsorship by British Gas of a number of burglar alarms in the northern part of Slough as part of a joint initiative.
- A Member referred to the need for the Police to give better advice to planning authorities on designing out crime in new developments and asked whether there was likely to be any improvement in Police co-operation in this area. The Chief Constable was pleased to advise the Committee that the Police Authority was now about to employ additional Crime Prevention Design Assistants so local authorities should get a much better response in future to designs forwarded for comment.
- A Member expressed ongoing concern at the Police's call centre and the feeling amongst residents that the Police did not respond well to calls. The Chief Constable accepted that there were still problems and work was being undertaken to ensure the Police were better at keeping appointments made, etc. She did however accept that this was an area that still needed further work.

On completion of the questioning, the Chair thanked the Chief Constable and the Local Area Commander for dealing with Members' questions.

Resolved - That the position be noted.

80. Draft Local Area Agreement

The Chief Executive and Janet Novak, Locality Manager with the Government Office for the South East, made presentations to the Committee outlining the Local Area Agreement (LAA) process and how the draft LAA now presented to the Committee had been pulled together through a series of meetings and workshops including stakeholders and Members. Four main themes had been identified namely Health and Wellbeing; Safer Communities; The Environment; and Economy and Skills, together with four cross-cutting themes. These were Housing, Transport, Community Cohesion and "Closing the Gap". For each of the themes, long term measurable outcomes had been

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identified along with outcomes that could be delivered over the life of the LAA and would contribute to the achievement of the long term outcomes. Of the 198 national indicators that had to be reported on, some 35 were being identified as shared priorities on a shared basis between the authority and GOSE and a latest draft outcome framework was tabled which indicated the current progress in respect of those indicators that had been agreed, those that were still under discussion and those which had been excluded.

Janet Novak commented that the evidence that was being provided by the authority to support its local indicators was excellent and was being used as an example of good practice elsewhere.

Members raised the following issues in the subsequent discussion:-

- A Member asked whether the issue of underperforming white working class boys in schools had been addressed as part of the exercise. The Chief Executive responded that this issue and indeed other underperforming groups were being specifically targeted as part of the action plan.
- The Member commented that as the LAA was for a three year period, if circumstances changed, would it be possible to change the agreement within that timescale to take this into account? Ms Novak responded that it was unlikely that any of the fundamentals of the LAA would need to be changed within a three period but that if this was the case, they were certainly willing to look at the matter.
- A Member expressed concern that whilst an indicator in respect of drug related (Class A) offending rates had been included, substance misuse by young people had not. Similarly, she expressed concern that proposed indicator 15 (serious violent crime) had also been excluded. The Chief Executive responded that only 35 local targets were allowed and it was therefore necessary to consider in consultation with partners which were likely to be the best indicators for Slough. She commented that monitoring would still be taking place in respect of the other areas.
- Reference was made to the fact that there did not appear to be many targets specifically aimed at older people and this was of concern given the increasing number of older people in the population. The Chief Executive commented that many of the targets related to older people as part of the general population and the needs of the elderly would be addressed through the action plan. In addition, it should also be borne in mind that adult social care services were operating very well within the Slough area.
- A Member asked whether the target aimed at improving the provision of affordable homes was targeted at private or social housing and he was advised that this covered both areas and ways in which the Council could influence this would be through the planning process and elsewhere as appropriate to ensure that the right type of housing was delivered. The

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inclusion of these targets was to highlight those areas that needed more work, such as in the provision of affordable homes.

- With regard to the issue of fuel poverty, the Committee was advised that ways of tackling this issue would be through encouraging the take up of benefits and, in the longer term, in tackling the skills shortage so that Slough people were better qualified and improved their earnings potential.
- A Member commented that whilst the targets and statistics were useful, the important issue was for the authority to communicate to its communities what it was trying to achieve in simple language so that it was clear what the LAA was all about. It was also essential that the Council deliver on its targets.
- A Member was concerned that there was an ongoing skills issue amongst young people in the town and they were unable to secure the better jobs with people coming in from outside to take them. It was suggested that, in many cases, young people were gaining the qualifications but they often moved away from Slough to secure employment elsewhere. However, this was a complicated issue and the Chief Executive undertook to seek further information for the Member who had raised the issue and write to him.

On completion of the comments and questioning, Members agreed to support the draft LAA as now submitted as it was far more appropriate to the needs of Slough than had been the previous document.

Resolved - That the draft Local Area Agreement be noted and welcomed.

81. Land at Upton Court Park - Offer Received

Chris Hobden from QA Research made a presentation to the Committee outlining the results of a consultation exercise undertaken to ascertain the views of a sample of Slough residents as to whether or not to sell the strip of land at Castleview to enable access to the proposed new housing development. He outlined the methodology used and the main findings of the consultation.

The Committee also considered the report from Officers outlining the current position in respect of this proposed land sale which updated on the legal position and on current negotiations with the developers. The Officer stressed that whilst detailed negotiations had not yet taken place, it was important that the Council took an early decision on whether or not to sell the site given that the developers could demolish a number of properties that they had purchased to gain alternative access to the site, thereby removing any value that the strip of land in question currently enjoyed.

A Member requested further information about the possible cost to the authority should the Council prove unsuccessful in any proposed legal proceedings to overturn the Thames Water Utilities Ltd v Oxford City Council

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(1997) case in respect of the removal of the existing covenant. Officers undertook to advise the Member of the likely cost.

A majority of Members were in favour of the recommendations to the Cabinet, namely that the principle of the sale of this land should be approved and that Officers continue negotiations to obtain the best terms available. However, the view was expressed that should the sale proceed, then it was important that people in the vicinity of the Castleview site saw some tangible benefit from the income derived from the sale. In this regard, it was noted that this housing development would generate a large number of additional traffic movements in the area and would have an inevitable consequence on traffic congestion and it was therefore appropriate for some of the capital receipt to be utilised in improving traffic flows in the area. In addition, it was felt that environmental benefits could be introduced in the area together with perhaps youth facilities or a medical centre. The remainder of the capital receipt would then be utilised for the benefit of Slough residents in general. Particular reference was made to the possibility of upgrading the current bus lanes and overcoming some of the bottlenecks on the London Road.

Following further debate, recommendations (a) and (d) as set out in the report were agreed. Recommendations (b) and (c) (referring to the proposed legal proceedings and the principle of selling the land in question) were put to the vote and carried by 5 votes to 2 votes with 1 abstention.

Resolved –

- (a) That the Cabinet be advised that the Committee supports the recommendations as set out in the report being submitted to it.
- (b) That, in addition, the Committee be recommended that a proportion of the capital receipt for the sale of the land be allocated to the needs of the immediate Castleview area in the terms set out above and that the remainder of the receipt be utilised to the general benefit of the Borough's residents including transport and environmental improvements.

82. Proposed Appropriation of Land at Upton Court Park

The Chair had exercised his discretion to enable this item to be added to the agenda as it was closely associated with the previous item. Members noted the report.

Resolved - That the report be noted.

83. Britwell and Northborough Regeneration Update

The Committee considered a report advising it of the plan to progress the Britwell and Northborough regeneration project through to the detailed planning stage including an investigation into the various delivery methods available to reduce the financial liability of the Council. In response to a

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question, Officers noted that it was hoped that the project would be finalised by the end of 2012.

Resolved - That the report be noted.

84. Performance Monitoring 2007/08

The Committee considered a report highlighting the Council's overall performance and, in particular, revenue monitoring and updates on financial assistance, risk management and debt recovery.

Resolved - That the report be noted.

85. Interim Accommodation Arrangements for the New Slough Islamic School

The Chair advised the Committee that he had been requested to add this item to the agenda as it was to be considered by the Cabinet on 10th March. Members commented that, given the time and the importance of the item, it would not be possible to consider it at this meeting.

Resolved - That this item be deferred until the next meeting of the Committee.

86. Forward Agenda Plan

The Committee noted its agenda plan for future meetings. It was agreed that the further report on property disposals be brought to the 10th April, 2008 meeting if possible.

Chair

(Note: The Meeting opened at 6.30 pm and closed at 10.53 pm)

Education and Children's Services Scrutiny Panel – Meeting held on Monday, 28th January, 2008.

Present:- Councillors Maclsaac (Vice-Chair), Dhillon, Jenkins, Mann, O'Connor and Pabbi

Members Present Under Rule 30: Coucillors Aziz and Shine

Education Voting Co-opted Members

Roy Davey, Oxford Diocese

Education Non-Voting Co-opted Members

Sandy Hopkinson, Primary School Representative

Apologies for Absence:- Councillor Finn

PART 1

35. Declaration of Interest

No declarations of interest were received.

36. Minutes

The minutes of the meeting held on the 29th November, 2007 were agreed as a correct record.

37. Order of Business

It was agreed that agenda item 5, Member Call-In – Ethnicity of Grammar School Pupils would be taken as the first item.

38. Member Call-in - Ethnicity of Grammar School Pupils

The Panel considered the details of a Member call-in submitted by Councillor Shine. The wording of the call in was as follows: To scrutinise the reasons for the ethnic imbalance of students at the grammar schools in Slough and to consider how this imbalance may be redressed. He noted that the question was really intended to have focussed on the causes of the economic situation regarding skills shortage in Slough. There was approximately a ratio of three Asian pupils to one white pupil in Slough grammar schools. It was reiterated that the call-in was not made with an intention to restrict entry to grammar schools to Asian pupils but to find out the reasons why white pupils were not fairly represented.

The Member informed the Forum that it was recognised that the most under-performing group was white working class males. He questioned the reasons why they under-performed and why they were under-represented in Slough grammar

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schools. It did not appear that this group was being monitored by the local authority. Slough was in the top 10% in the country for earnings but Slough residents' skills levels were among the worst in the country and most Slough residents worked outside of the Borough. Unemployment was also higher than other areas in the country especially other surrounding Boroughs. It was recognised that in the catchment area for the grammar schools there was probably a ratio of three white pupils to one Asian pupil. The Member felt that the results from the grammar schools showed that Slough appeared to be doing well but there was a vast disparity in the number of Asian to white pupils in Slough grammar schools.

Members of the Panel felt that many of the above issues were not pertinent to the original purpose of the call-in and therefore only the original issue could be dealt with at this time. An Officer noted that the grammar schools based their intake of pupils purely on the published selection. 30% to 35% of the pupils came from outside of the Borough but distance was only used as criteria for entry to the school when more children than places available achieved the pass mark. Officers noted that arrangements were open for young people from surrounding authorities to apply to Slough Grammar Schools but that the figures also varied according to the different schools. Slough was making significant progress with all children, both in grammar and comprehensive schools which meant that the GCSE results ranked eleventh in the country.

The local authority had identified areas of under-achievement and were addressing these. A significant amount of work was being carried out on narrowing the attainment gap. A Members noted that, from speaking with residents, it was largely due to the parents and their views on education as to whether their children went to grammar school. It would be interesting to observe an ethnic breakdown of those children taking the entrance exam. Another Member agreed that it was difficult to make an accurate assessment of the report without population figures and also noted that the additional issue regarding skills was an entirely separate issue. It was felt that the area of greatest concern was the low representation of the black and African population. Members wanted to know what methods were being used to raise standards in Slough.

The Chair noted that there were many other elements involved with this issue and in order for the Officers to respond to these appropriately it would be necessary for a further report to be presented at a future meeting. The issues that should be included in the future report were:-

1. The perception that grammar schools take people from outside of the area.
2. Looking at the trends and methods that are used to improve results in particular groups.
3. Breakdown of the population in Slough and those taking the entrance exam.
4. The number of those from inside the Borough going to schools out of the Borough and those outside, coming in.

A Co-opted Member noted that key stage 2 was not targeted towards passing the 11 plus and many parents chose to coach their children for it but those from less affluent backgrounds were generally not able to. The Member suggested that to address this there may need to be some form of compensatory education. An

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Officer noted that education standards in Slough have increased dramatically over the past ten years and the numbers going into higher education were at a good level although it was acknowledged that more needed to be achieved as an authority.

Resolved - That a report be brought to a future meeting of the Education and Children's Services Scrutiny Panel that addressed the requests for further information regarding the original purpose of the call-in.

39. Berkshire East PCT - Mental Health Needs for Young People - Presentation

Robin Crofts reminded the Panel that at the previous meeting on the 29th November there was a report on Children and Adolescents mental health needs and Members requested that the PCT be invited to the next meeting to deliver further information regarding this. Trevor Keeble and Pamela Herring from Berkshire East PCT were present at the meeting, along with Sally Grimstone, the Chair of the CAMHS Board to provide further information.

Trevor Keeble informed the Panel that there was currently a re-commissioning of the service underway. A major realignment was taking place and all Officers involved were working hard to create a consistent service specification. A commissioning group had been established and had produced a paper on this issue. He highlighted a number of issues from the paper including:

- A greater number of referrals at level two to level three and that the 5 – 15 age were receiving more referrals than average
- The number of referrals for BME groups was broadly average. However this meant that there were fewer from Slough than expected.
- The number of those missing appointments was not higher in Slough than elsewhere and was not dependent upon where the person lived or the level of deprivation, for example the highest rate was in Foxborough and Langley St Mary.
- Half the number of ADHD referrals were received compared to those in other areas and they receive less self-harm referrals than other areas.
- There were less referrals for Looked After Children. This was in part due to a recent fall, in response to good services that had been developed. However there were many referrals from areas that were not expected.
- Referrals that were received covered every aspect of mental health.
- It was the intention of the PCT to create a unified service for mental health. Some services would move into tier three provided by health and others could be provided by the local authority at tier two. Officers would examine the relationship between tier two and tier three services.

Members raised a number of points including:-

- A Member queried the areas of the majority of missed appointments. Officers noted that generally those from the most deprived areas do not turn up for various reasons, for example, not able to read letters, did not want the stigma or felt that the problem had passed. There was a national rate of 35% of people missing appointments. The PCT was working on the reasons for this and was considering sending texts to remind people of their appointments.

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- Members noted that Slough was a multicultural area and enquired if there were any problems more prevalent here than elsewhere because of this. Officers responded that there was nothing significant but that there was an Officer in place whose responsibility it was to work with ethnic communities.
- A Member questioned what had done to discover the reasons why there were statistically less referrals for ADHD and self-harm in Slough. Officers responded that there would be a formal meeting the following week to identify these as formal concerns as the report was not yet out. Officers would decide what needed to be addressed initially and it was noted that there was some surprise at these results. Officers noted that part of the explanation could be that schools had developed skills and expertise in this area, this was reflected in the number of permanent exclusions. It was noted that GPs had become better at recognising these issues. GP champions would become part of the group. A large support service meant that a number of people had not reached level three as their needs were already being addressed.
- A Member questioned whether there were sufficient beds at the residential care unit. Officers responded that the main in-patient unit in Berkshire Adolescent Unit had sufficient beds to deal with all children that needed them but ideally children should remain in their homes. Removing a child from their home was a last resort. Ideally more intensive in-community support would be provided. If there was a clinical need for a child to receive in-patient care the cost for this was always met. It was noted that there was a total of 36 children in specialist placement across Berkshire East.
- Members questioned if the perception that many young people have more pressures than previously was true and asked if this lead to more complicated problems, for example with drugs and alcohol. Officers confirmed that drugs and alcohol were more significant now than a number of years ago. A recent children's survey on alcohol and drugs noted that they were at lower levels in Slough than other authorities. However, young people had requested more information and guidance on these issues and Officers were looking to improve this. Bullying and peer pressure were major concerns. The needs analysis for this meant that these children were not dealt with at tier three but through health and wellbeing programmes in schools and parenting groups. It was felt that children were not going under the radar but were being detected and dealt with early.

Resolved - That the presentation be noted.

40. Mallards Statement of Purpose

Nicky Rayner presented the report to the Forum detailing the statement of purpose for the six bed residential children's home and the aims and achievements of the home. Members noted that it was an excellent report and congratulated the Officers on this. Members also requested that a visit to the children's home be arranged for those members who wished to attend. A Member queried whether the children in the unit came from Slough or elsewhere. The Officers responded that the resource reflected the diverse community of Slough and was designed to

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be as reflective of a family situation as possible. It was noted that it was sometimes inappropriate for parents to visit children but there was a policy of placing children as close to Slough as it was appropriate for them to be.

Resolved - That the report be noted.

41. Impact of Immigration on Education and Children's Services

The Panel noted the contents of the report that was presented by Annal Nayyar. The Officer noted that there was volatility and change throughout the year but the financial impact of 140 more children across the borough was extremely minor. Provision for this was currently set into the budget and was an issue that occurred nationally. The increased number of children equated to £35,000 in funding which was against a broad budget of approximately £1m.

Members thanked the Officers for the precise information included in the report but questioned how the categories of country of origin were reached. It was noted that this information was taken from respondents own classifications. The figures would be revised in January, 2008 from the January census. These would then be reviewed between February and May. These would then be reported to the Government to determine the amount of Direct Schools Grant received. Members noted that Slough received greater funding than its geographical neighbours. This was due to the money allocated by the formula for deprivation.

With regard to the youth service it was noted that a new management information system would help the collating of management data. The number using the youth service were currently known but those using the youth service in different areas could not be determined. Officers aimed to achieve the Government target of attracting 15% of young people to the youth service but young people would also make use of other activities such as organised sports.

Members asked if there were hidden costs not included in the report such as the assessment centre for English as a foreign language. Officers noted that these costs were transparent and included in the figures. Other costs that may not be self-evident in the figures were relatively minor and would usually be picked up by the Schools Forum.

Members noted that the Council's Education and Youth Service was coping well with the impact of immigration and requested to know what strategies were used to deal with the number of immigrants. Officers noted that resources could be channelled to where they were needed throughout the Directorate and Members had been broadly supportive of Education and Children's services in the budget setting process. It was noted that funding followed the children as they moved on. The costing for children moving between schools was factored in as a contingency to the general budget. It was noted that the main aim was to ensure the capacity of youth services and also to integrate different groups of children into mainstream services.

Resolved - That the report be noted.

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42. Financial Strategy 2008/09 to 2010/11

Annal Nayar presented the reported to the Panel. He highlighted that there were initial grants that were previously prioritised separately but were now absorbed into other grants. Members were pleased to see that the music grant was still included in the budget. Officers noted that this was lead by the Head of Schools but was incorporated into all areas in the Directorate. The post of Recruitment and Retention Officer which was previously recommended to be deleted in the budget setting process was still under consideration. The Government input for the primary strategy programme was power to spend rather than a physical grant. The primary strategy was not supported by Members, therefore it was not on the reserve list. Members noted that the school lunch grant was to remain the same for the next three years. Officers commented that this would be addressed through the Direct Schools Grant by the schools.

Resolved: That the report be noted.

43. School Organisation and Planning Terms of Reference

Bill Alexander presented the report to the Members of the Panel and highlighted the fact that they were seeking representation from the Members for the School Organisation and Planning and Task and Finish Working Group. It was noted that the Commissioner for Education and Children's Services requested that there were three cross party Members appointed to the Group. The Chair noted that it was more appropriate to do this following the elections.

Resolved - That the report be noted and that Members request nominations for representation from their political groups in due course.

44. Forward Work Programme

A Member requested that the Panel receive information on parenting skills including increased access with Surestart and how far reaching this was and what services were being provided. Officers noted that they were in the later stages of developing a parenting strategy and that this would be completed around April. It was noted that this could then be brought to the June meeting. It was noted that Members of the Health Scrutiny Panel should be invited for this item.

Resolved - That the agenda items as detailed above be included in the current Forward Work Programme.

Chair

(Note: The Meeting opened at 6.30 pm and closed at 8.30 pm)

Green and Built Environment Scrutiny Panel – Meeting held on Tuesday, 29th January, 2008.

Present:- Councillors Parmar (Vice Chair in the Chair), S Chaudhry, Coad, Dhillon, Maclsaac, Parmar (Vice-Chair), Plimmer, Small and Swindlehurst (until 8.55 p.m.)

Also present under Rule 30:- Councillors Anderson, Dhaliwal and Dodds.

Apologies for Absence:- Councillor Hewitt.

PART I

42. Declarations of Interest

None were declared.

43. Minutes

The minutes of the last meeting held on 5th December, 2007 were approved as a correct record.

44. Member Call In – Road Safety Improvements: Northborough Road, Slough

Councillor Anderson advised that he had submitted a Member call-in relating to traffic calming measures on Northborough Road, following the receipt of a petition from residents dated 30th November, 2007, requesting the installation of two pedestrian crossings and raised table speed humps to improve safety in the road. He was concerned that there had been a fatal road accident in the locality and felt it was important that road safety improvements should be made to protect local residents, including elderly people who lived in the vicinity.

Mr Will Ansell, a resident in the Britwell area, addressed the Panel as the lead petitioner. In his opinion it was essential that a road crossing be installed on Northborough Road, at the Farnham Road end. He advised that some residents were not in favour of speed humps and petitioners were not in favour of chicanes being installed. He also requested that traffic calming measures be installed near to the Franklin Avenue junction with Northborough Road and suggested that a raised platform type crossing would be suitable. Mr Ansell argued that the safety measures were essential so that residents could safely cross the road and force traffic to slow down.

The Head of Transport, advised that Officers had conducted a site visit in conjunction with Thames Valley Police on 13th December, 2007, to look at the incidents of speeding traffic and pedestrian levels. A manual pedestrian count had been undertaken at the Long Readings Lane and Farnham Road locations between the 14th and 21st January, 2008. Personal injury crash

records for Northborough Road had been investigated and revealed that during the last three years from September, 2004 to October, 2007 there had been a number of incidents including one fatal incident. The traffic counts would be analysed to determine whether a formal pedestrian crossing was justified- if so, then a traffic scheme to achieve these aims would be considered. The Officer advised that there was a Northborough Road/ Long Readings Lane redesign proposal in progress. If the safety measures needed were so extensive that they could not be included within this scheme, then a separate Northborough Road safety scheme would be included on the transport scheme priority list and prioritised alongside all other existing transport schemes. It was noted that the updated prioritised transport scheme list would be submitted to the Scrutiny Panel in March, 2008 and the proposed solution to the Member call-in would be reported at that time.

Members agreed that the road did require crossing places, particularly for elderly residents and considered that the issue should be progressed as quickly as possible.

Resolved - That the Officer submit a report to the Panel meeting on 26th March, 2008, detailing the entries on the transport priority list, together with a specific report detailing the outcome of the request for traffic calming measures on Northborough Road.

45. Presentation: Drugs and Community Safety- April to December 2007

The Panel welcomed Chief Inspector Dave Parker, Deputy LPA Commander, Slough who had agreed to attend the meeting to answer Members' questions on policing matters in Slough.

The Head of Drugs and Community Safety, outlined a report and presentation, updating the Panel on the achievements of the Safer Slough Partnership in improving community safety and reducing drug problems in Slough. The Officer discussed crime statistics for Slough between April and December, 2007 which indicated that crime had reduced overall by 8.7%. Members noted that robbery had decreased by 16.3%, burglary by 10%, whilst shoplifting had increased by 11.3%. The Officer discussed the CCTV and Care Line operations and highlighted that the CCTV section had reported 2,146 incidents to the Police, which had resulted in 773 arrests. The Care Line system now served 2,435 clients, 1,835 of whom were over the age of 65.

The Officer advised that between April and June, 2007 there were 128 drug seizures in Slough. In relation to drug treatment it was noted that between the 1st April and 30th September, 2007, 510 people were receiving drug treatment and this was an improvement on the previous quarter. Waiting times for treatment were short and on target and 97% of clients who received treatment had a care plan. Members noted the work of the drug intervention programme and the young people agenda.

The Officer discussed various crime and burglary initiatives including the Smart Water scheme, the Stratefield Road Gating Order, the Vehicle Crime Awareness Days on 7th and 8th December, 2007, and the Northborough Road Dispersal Order that was introduced between May and November, 2007.

Chief Inspector Dave Parker advised that there were now six Polish speaking Police Community Support Officers in the town and this had greatly assisted policing in the town centre. He advised that violent crime had decreased but common assault had increased by 15%. It was notable that on Friday evenings the town centre in Slough appeared to be quieter.

Members thanked the Officer for his report and submitted a number of questions as follows:-

- A Member was concerned regarding the number of attacks on taxi drivers in the town and he felt that there was no support for these individuals. Chief Inspector Parker advised that there had been an increase in taxi related crime around Christmas time and it was suspected that this was due to the drivers handling increased takings. He advised that there was victim support in terms of the Criminal Injuries Board and it was agreed that the Member would give details of the taxi driver to the Police Officer so that he could provide advice.
- A Member advised that lead had been burgled from her garage roof and she had phoned the Police for assistance. She was unhappy that the Police had not turned up. She also was unhappy that drug dealers were operating near to her property; this had also been reported to the Police but the operation continued visibly. The Member also questioned why elderly, vulnerable people were not given burglar alarms, one of her constituents was robbed and did not have a burglar alarm. It was felt that residents of People 1st properties were more vulnerable and were not receiving burglar alarms. It was agreed that People 1st would be asked to submit a report to the Panel explaining their policy on the issue of burglar alarms to their tenants.
- A Member asked if and when the Council would use voice responsive CCTV. The Head of Drugs and Community Safety advised that there was no budget at present for such a scheme. Chief Inspector Parker advised that other Councils who were operating this scheme had reported a mixed view of its success.
- In relation to drug use, a Member asked whether drivers involved in road accidents were being routinely tested for cannabis. She also asked whether more resources were being put into drug prevention. Chief Inspector Parker advised that car drivers were tested for drugs and advised that there had been success in the detection of home grown cannabis.
- A Member raised concerns relating to the recent Police operation in the Chalvey area and stated that he had found it difficult to contact the Police.

He also asked whether the Council could impose conditions on private landlords to restrict the number of residents in their rented properties. Chief Inspector Parker advised that the front counter of the Police station opened late at night and there was also a telephone at the front of the building. He also advised that all Officers had voice mail and would respond to queries and that the Police website gave contact details. Police were also present at neighbourhood action group meetings when residents could speak to an Officer directly if they had any concerns. In relation to the Chalvey incident leaflets had been given to all residents to explain what had happened during the raid recently. He advised however that Police could not intervene with rental agreements between landlords and tenants but the Strategic Director of the Green and Built Environment advised that where houses were in multiple occupation the Council could take enforcement action where necessary.

- A Member felt that the Police were doing their best in difficult circumstances but noted that there were still organised drug dealers in the Slough area and questioned what the strategy was in these cases. In response Chief Inspector Parker advised that the Police would continue to deal with drug dealers and raids took place on a frequent basis. He reminded Members that residents should continue to report such crimes to Crimestoppers and the dedicated drugs team would deal with these incidents.
- A Member considered that the use of CCTV in the town was very important and questioned why it was always necessary to plead for funding. The Head of Drugs and Community Safety considered that it was a big decision to have a large CCTV presence in the town and there were also human rights issues. The Assistant Director, Transport and Planning, felt that CCTV was only one of the preventative measures that could be used to reduce crime. She advised that the Council would however consider the introduction of a scheme that linked traffic flows with CCTV and that forthcoming legislation would allow the Council to use CCTV more widely.
- In response to a Member request for the crime reporting telephone number the Police Officer that residents should ring **08458505505**.

Resolved - That

- (a) The Panel notes that progress is being made in delivering the Safer Slough Partnership's safer and stronger communities fund statement of agreed outcomes 2005/06 – 2007/08.
- (b) The Panel notes that a large amount of work has been done to reduce anti-social behaviour and that the Safer Slough Partnership has targets to further improve performance in the area of drugs and alcohol.

- (c) Growth bids have been considered in the 2008/09 budget setting process to secure funding for the Community Safety Project Officer, more gating projects and to help meet the cost pressures on the Drug and Alcohol Action Team budget.
- (d) A report be submitted by People 1st to the 28th March, 2008 Green and Built Environment Scrutiny Panel, to explain their policy in the distribution of burglar alarms.

46. Cippenham Development- Outstanding Matters

The Principal Engineer (Highways), outlined a report to update Members on outstanding matters in the Cippenham development, including the Green Wedge area, the adoption of minor access roads and the finished ground levels of the recently raised land between the M4 noise prevention bund and the adjacent residential housing development.

In relation to the Green Wedge landscaping and playing fields, the Officer advised that the grass seeding in the Autumn was not carried out because of wet weather. The use of grass turf would be considered as an alternative but the previously reported estimated completion in late 2008 was now doubtful. The Officer advised that enforcement action relating to the lack of completion of the work was not recommended. He advised that under a S106 agreement, there was a condition limiting the number of homes that could be occupied before the four pitches were completed.

The Officer updated Members on the adoption status of minor access roads and Members noted that only Hoylake Close remained unadopted. Members outlined a number of questions and observations as follows:-

- A Member was concerned that there was a lot of mud on the site road and that the new landscaping that had been planted on the bund was covered in weeds. The Officer responded that the road was inspected regularly and it was found to be acceptable with no evidence of mud. He agreed however that he would monitor the road regularly and the frontage area would be looked at to rectify the problem with weeds.
- Members were extremely concerned that the four pitches were not yet completed and felt that enforcement action should be taken at the earliest opportunity to rectify this situation. Members felt that it was acceptable to lay turf on the pitches to achieve a reasonable playing surface and felt that the turf could be monitored and improved where necessary. In response the Officer advised that there had been limited legal and enforcement staff to take enforcement action previously. It was noted however that from the 1st April, 2008 the Legal and Planning Sections would have additional resources to review the enforcement procedure in this case. It was anticipated that the requirements of the Section 106 Agreement would ensure the early completion of the work.

- Members raised concerns in respect of the Little Chapels Way/Wood Lane highway layout and it was agreed that the Officer would consider this issue.

Resolved –

- (a) That the report be noted and that the site road be regularly inspected to ensure that there is no excess of mud caused by construction traffic.
- (b) That the Panel considers that the position relating to the incompleteness of the four pitches is unsatisfactory and requests that the Head of Development Control ensures that the condition within the Barrett Section 106 Agreement relating to the completion of the pitches is enforced, so that the occupation of units is limited unless the pitches are completed satisfactorily.
- (c) That the Council's Parks Department must be satisfied with the proposals regarding the revised turf/grass seeding for the playing fields.

47. Kerbside Recycling - Feedback on Consultation

The Head of Environmental Services and Quality outlined a report updating Members on the results of the public consultation exercise on the future of kerbside recycling, and detailing the next steps in changing the recycling service. Members were advised that following a Cabinet decision in September, 2007, a public consultation was carried out to allow residents an opportunity to give their views on the future of kerbside recycling collections in Slough. The Cabinet had resolved that the public consultation exercise should focus on the provision of a 240 litre wheeled bin for recycling materials and that the weekly landfill bin collection service should not be altered. It was also decided that the collection of food waste in future years would be investigated. The Officer summarised the responses including, that 90.5% of people thought the provision of a kerbside collection of plastic bottles was either very important or fairly important, and that 75.6% of people would prefer a fortnightly wheelie bin collection with plastic bottles, to the weekly black box scheme. The Officer concluded that there was clear support for the introduction of a fortnightly wheeled bin recycling collection of a mix that included plastic bottles and glass. There was opposition to the introduction of bi-weekly food waste collection. It was noted that if Cabinet approval was given on 11th February, 2008, then instructions would be issued to the Council's contractor Slough Accord, for the procurement of collection vehicles and the sourcing of wheeled bins for a planned October, 2008 service commencement date. Members considered the report and raised a number of questions/observations as follows:-

- A Member was concerned that the wheeled bin would be used for ordinary household waste and asked whether it would be transparent so the contents could be viewed. In response the Officer advised that the bins

were being used within 50 other Authorities areas including Reading and there was always a problem with spoilage when recycling. It was anticipated that the bin would be a different colour so that it was obvious it was to be used for recycling purposes. He also advised that people would be given educational material to show what could be placed in the bins – it was noted that the transparent bins were not affordable.

- A Member asked whether the scheme could be introduced on a trial basis in some areas of the Borough before implementation. The Officer felt that this would be difficult because this would confuse members of the public and there would be operational issues.
- In response to a suggestion by the Strategic Director of the Green and Built Environment, Members agreed that a visit to the Grundon site would be useful for Panel Members.
- A Member asked whether the current black boxes would be collected by the Council. The Officer advised that the boxes would be collected as part of the first round of wheeled bin collections or it was suggested that residents may wish to keep the boxes to carry waste to the wheeled bin.
- A Member questioned the procedure for obtaining a home compost bin and was advised that the scheme was operated by WRAP.
- A Member suggested that a flyer could be issued showing photographs of items that could be placed in the bin, to assist residents who did not speak English. The Officer advised that there would be a range of ways in which residents were educated and noted that a recent scheme that was run in conjunction with mosques and the Polish Church and other organisations was successful.
- In relation to the seasonal variation in load, a Member asked whether there would be adequate provision to handle seasonal variations, for example to collect more plastic bottles in summer months and at peak holiday times. The Officer responded that the vehicles would be reconfigured where necessary and that larger containers would be offered for bigger households.

Resolved –

- (a) That the Panel notes the report and endorses the introduction of a fortnightly wheeled bin recycling collection of a mix that includes plastic bottles and glass.
- (b) That the Head of Environmental Services and Quality arrange a Grundon site visit for Members of the Panel during the summer months(prior to August).

48. Report on the approach taken to enhance Health and Safety in Slough Workplaces- An Example ' Builders Merchants'.

The Senior Environmental Health Officer outlined a report and presentation to illustrate the focused partnership approach taken by the Council towards improving work place safety and the contribution to the Berkshire wide Fit 3 health and safety initiative, targeting builders merchants.

The Officer advised that the economic cost of health and safety incidents to the Slough economy was £30m. Part of the remit of the Environmental Health Team was to improve the health, safety and wellbeing of those who worked and lived in Slough and target poor performers and high risk premises. The Officer explained the Council's contribution to the Berkshire wide Fit 3 initiative that took place between June and July, 2007. Builders merchants were identified as a high risk sector due to the nature of the work place and accident statistics available. It was necessary to assess compliance on the four main causes of work place injury and create a service delivery plan to set out the actions the Council was taking to promote health and safety.

It was noted that 10 of the 11 companies involved had excellent controls in place and fell into the medium to low risk category. No major health and safety concerns were noted and the need for formal service of notice was not warranted. It was noted that the 11 builders merchants would not be subject to re-inspection for some time but would be revisited where necessary in the event of accident notification or work place complaint or enquiry. Members raised a number of questions as follows:-

- A Member asked whether the Officer would have found more contraventions if the visits had been made unannounced. The Officer advised that this course of action was taken five years earlier and several enforcement notices were served at this time. Unannounced visits would continue on a routine basis and complaints and accidents would always be followed up. The Officer had the power to stop operations at the premises immediately if the work was found to be dangerous, otherwise an improvement notice would be served if necessary. It was noted that this often happened in the case of food premises but Officers were obliged to have regard to the Council's policy.
- A Member asked whether the Team had inspected glass merchants and glaziers in the town. The Officer advised that such an inspection had not taken place but he would suggest this initiative to the Berkshire Liaison Group and include in a future programme.

Resolved -

- (a) That the Panel notes the report and approves a continued focused, partnership approach to improving work place safety in Slough.

- (b) That the Senior Environmental Health Officer recommends to the Berkshire Liaison Group that a programme of inspection of glass merchants and glaziers be considered as a future initiative.

49. Performance Monitoring 2007/08 – Budget Strategy

The Strategic Director of the Green and Built Environment referred to the performance monitoring report which highlighted the Council's overall performance from financial management to service and HR activities. The Officer submitted a further report to the Panel which identified the budget forecast 2008/09 to 2010/11, as applicable to the Green and Built Environment Services Section. In terms of new growth added, the Officer highlighted the additional funding required for waste and recycling improvement and the funds for the landfill tax escalator required due to the increased Government tax from April, 2008. Within public protection, additional budget was required within highways maintenance and for the post of a Planning Enforcement Officer. The Officer referred Members to new savings added to the budget and it was noted that overall the budget provided for more growth than savings.

Members raised questions as follows:-

- A Member noted that in some areas of the town there was provision to park for a period of 15 minutes; in her opinion this caused an extra burden on traffic wardens. She suggested that the number of parking attendants required could be reduced if the 15 minutes parking period was abolished, thereby reducing the Council's parking budget. In response, the Officer advised that the parking team had initially suggested half hour parking but this was amended following requests to reduce the period to 15 minutes, to accommodate people who wanted to park for a very brief period.
- A Member questioned whether restricting items at the Chalvey waste disposal area cost more than the clean up exercises needed when residents resorted to fly tipping. It was also noted that people carrier type vehicles could not enter the barriers at the waste disposal site and were channelled through to the area where trade vehicles were required to pay to tip waste. In response, the Officer advised that a scheme to enable Slough residents to obtain a permit to use the waste disposal area would be considered in future.

Resolved –

- (a) That the Council's projected budget for 2008/09 and future years be noted.
- (b) That the assumptions underlying the budget strategy be noted.
- (c) That the Strategic Director of the Green and Built Environment explore the use of resident permits for use at the Chalvey waste disposal site.

50. Thames Water- Remaining Flooding Issues: Verbal Update

The Assistant Director of Transport and Planning, reported that a list had been compiled indicating areas that needed to be addressed by Thames Water. Of this list approximately half of the issues had been dealt with. The Officer explained that sewer flooding was the responsibility of Thames Water whereas river flooding was the responsibility of the Environment Agency.

The Officer advised that a meeting had taken place that day between the Council and Thames Water and waste water specialists and other staff had attended. Members were advised that Thames Water received capital funding in five year sections currently running from 2005 to 2010. The priority when the bid was made in 2004 was for leakage and it was anticipated that for the next five year budget between 2010 and 2015, the priority would be for sewer flooding and odour control. The bid for funding was made to OFWAT for various schemes and they then distributed the funding. Thames Water would hope to receive support from the Council when making their bid and a draft would be forwarded to the Council in July, 2008 for a final submission in July, 2009. It was noted that the Council would discuss the Local Development Framework Core Strategy with Thames Water.

Thames Water had advised that their prioritisation process was based upon calls received at their call centre. It was noted that for example a 50 signature petition counted as only one complaint to the call centre. For Members' information the call centre contact number was **08459200800**.

The Officer advised Members that Thames Water would attend the next Panel meeting on 26th March to give a presentation. If Members had any particular questions that they wished to put to Thames Water then the Officer requested that the questions be forwarded to her in the near future.

Resolved – That the verbal update on Thames Water be noted and that any questions for Thames Water be referred to the Officer at the earliest opportunity

51. Future Work Programme

The programme was noted and the following items were added to the meeting on the 26th March, 2008.

1. A report on the Council's highway programme.
2. The Transport Scheme Priority List.
3. A presentation by Thames Water.
4. A report by People 1st on their policy relating to the distribution of burglar alarms.

52. Pre-Meeting for Road Consultation Schemes

The Assistant Director, Transport and Planning, sought Members' approval for a road traffic schemes consultation meeting to be held before each Green and Built Scrutiny Panel meeting. It was noted that the meeting was for Members only and not open to members of the public. Details of the meeting would be forwarded to Members through the Members' Bulletin, by the Council's Road Transport Officer.

Resolved - That the Panel approves the convening of a consultation meeting to be held at approximately 5 pm, prior to Green and Built Scrutiny Panel meetings.

Chair

(Note: The Meeting opened at 6.30 p.m. and closed at 10.45 p.m.)

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Community and Cultural Services Scrutiny Panel – Meeting held on Wednesday, 30th January, 2008.

Present:- Councillors Small (Chair), Dhaliwal, Dhillon, Grewal, Jenkins and Shine.

Co-opted Member Present:- Heather Mason.

Apologies for Absence:- Councillors Aziz, Bains and L Khan.

PART I

24. Declarations of Interest

Councillor Small declared a personal interest in agenda items 3, 6 and 7 as she was a Board Member of People 1st (Slough). She would however remain and speak during consideration of these items.

25. Minutes

The minutes of the last meeting of the Panel held on 30th October, 2007 were approved as a correct record.

26. Police Operation in Slough Against Organised Crime

At the request of the Chair, the Interim Director of Community and Cultural Services updated the Panel on the Police operation that had taken place in Slough on 24th January, 2008. The Council had received an approach for assistance from the Metropolitan and Thames Valley Police forces who were undertaking a major operation in the town in respect of organised crime taking place in Westminster and Central London, some of which was believed to emanate from individuals living in the town. There was also concern that there may be “trafficked” children involved. As a result of the early morning raids, a total of 68 children had been found in 18 properties. Of these, the Police had concerns about the lack of clear parental responsibility for 10 children and, as a result, the Council was asked to temporarily care for them whilst further investigations were completed.

Of the ten children taken into temporary care, nine had now been returned to their parents with one 14 year old girl still in care whilst attempts were made to trace her parents. 24 arrests had been made and a number of individuals charged with offences largely relating to fraud and deception. It was stressed that no evidence had been found of any child trafficking as a result of these raids although a number of children’s parents had been out of the country. It was also noted that raids had been made elsewhere and further raids were being organised as the problem was by no means confined to Slough.

Members asked a number of questions on the issue. It was noted that a large number of individuals had been living in certain of the properties and Members sought clarification as to what action the Council was proposing to

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take in respect of houses in multiple occupation that were known to exist in the town but were not currently licensed. It was noted that a report on this matter was being considered by the Overview and Scrutiny Committee at its meeting on 7th February, 2008.

In conclusion, Members paid tribute to the efforts of staff on the day and it was agreed that a letter of congratulation and thanks be forwarded to the relevant Officers.

Resolved - That the position be noted.

27. Customer Service Centre Update

The Director of Resources introduced a report updating the Panel on the current service level statistics in respect of the Customer Service Centre (CSC). The report highlighted a number of issues including the fact that volumes of business had increased massively, both by the telephone and face to face; the fact that the CSC had become a victim of its own success and this had led to problems during peak times when it was currently unable to provide a sufficiently responsive service to customers, leading to long waiting times; the fact that an action plan of options to address the issues was being drawn together, linked to the budget strategy which would be presented to the next meeting of the Customer Service and E-Government Working Party with a view to the potential solutions being considered as a way forward to improve service response times to all customers; and the fact that the next system upgrade would increase facilities for e-mail and e-forms to cover a wide range of services as well as an e-service facility on the website to enable customers to carry out some functions themselves. This upgrade would form the basis of a number of planned changes over the next year.

In conclusion, the Director commented that it was essential that the service produced the statistical information as now presented so that it was fully aware of volumes of activity and problem areas, such as currently where demand was exceeding expectations and, as a result, customer response times had been affected. Only by having detailed and accurate information could service improvements be recommended to enhance response times.

The Director noted that the current average wait for a telephone response at five and a half minutes was unacceptable and options were currently under consideration to improve this. However, with regard to face to face transactions, 80% of people who came into the CSC were able to have their query dealt with first time. In addition, it was felt that the building and the environment of the CSC were good but it was now important that the service to customers was substantially improved.

Members raised a number of issues of concern in the subsequent debate:-

- A Member expressed concern at the high level of “unspecified” information set out in the statistical charts. The Director commented that he accepted

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the need to improve the quality of the information collected but that, at the present time, all callers did not provide the requested information.

- A Member suggested that many individuals would prefer to complete and submit their forms on line so they did not have to wait at the CSC. It was pointed out that the next phase of implementation would enable far greater use of e-forms, etc and, as well as in their own homes, people would be able to transact business from computers in the libraries or those provided in the lobby of the CSC.
- A Member expressed the view that the attitude of some staff in the CSC in terms of customer care was poor with clients being treated very shabbily. The Director undertook to discuss the particular issues concerned with the Member and raise the issue with the CSC Manager. If training issues were identified they would be pursued.
- A Member commented that on one recent occasion there had only been one receptionist on duty with a long queue forming whilst telephone staff were apparently unoccupied. He requested that better management of the staff in the facility was undertaken to avoid this situation occurring.
- A Ward Member referred to the under-utilisation of the Britwell Talk Shop. The previous facility had been well used and had enabled people to have their queries dealt with locally. However, since its refurbishment, the facility was much less user friendly and far less used and he believed that it would be to be benefit of the Council to review the current situation. The Director accepted that the facility had not yet been properly promoted but that, once it had, it would be reviewed to ensure that it was providing the right service. He would take on board the points raised by the Member.
- A Member asked that the Council's website should provide the opening times of the CSC which she had been unable to locate. In addition, it would be helpful for a map of both the location of the CSC and the other Council buildings and this would be looked into.
- There was concern amongst Members that, when they phoned telephone numbers in People 1st, they were directed to voicemail which then redirected them to the CSC. The CSC then redirected them back to the voicemail message. The Chief Executive of People 1st commented that tenants were encouraged to ring MyCouncil first, as if individual Officers' numbers were given out to the public, they would be inundated with calls and unable to carry out their other duties. However, he was conscious of the issue raised by Members and would look into the matter to ensure that the current unsatisfactory situation was rectified.
- Members requested that when particular casework issues were being dealt with by a specific Officer in People 1st, etc then the tenant or resident should be provided with a direct telephone number so that he or she could deal with that Officer direct rather than having to go through the CSC on every occasion.

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On completion of the questioning and debate, the Panel requested that a standing item be included on future Panel agendas updating it on the current position with the CSC. In addition, it was agreed that the report to the next meeting should include information about the current workflow process in dealing with queries so that Members could better understand it. It was also suggested that details of the “mystery shopper” facility should be provided.

Resolved - That the current position be noted and that a standing agenda item be included on all future agendas updating the Panel on progress with the Customer Service Centre.

28. Performance Monitoring 2007/08 - Budget Strategy 2008/09 to 2010/11

The Director of Resources presented his report highlighting the implications of the provisional local government finance settlement for 2008/09 which represented the first of a three year fixed funding settlement for local authorities, based on the government’s Comprehensive Spending Review 2007. The report also updated Members on the latest revenue monitoring for the Council. The Director highlighted those matters included within the appendices to the report which related to the portfolio of this Panel.

A Member requested additional explanation of the baseline transfers referred to in paragraph 5.6 of the report and the Director undertook to write to him.

There was some concern that the report did not sufficiently “pull out” those matters relating to the Panel’s responsibilities and the Director was asked to ensure that future reports did so.

Resolved - That the report be noted.

29. Proposed Flexible Home Repair Assistance Loan Scheme

The Private Sector Housing Manager presented details of a bid to obtain a Regional Housing Board grant for the purpose of funding a flexible home repair assistance loan scheme. Local authorities had to ensure that at least 70% of vulnerable households in the private sector were in decent accommodation by 2010, rising to 75% by 2020. The Council, in keeping with many other authorities, experienced a high demand for grant assistance, such grants being means tested. The provision of loans would assist people to meet their contributions to the work. Legislation gave authorities increased discretion to develop their own approaches to improving housing conditions in the private sector and local authorities were being encouraged to find alternative ways of financing housing improvement, in particular through low cost loans and equity release loans. Authorities were also being asked to work together to achieve economies of scale.

Studies had shown that whilst a large proportion of property owners were “equity rich but income poor”, they experienced problems in taking out loans for repair works because minimum loans were too large, interest rates were

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too high or current lenders were too inflexible. In an effort to address these issues, discussions had been taking place with a number of other authorities in the Thames Valley area with 17 of them now agreeing to form a consortium to bid for £20m over a three year period to address the issues. A bid of £16m had been approved by the government with the funds being released from April of this year. It was hoped to have the full infrastructure in place to commence lending by June, 2008 and a full project plan was currently being prepared.

The Officer provided full details of the proposals which it was believed would prove a useful way of making the necessary funding available to vulnerable members of the community.

Members asked a number of questions of detail on the scheme and following discussion it was

Resolved - That the proposals be noted and welcomed.

30. HRA Funding of the Neighbourhood Wardens Scheme

The Assistant Director, Housing reported that it had been agreed that, in future, the neighbourhood warden service would be funded from the General Fund rather than from the Housing Revenue Account as the service was Borough-wide and not merely for the benefit of Council tenants. Members welcomed this proposal.

A Britwell Ward Councillor commented that he believed residents within the Britwell Parish Council area were paying twice for the grounds maintenance service in their area as they paid for the service through their Council Tax to the Borough but, in addition, the Parish Council was charged for the work which was paid for out of the Parish precept. He believed that this was an anomaly which needed to be rectified. It was agreed that Officers look into the issue raised by the Member and reply to him.

31. People 1st (Slough) - Update

The Chief Executive of People 1st (Slough) updated the meeting on progress, particularly with regard to the recent inspection of its service by the Audit Commission's Housing Inspectorate. As Members were aware, the Inspectorate had given the service a good, two star rating with promising prospects for improvement. This meant that the £45m of capital funding would now be released to undertake works to bring Council properties up to the decent homes standard. This equated to some £35m for internal works and about £9m for environmental improvements. He further reported that, as there were underspends elsewhere in the decent homes programme nationally, it had been agreed to accelerate the programme in Slough so that a total of £21m would be available over the next 15 months, rather than the previously proposed sum of £8.5m per year. As all of the arrangements had already been put in place, work could now proceed rapidly with a view to providing a total of some 501 new kitchens, 453 bathrooms and a 134 new

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central heating systems during the first three months of the current year. In addition, some 800 new secure by design doors would be provided. Overall, this meant that it was anticipated that the programme would be completed by 2011.

The Inspectors had recognised the improvements that had taken place in all areas, not least the repairs service and had recognised that the organisation was self-aware and had robust plans in place for improvement where necessary. There were a number of areas where further work was required, not least in respect of communications at ward level and moves were already in place to improve communications with local Councillors. It was also proposed to improve the ALMO's involvement with residents and work was taking place in this regard.

Another area requiring attention was the issue of the local government equality standard which had not yet reached the requisite level although it was recognised that a great deal of good work was taking place. In addition, the ALMO was relatively high cost and there were issues with customer access through the telephone contact centre which needed to be addressed.

He also referred to the fact that People 1st would be moving from its current accommodation in Wellington House to Airways House in Langley Road. This had the advantage of providing better facilities for face to face contact with tenants although there were issues of location which were currently being considered.

Members congratulated Mr Billany and his staff for a substantial achievement and raised the following issues in the subsequent discussion:-

- A Member referred to the forthcoming change in the way housing benefit was paid to tenants in that it would be paid to them for them in turn to pay to the Council, rather than being paid direct as at present. There was concern that this could lead to a reduction in rent collection levels. The Director acknowledged that this was a concern but that good information and advice would be needed for tenants to ensure that they were fully aware of their responsibility to pay their rent. Members requested that a report be submitted to the Panel outlining the approach to be taken on this matter.
- A Member asked whether the issue of residents being asked to pay for repairs before they were carried out was still occurring. The Director responded that charges were only made for repairs where wilful damage occurred and he was not aware that there was now an issue with staff giving inappropriate information to tenants in this regard.
- A Member asked whether it would be possible for the organisation to deal with its own calls from tenants rather than routing them through the Customer Service Centre. The Director responded that as the current arrangement had only been in place for six months and had not yet fully

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bedded down, it would be necessary to give the arrangements further time before making any changes to the current arrangements.

- Members expressed the view that there were currently not enough partnership arrangements between the ALMO and residents' and tenants' associations around the Borough. The Director confirmed that whilst there were good working relationships with the Tenants' and Residents' Federation, it was important that links were forged with a range of other organisations around the Borough so that a more comprehensive range of views could be taken into account.
- A Member suggested that it might be helpful if an Officer from People 1st attended certain ward surgery meetings and the Officer undertook to consider this.

Resolved - That the current position be noted and welcomed.

32. Forward Work Programme

It was agreed that the unprogrammed item on neighbourhood policy within the Borough, etc be considered at the next meeting of the Panel, if possible. It was further agreed that the remaining unprogrammed items be dealt with at the July meeting.

33. Date of Next Meeting

It was agreed that the next meeting of the Panel taking place on Thursday, 27th March, 2008 be held at 5.00 p.m. at the Customer Service Centre, Landmark Place and that all Members of the Council be invited to attend for a short tour of the facility.

Chair

(Note: The Meeting opened at 6.30 p.m. and closed at 9.05 p.m.)

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Health Scrutiny Panel – Meeting held on Tuesday, 12th February, 2008.

Present:- Councillors Plimmer (Chair), Dhillon, Dodds, Eshaq Khan, O'Connor, Qureshi and Shine (until 9.20 p.m.).

Also present:- Colin Hayton (Heatherwood & Wexham Park NHS Foundation Trust), Trevor Keable, Antony Rodden, Paul Rowley and Viki Wadd (Berkshire East PCT), Andrew Burgess and Ramnik Saund (Berkshire Healthcare NHS Foundation Trust) and Dr Jim O'Donnell (Farnham Road Surgery).

Apologies for Absence:- Councillors Maclsaac and Small.

PART I

41. Declarations of Interest

Councillor O'Connor declared a personal interest in agenda item 4 (New Continuing Care Decision Making Tool Kit) as she acted as a carer for a very disabled relative. She was advised that this would not prevent her from taking part in the discussion.

42. Minutes

The minutes of the last meeting of the Panel held on 6th December, 2007 were approved as a true record.

43. Presentation - 'Right Care, Right Place'- Consultation with Health Trusts

The Panel received two presentations from representatives of the Berkshire East Primary Care Trust and Berkshire Healthcare NHS Foundation Trust in respect of the current public consultation on "Right Care, Right Place" which proposed changes to health services across East Berkshire and upon which the Panel had been kept informed and updated by the Trusts over a number of months. Colin Hayton, Chief Executive of the Heatherwood and Wexham Park NHS Foundation Hospitals Trust was also present to provide input in respect of the effect of these proposals on the hospitals.

The first presentation was made by Paul Rowley and Viki Wadd on behalf Berkshire East PCT and outlined the major changes being proposed in the Slough area. These included changes to GP and community services; cancer services; arrangements for out-patient appointments; urgent care arrangements; rehabilitation and therapy services; maternity services; and services for children and young people. The main thrust of the proposals was to spend money on illnesses that caused early death; to focus on the illnesses that caused a loss of independence; spend resources on treatments that had been proven to work; invest in disease prevention; provide care closer to home; and ensure that specialist services were provided in the main hospitals.

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The Panel was also advised that a public meeting had taken place in Slough on 30th January but had been poorly attended. A further meeting was being arranged for 26th February. Thousands of consultation leaflets had been sent out and, as well as attending meetings, people could respond on line. A number of different ways were being considered to ensure better engagement by the Slough population including an approach to Time FM to feature the consultation on air. However, any assistance that Members could give in encouraging people to attend would be most welcome.

As well as consulting individual Scrutiny Panels, a formal response would be made by the Berkshire East Joint Health Overview and Scrutiny Committee at the end of the consultation period in April and all of the outcomes of the consultation would be assessed by an independent advisor who would prepare a report for the PCT. This report would be considered by the PCT's Board in May, following which the final proposals would be published together with a delivery plan.

A presentation was also made by Andrew Burgess on behalf of the Berkshire Healthcare Trust in which he outlined the proposals for in-patient mental health services in the East Berkshire area. No changes were being proposed to community mental health services.

On completion of the presentations, Members raised the following issues:-

- There was concern at the effectiveness of the community mental health services in the town and clarification was sought as to how these proposals would improve the situation. Mr Burgess commented that no changes were being proposed to community services and that there was now a significant level of services in Slough with some 4,000 individuals in Slough receiving mental health treatment at any one time. He referred to the Assertive Outreach and Home Treatment Teams which tracked people when they had been discharged from care to ensure that their needs were being proactively catered for. Dr O'Donnell expressed the view that he and colleague doctors were extremely concerned about the current level of community mental health provision which he felt to be inadequate and he suggested that this should be addressed as a priority. Some Members echoed this opinion. Mr Burgess stated that he would be more than happy to discuss this particular situation with Dr O'Donnell and others outside of the meeting so as to gain a better understanding of what the current issues were for Slough.
- Confirmation was sought that the current Walk-In Centre at Upton Hospital would be maintained as it provided an excellent service. This was confirmed to the Panel and in response to a further question it was confirmed that, wherever possible, the GPs linked to the Centre would aim to ensure that unregistered people did register with a GP if at all possible. It was also proposed to provide enhanced back-up for the Centre. In addition, a new urgent care centre would be provided at Wexham Park Hospital alongside A & E to deal with the less serious cases.

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- A Member asked what the position was in respect of school nurses. She was advised that school nurses were still attached to schools and their services were targeted to the greatest need.
- With regard to the proposals in respect of maternity provision, it was noted that structural alterations will be required at Wexham Park Hospital to cope with the increase in capacity which could take between 12 and 18 months. The previous problems with a shortage of midwives which had led to the closure of the unit at Heatherwood Hospital for two months had now been largely overcome with successful recruitment. However, a further 20 to 30 midwives were currently being recruited.
- It was stressed that the proposed changes would come in on a phased basis and some of them could take up to ten years to implement. However, changes would be started as soon as possible and once finances allowed but would obviously take longer where infrastructure works were required.
- Further clarification was sought in respect of the arrangements at Wexham Park Hospital to deter people from visiting A & E who should more appropriately see a GP. Mr Hayton commented that a pilot scheme was currently being undertaken whereby a GP was located in the hospital and, where appropriate, attendees would be diverted to the GP rather than having to see a doctor in A & E. At the present time, some 15% of people who visited A & E were now being seen by a GP but it was felt that as many as 30% may go down this route. He and PCT representatives stressed that it was extremely important that patients were seen at the right level and that this was the key to ensuring that "Right Care, Right Place" was successful. Wherever possible, patients needed to be seen at the local level so as to free up funding and resources in respect of the specialist services in the hospital. Once the current pilot scheme was completed, a much clearer idea would be gained of the size of the issue and action put into place to tackle it.
- Further comments were sought on the arrangements for cancer services. It was pointed out that these proposals were at a very early stage but the aim was that less patients had to travel outside East Berkshire for their treatment.
- A Member sought confirmation that the proposals were affordable by the PCT and this was confirmed as being the case at the present time, subject to future Government funding decisions.
- A Member asked about the arrangements for paediatrics and was advised that, at the present time, there were no proposals to put paediatric services at Upton Hospital although there would be a range of services on that site to support children in the community. Specialist services were likely to remain at Wexham Park Hospital. A Member asked how these proposals would assist the elderly. She was advised that a large proportion of the current services were targeted at the elderly and the PCT

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confirmed that they were very keen to continue to work closely with Social Services and social care partners on the Upton site to provide appropriate support to Slough's elderly population.

- A Member asked whether patients' forums at GP surgeries had been targeted under the consultation arrangements. The Panel were advised that there were not believed to be many such forums in Slough but that details of the consultation had been targeted at all GPs asking them to make them known to their patients. However, he was happy to look at the possibility of specifically targeting patient forums.
- With regard to the Healthcare Trust's three stated options for the future location of in-patient facilities, Members expressed a strong preference for option 1, namely that all in-patient beds should be based at Upton Hospital. This was seen as being the ideal solution for Slough residents. The Interim Director of Community and Cultural Services commented that he would be drafting the Borough Council's formal response to these proposals on this basis although it had to be recognised that respondents in other parts of East Berkshire may not be happy with this proposal.
- A Member asked whether the rate of mental health readmissions was higher in Slough than elsewhere. He was advised that, whilst this was a difficult question to answer, readmission rates were not high and he did not believe Slough was any different from the rest of the country.
- Mr Burgess was also asked whether the quality of housing and isolation in the community could make recovery and readmission rates worse. It was confirmed that social factors did affect patients' wellbeing but that there were a number of day services in place to address this issue.
- In response to a question about the current legislation on mental health, the Interim Director confirmed that he would be preparing a report for the Panel later in the year outlining the provisions in the new Mental Health Act.

Mr Hayton from the Hospitals Trust confirmed that the Trust welcomed the current consultation to which they would also be formally responding and the outcomes would provide a platform to enable the Trust to plan developments for the future.

The Chair thanked all of those who had attended from the various Trusts for their presentations and input.

The Panel was advised that a briefing session for all Members was being arranged by the PCT for Thursday, 13th March in the Town Hall Council Chamber and an invitation letter would be forwarded shortly. All Members were urged to attend.

Resolved - That the current position be noted.

44. New Continuing Care Decision Making Toolkit

Trevor Keable, Assistant Director of Commissioning, Berkshire East PCT made a presentation to the Panel outlining the changes both in process and law to funding under continuing health care and how it would affect the users of these services. There had in the past been extensive criticism of the uneven provision of NHS continuing health care and allegations of a “post code lottery”. Accordingly, a national framework had been developed which came into force in October, 2007. Instead of each of the 28 Strategic Health Authorities in England having its own rules, tools and processes for determining eligibility for NHS continuing health care, there would be one national approach on determining eligibility with a common process and national tools to support decision making for the NHS. In addition, rather than having a separate nursing determination to assess an individual’s need for registered nursing care in a nursing home, and which placed recipients into three bands, there would be one single band for NHS funded nursing care in a nursing home. The determination of eligibility for NHS funded nursing care would be integrated into the same framework as eligibility determination and care planning for NHS continuing health care.

He outlined the key principles of the new arrangements and the operating tools and processes that must be applied in determining eligibility. Assessment would be multi-disciplinary and would include input from local authority staff. The outcome would be a recommendation to the PCT. However, the guidance was explicit in stating that only in exceptional circumstances, and for clearly articulated reasons, should the multi-disciplinary assessment not be followed. Finance Officers would not be part of the decision making process as eligibility decisions would be independent of budgetary constraints.

The legislation had led to some changes in practice. A key element was for local authorities to be mindful not to exceed their legal responsibilities. Furthermore, the Government had now said it would support the new framework with an addition of £220m though it was not yet clear how much the Primary Care Trust would be given and whether this money would be ring fenced. It was intended that more clients would receive continuing care and the regulatory impact assessment conducted by the Department of Health had suggested that, nationally, up to 5,500 more people were likely to qualify for care.

Members commented on the very large increase in the cost of providing continuing health care over the last five years. Mr Keable advised that this was due in large part to an increase in the numbers qualifying. He also confirmed that all of those who qualified for care in Slough were referred from Slough GP practices and were Slough residents.

The Chair thanked Mr Keable for his interesting presentation and it was

Resolved - That the reports and the current position be noted.

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45. Slough's Joint Commissioning Strategy Implementation Plan

Steve Rose, Joint Commissioning Manager, introduced his report on the Community and Wellbeing Directorate's Commissioning Strategy for 2008/15 and the initial implementation plan covering the forthcoming financial year. The strategy aimed to set out how, in Slough, social and health care, allied to services in Housing, Education and Lifelong Learning, the voluntary and independent sector, would rise to the challenges of supporting individuals in their many communities to achieve personal fulfilment, self-determination, dignity and independence, irrespective of their circumstances, age, health or specific needs. The strategy was not a document containing detailed commissioning and decommissioning intentions but set out a strategic framework and direction of travel which sought to identify the outcomes that were being sought for Slough's citizens. Moreover, the strategy was intended to be reviewed and updated and to be a dynamic document. Updated and ongoing plans would be presented as appropriate.

In welcoming the report, Members referred in particular to the problem of recruitment and retention of staff who worked in the social care sector. There was concern at the very high turnover of staff in this area. Mr Rose confirmed that there were a number of challenges for partners in respect of workforce issues and a number of initiatives were being undertaken to tackle this. It did however need to be recognised that this was a national problem rather than simply a local one.

In response to a question, Mr Rose responded that the success or otherwise of the strategy would be monitored by the key leads referred to in the plan, by the various partnership boards and a range of other interested parties, including the Health Scrutiny Panel.

A Member referred to the crucial role of the voluntary sector in providing crucial support in particular to the elderly and this was acknowledged.

A Member referred to the issue of mixed hospital wards which she believed was a real issue that needed to be tackled in Slough as it had an effect on the dignity and independence of women in particular.

Resolved - That the report be noted and welcomed.

46. Budget Strategy 2008/09 to 2010/11

The Panel considered a report from the Director of Resources setting out the Council's budget strategy for the next three years. The Interim Director of Community and Cultural Services tabled a paper setting out details of how the budget proposals affected health and social care in particular, drawing attention to a number of growth and savings items.

Members asked a number of questions of detail on the report, including the issue of vacant posts which were proposed to be deleted and the Director explained the current position.

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Resolved - That the report be noted.

47. Free Swims for Disadvantaged Children

As requested at the last meeting, the Interim Director provided a briefing note on the financial implications of introducing free admission to swimming pools for disadvantaged children. The total cost of this proposal at £109,290 was based on lost income on Saturdays and Sundays at the Montem and Langley pools between 1.00 p.m. and 5.00 p.m. for 52 weeks per year and the same time, Monday to Friday for ten weeks of the holiday period. It also assumed one additional member of staff at these times to cope with the extra demand. The figures had been drawn up in consultation with Slough Community Leisure Ltd which ran the Council's pools.

A Member challenged the estimate given and expressed the view that it should be possible to provide this service at a much lower cost. It was suggested that a representative of Slough Community Leisure attend the next meeting to explain the financial implications as presented and this was agreed. In addition, it was suggested that it may be possible to identify other ways of tackling this issue, including the possibility of identifying action against childhood obesity as a critical indicator under the Local Area Agreement indicators. The Director suggested that Members may wish to lobby in this regard at the meeting taking place on 13th March on the LAA proposals.

Reference was also made to the possibility of a joint approach with Education and Children's Services to target the specific area of childhood obesity and the Director undertook to report back to the Panel on this issue and how it could be funded. He did however comment that any proposal to include this as part of the LAA would need to evidence that this was a more effective way of tackling childhood obesity than other proposals. He also cautioned that if this proposal was to go ahead, there would need to be a subsequent saving elsewhere within the Council's budget.

Resolved - That the report be noted and a further report be submitted to the next meeting on the proposals for targeting childhood obesity and that a representative of Slough Community Leisure be asked to attend in this regard.

48. Local Involvement Networks (LINKs) - Procurement of a Host

Martin Lower, Procurement Manager in Community and Cultural Services presented a report updating the Panel on progress in the appointment of a host organisation for the LINK for a period of three years. This followed the enactment of the Local Government and Public Health Act 2007 which abolished patients' forums and led to the establishment of one LINK per local authority area from 2008. He advised that 15 organisations had requested pre-qualification packs and it was intended that the tender evaluation and presentations would take place in early June. It was believed that East

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Berkshire was well advanced as compared to many other areas of the country.

A Member asked whether a representative of the LINK would sit on the Scrutiny Panel and how the relationship with the Panel and with the Berkshire East Joint Health Overview and Scrutiny Committee would be arranged. Officers commented that the regulations were still awaited and that further information would be provided once received.

Resolved -

- (a) That the Panel notes the current status of procurement of a host organisation for the Local Involvement Network for three years and that the contract may be let on a collaborative basis with neighbouring authorities, either on a east of Berkshire or an all of Berkshire basis.
- (b) That the Panel notes the proposal to grant aid the Oxford and Berkshire Consortium for Public and Patient Involvement in Health to provide interim support to LINK's activities from 1st April to 30th September, 2008, subject to the successful completion of negotiations.

49. Adult Social Care Annual Complaint Report

The Interim Director presented an information report as required under the NHS and Community Care Act 1990 and the Local Authority Social Services Complaints (England) Regulations 2006 setting out details of complaints received by adult social care services in the 2006/07 financial year. He commented that a relatively low level of complaints had been received and adult social care continued to ensure that services learned from any complaints received and made changes to ensure improvements to services. The Department had continued to improve its management of the complaints process and had reduced the time taken to resolve complaints, thereby giving a better and timelier service to users and carers alike.

Resolved - That the report be noted and welcomed.

50. Forward Agenda Plan

The Committee noted its Forward Agenda Plan for future meetings. It was noted that there were a number of significant items proposed for the meeting taking place on 3rd April, 2008 and it was agreed to defer the item on housing and mental health. In addition, it was suggested that the item on the LAA health aspects could more usefully be dealt with at the meeting of the Overview and Scrutiny Committee taking place on 28th February when a representative of the Government Office of the South East would be present. With regard to the item on the Berkshire East Obesity Strategy, it was suggested that this report concentrate on childhood obesity to tie in with the item on free swims.

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Members also suggested that items be included in the future programme on the availability of NHS dentistry and male specific cancers.

Members also suggested that, given the number of weighty items being dealt with at Panel meetings, it may be appropriate for additional meetings to be programmed in the next municipal year.

51. Date of Next Meeting

Thursday, 3rd April, 2008.

Chair

(Note: The Meeting opened at 6.30 pm and closed at 9.45 pm)

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SLOUGH BOROUGH COUNCIL

REPORT TO: Overview & Scrutiny Committee **DATE:** 10th April 2008

CONTACT OFFICER: Yvonne Harris, Strategic Director of Human Resources
(For all Enquiries) (01753) 875079

WARD(S): All

PART I
FOR CONSIDERATION & COMMENT

RECRUITMENT AND RETENTION OF SENIOR STAFF

1. Purpose of Report

A report on this matter was provided to Overview and Scrutiny Committee on 6th September 2007 and to Employment and Appeals Committee on 2nd October 2007. An update report was requested by Overview and Scrutiny Committee.

2. Recommendation(s)/Proposed Action

The Committee is requested to note the content of this report.

3. Key Priorities – Taking Pride in Slough and Making a Difference to Community and our Environment

In addition to Priorities 1 to 5 that link to specific services, all Chief and Senior officers contribute to the overall key priority and the corporate management of the Council.

4. Other Implications

(a) Financial

As it is not possible to predict with any certainty when staff will resign from the Council, the cost of undertaking the recruitment processes to replace an officer is not factored into directorate budgets and therefore creates an additional budgetary pressure when they arise.

(b) Human Rights Act and Other Legal Implications

The Council's recruitment processes comply with the Regulations issued by the government, the Council's Standing Orders and the requirements of the Constitution. These procedures comply with the requirements of the Human Rights Act.

5. Supporting Information

5.1 Overview and Scrutiny had requested a report on the recruitment and retention of senior staff following a number of Chief Officers leaving the Council's employ in the first half of the 2007/08 year. This report was noted by the Committee on 6

September 2007 and a request was made for a further report to be submitted in six months time to cover the following issues:-

- Comparison of senior staff turnover as compared to similar local authorities;
- Detail as to whether retention across all categories of staff is an issue in Slough as compared to similar authorities;
- Strategies for tackling retention issues in Slough;

5.2 Comparison of senior staff turnover as compared to similar local authorities

The previous report identified voluntary senior management turnover, in the period July 2005 to June 2006 at 14.6% (6 out of 41 staff) rising to 19.5% (an additional 2 officers taking early retirement) when non-voluntary turnover was included and July 2006 to June 2007 at 8.9% (4 out of 45 staff) rising to 15.5% (adding 3 officers taking voluntary redundancy, compulsory redundancy and compromise agreement respectively).

5.3 The turnover figures for the latter half of 2007 can now be calculated as shown below:

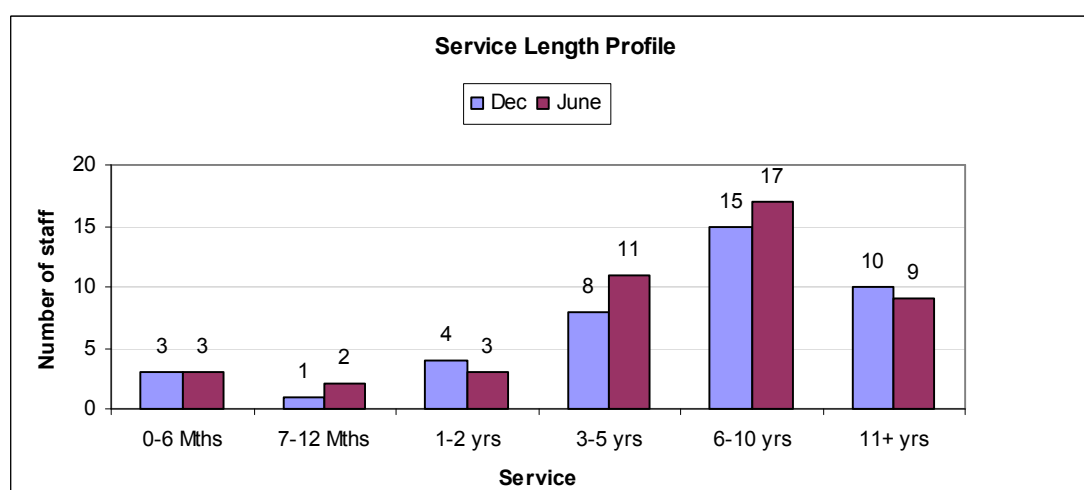
| Period | Voluntary | Total Staff | % Turnover | Total Turnover | Total % Turnover |
|---------------------------------|-----------|-------------|------------|----------------|------------------|
| 1st July 2007 to 31st Dec 2007 | 5 | 41 | 12.2% | 6 | 14.6% |
| 1st July 2006 to 30th June 2007 | 4 | 45 | 8.9% | 7 | 15.5% |
| 1st July 2005 to 30 June 2006 | 6 | 41 | 14.6% | 8 | 19.5% |

5.4 The Committee was previously advised that there is little comparative evidence in respect of senior management turnover to benchmark against as it tends not to be recorded separately by authorities. We contacted the 5 Berkshire authorities as well as Luton, Medway and Portsmouth Unitaries in an attempt to benchmark against them. Unfortunately of the small number that responded none were able to provide any breakdown of turnover by senior managers with the reasons being that this group was not considered to be of special interest or that the small numbers involved were deemed to distort the figures as any changes up or down in the total number of posts available in the senior management cohort or in starters and leavers has, because of the small numbers involved, a major effect on the calculation outcomes.

5.5 With the implementation of new management arrangements at senior level vacant posts have provided further opportunities to review the current management structures and create some capacity for change. Organisational structures at second and third tier levels are in development at present and it is recognised that this can create uncertainty in the short term.

5.6 Of the resignations since July 2007, 2 voluntary resignations and 1 non-voluntary leaver were known and included in the previous report. All those resigning left to take up employment with other local authorities. However the Council continues to have many long serving senior staff with the majority having been in post for 3 or more years with a peak with between 6 and 10 years service. This gives stability and

continuity to the organisation as well as having some new appointees bringing skills and experience from other employment that SBC can benefit from.



5.7 Retention across all categories of staff in Slough as compared to similar authorities

The Council's voluntary turnover for 'Town Hall' excluding schools is projected as 10.8% for 2007/08.

| Financial Year | % Turnover |
|-------------------------------|------------|
| 1st April 07 to 31st March 08 | 10.8%* |
| 1st April 06 to 31st March 07 | 10.5% |

- 5.8 Our benchmarking with other authorities referred to above has given turnover figures in the order of 11%. As this information is not part of the national BVPI suite there is no guarantee that those authorities approached are calculating this in same way therefore such information must be seen as indicative only.
- 5.9 Authority returns for 2005/06 showed labour turnover in English Unitaries running at 16.18%, this being the highest figure recorded with Shire Counties at 13.42% and London Boroughs at 14.36%.
- 5.10 Research by the Municipal Year Book showed for the 12 months to July 2007 a 10.06% turnover in staff in local government compared with 13.7% for the public sector as a whole. This was compiled by comparing the name of an individual occupying each officer role on their database as compared to the previous year's data. Unitary councils saw the greatest officer turnover with 11.23% change. The most likely area for change was housing maintenance with 21.11% followed by traffic management at 19.84% and transport managers at 19.22%. Chief Executives represented just 6.12% of annual turnover. This research does rely on the integrity of the database information and therefore must be viewed with some caution.
- 5.11 However local government does compare favourably with other sectors as a Chartered Institute of Personnel and Development report 'Recruitment, retention and turnover' revealed a 13.4% turnover in manufacturing and production while the rest of the private sector had a 22.6% staff turnover.

- 5.12 The Local Government Pay and Workforce Strategy survey 2006¹ noted that efforts to tackle recruitment and retention issues appear to be bearing fruit as difficulties which had been steadily increasing since 1995 have reduced slightly for the second year running. Authorities are addressing key occupational shortage areas by promoting jobs in local schools and colleges, taking on trainees, by setting up skill pathways and by redesigning jobs and structures to make better use of scarce skills. In 2006, 87.4% of authorities reported a recruitment or retention difficulty with one or more professional/managerial occupations, a fall from 93.4% in 2004 and 90.7% in 2005. 49.2% of authorities reported a recruitment or retention difficulty with one or more non-professional/non-managerial occupations, a fall from 61.5% in 2005 and 58.4% in 2004.
- 5.13 In 2006 the top 10 recruitment difficulties were in Social Worker Children and Families, Social Worker Community Care, Environmental Health, Planning Development Control, Building Control, Social Worker Community Care (Approved) Social Worker Residential, Planning Other, Trading Standards, Teachers, Occupational Therapist, Educational Psychologist, School Crossing Patrol. Other areas with retention difficulties were Home Care Staff and Care Assistant.
- 5.14 The occupations most likely to receive market supplements were Social Worker Children and Families (49.4% of authorities), Building Control (39.7% and Environmental Health (36.5%).

5.15 Strategies for tackling retention issues in Slough

The range of approaches and practices utilised in our employment of staff is set out in Appendix A in our draft Recruitment, Retention and Replacement Strategy. Many parts are already in place whilst others such as making Slough an Employer of Choice are more aspirational and further developmental work in relation to this strategy and organisational and change management will be undertaken in conjunction with the Chief Executive.

6. Comments of Other Committees

Overview and Scrutiny Committee will be advised of any comments made by the Employment and Appeals Committee.

7. Conclusion

As with most authorities SBC has pockets of recruitment and retention difficulties that are addressed through a variety of approaches. Our turnover rates are comparable with other authorities and some turnover is desirable to refresh the organisation. Having secured appointments to complete the Corporate Management Team this should afford some stability as the Council embraces the challenges in delivering quality services to residents.

8. Background Papers

Overview and Scrutiny, 6 September 2007
Employment and Appeals Committee, 2 October 2007

¹ Survey conducted by Local Government Analysis and Research (LGAR) on behalf of the Improvement and Development Agency (IDeA), Local Government Employers (LGE) and SkillsPlus.

Statistical information held within the HR database

9. Appendices

Appendix A – Recruitment, Retention and Replacement Strategy

Recruitment, Retention and Replacement Strategy

SBC believes the manner in which it interacts and works with its staff is crucial in order to provide the quality of service to the community it serves. It is vital to the Council's overall performance that there is a high level of respect and recognition between employer and employee.

In order to ensure that the Council's most valuable assets, its employees, are able to contribute successfully towards the strategic direction of the Council, and to achieve their full potential, the Council needs an effective framework for the recruitment, retention, deployment, development and replacement of its entire staff.

This strategy is intended to provide that over-arching framework to enable the Council to meet this commitment and provide effective and efficient services to the community in the Borough. All employees will play their part to ensure the achievement of best value for the people of the Borough. Elected Members will also play an essential role in ensuring the right climate is created to ensure human resource management and development interventions are supportive and enabling.

There are many things that will influence the way we approach people management over the coming years and the expectations from the public, coupled with the ever increasing advances in technology, will significantly change local government and the way services are provided. Our response to these will reflect the business direction and needs of the organisation and the physical and financial resources available. Existing and future employment legislation and case law will regulate our action and as such will continue to influence the overall structure, delivery and management of services.

No employer can offer a job for life but we are committed to providing training and development so that staff have transferable skills to meet business requirements aiding the retention of staff wherever possible. We recognise that training and development is an investment and is, therefore, committed to the career development of all of our employees and the maximisation of their talents and interests thereby ensuring the effective use of its most important resource within the context of identified business needs. The Council will encourage and assist employees to realise their full potential and develop skills directly appropriate and relevant to their post, and to meet the changing needs of the Council by gaining appropriate experience, qualifications and attending suitable training opportunities.

Recruitment

To recruit and retain a capable and talented workforce who are committed to delivering excellent services to the community so that we become the outstanding employer within the Borough by:

Equipping managers with the tools to make the right appointment decisions by providing:

*A fair and consistent recruitment and selection framework
Recruitment and selection training and professional HR advice
Equal opportunities and diversity policies and training
Feedback on use of assessment tools*

Targeting and attracting suitable applicants by

Promoting SBC as an Employer of Choice through our branding and recruitment documentation

Ensuring our process for recruitment is as streamlined as possible – reducing delay and making it easy to apply

Improving our Website to improve the use of on line information and ensure ease of application using on-line technology

Using appropriate media sources to advertise

Providing clear advertisements and up to date job descriptions and person specifications that adequately reflect the requirements of the post

Taking positive action to support under-represented groups, eg participation in the Two Ticks scheme and encouraging statements in our advertisements

Raising awareness of employment opportunities with our local population

Forging links with local secondary schools and colleges to promote local government and SBC including provision of work placement opportunities

Developing awareness of our whole benefits package including our reward strategies and work/life balance

Utilising the Pertemps agency contract arrangements to ensure a rapid and flexible response to a change in workforce requirements

Retention and Replacement

Retaining experienced and skilled employees to reduce staff turnover by

Developing our workforce planning to identify supply and demand to enable us to recruit to the workforce we need by anticipating our requirements and recruiting when those staff are available not just when we have a vacancy to fill

Developing our workforce to operate more flexibly with transferable skills to respond to changing organisational need

Growing our own staff and managers wherever possible through the use of structured trainee posts, career grades and the Modern Apprenticeship scheme

Improving promotion opportunities and advertising vacancies internally where appropriate

Providing training and development opportunities to enable the achievement of potential

Providing equal opportunities and diversity training

Ensuring the use of PDPs, appraisal, 1:1s, to let staff know how they are doing

Identifying career development opportunities

Providing opportunities to be involved in cross directorate and cross council projects

Undertaking attitude survey, focus groups to establish what staff want and to deliver this wherever possible

Providing a good working environment and access to facilities

Recognising the need for a Work Life Balance to the benefit of both the employer and the employee

Providing a safe and healthy working environment including the provision of Occupational Health, Counselling and management of stress

Developing high quality management and clarity of leadership and decision making

Developing a supportive management ethos that recognises and values everyone's contribution

Developing a positive working attitude amongst staff

Providing challenge, motivation and reward

Developing and maintaining good communication and working relationships with recognised Trade Unions and staff

Working with staff to improve productivity, increase effectiveness and provide value for money for the Council.

Ensuring effective use of staff time

Encouraging Members to provide a supportive atmosphere and environment for and in their behaviour in their engagement with staff

To undertake succession planning to recognise and develop potential including development of talent pools

Using secondment within SBC and to external organizations to develop skills and new perspectives

Offering attractive pay and terms and conditions by

Providing fair and competitive pay using job evaluation

Implementing the Single Status Agreement when agreement is reached

Applying the Market Supplements Criteria in a consistent manner

Promoting new ways of working – flexible/remote/home - recognising Work Life Balance

Offering a relocation scheme for specific posts

Offering a good level of job security

Developing and implementing family friendly policies

Equipping all managers to be effective by

Development of leadership capacity for officers and Members

Identifying training and developmental needs as required to meet management competencies

Developing managers with the appropriate skills through training and development and allied activities so that they can meet their responsibilities as managers.

Encouraging participation in initiatives such as the Slough Manager, Diploma in Strategic Leadership and other developmental programmes

Promoting corporate working

Developing a consistent management ethos and style to promote and maintain the Council's culture

Undertaking training in change management

Ensuring that they access up to date advice, training and support on Council policies and procedures to ensure consistency of management style

Ensuring that they can challenging, motivating, rewarding and communicating effectively with their teams

Encouraging career development by

Identifying promotion and development opportunities

Sponsoring post-entry (qualification) training

Expanding the use of coaching, mentoring and networking

Realising the potential of our staff

Enabling our staff to deliver consistent and effective services and achieve their own potential so that best value services are achieved in support of the Council's vision and Corporate, Directorate and Service Plans.

Developing a culture of employee empowerment which achieves best value by

Treating each other with dignity and respect

Finding a Work Life Balance that suits both the employer and the employee

Empowering Heads of Service to be responsible for the day to day people management within their unit

Empowering all employees to be accountable for their actions and responsibilities

Achieving the best service possible from available resources

Building consistent and effective communication systems by

Further development and use of information technology

Using a variety of mediums, such as the Intranet, newsletter, e-mail to ensure corporate information is easily accessible

Ensuring the use of team meetings, newsletters, and personal performance reviews (PPRs) across the whole of the Council

Developing the organisation by

Reviewing services, delivery methods, ways of working and budget allocation to best meet the needs of our community

Investing in management, organisational and team development

Promoting a culture of empowerment and strategic thinking

Encouraging cross-service collaboration

Supporting sustainability principles

Human Resources Objectives:

To promote the Council as a good employer and develop policies to improve equality and diversity.

To provide a framework to support the development of staff to improve services to the community and achieve the Council's aims and objectives in line with the Corporate plan.

In conjunction with managers to create an environment where staff are valued and their contributions are recognised.

To develop good employee relations with staff and the recognised Trade Unions

To recognise change is necessary and develop strategies to assist with the implementation of change.

To work with managers to identify the staffing implications associated with corporate strategies and initiatives.

To promote a healthy and effective workforce through appropriate policies and working environment.

To exploit technology to improve the efficiency and effectiveness of service delivery.

To improve the availability of staffing information by

Improving HR/payroll computerised record systems to provide timely and informative management information

Identifying and maintaining information about the supply of skills internally and the wider external labour market

Undertaking workforce planning to identify and address gaps within the Council's staffing structure

Identifying and developing appropriate E-learning opportunities

To provide support across the organisation by

Providing a seamless service

Developing and maintaining links with managers

Providing support and advice for all employees

Ensuring fair remuneration across the Council through the use of job evaluation

Delivering an effective employee relations service

Providing through Health and Safety as appropriate, a framework of health, safety and welfare policies and support

Supporting new ways of thinking and working

Being part of Slough Borough Council - *What you can expect*

Employees

- To be appointed fairly
- To have a welcoming induction
- To be trained and developed appropriately
- To be well managed
- To be supported by management
- To enjoy work life balance
- To be listened to
- To have a healthy and safe work environment
- To be treated with dignity and respect
- To be encouraged to explore career development opportunities by a variety of means including qualification training, secondment, acting-up to cover vacancies etc

Managers

All of the above plus

- To have management development opportunities
- To be supported in your service development decisions
- To have a voice in your division's management

Heads of Service

All of the above plus

- Authority to shape your service
- To be supported in your policy decisions
- To be accountable for your service
- The opportunity to manage and facilitate change

Corporate Management Team

All of the above plus

- Authority to shape the Council
- To guide the future agenda and vision of the Council
- To manage the Member interface

Being part of Slough Borough Council - *What we expect of you*

Employees

- To be capable of undertaking your job
- To perform to the best of your abilities
- To be customer focused
- To be a team player
- To be loyal to the Council
- To participate in improving services
- To raise any concerns early
- To treat people with dignity and respect
- To support service provision to meet the Council's Corporate Plan

Managers

All of the above plus

- To be an ambassador for the Council's culture
- To enable, develop and motivate people in your team
- To contribute to strategic decisions
- To provide consistent and fair management
- To manage service provision to meet the Council's Corporate Plan

Heads of Service

All of the above plus

- To lead people effectively
- To consult and inform Members
- To uphold Investor in People standards
- To be innovative
- To direct service provision to meet the Council's Corporate Plan

Corporate Management Team

All of the above plus

- A leadership style which empowers
- To lead and courage organisational development
- To safeguard and develop the Council's culture

Elected Members

- To work for the benefit of the community within Slough
- To shape the Council's vision and core values
- To make the connection between citizens' aspirations and shaping services
- To support, respect and value the workforce

SLOUGH BOROUGH COUNCIL

REPORT TO: Overview & Scrutiny Committee **DATE:** 10th April 2008
CONTACT OFFICER: Clair Pyper, Strategic Director Education and Children's Services /
Tony Madden, School Organisation Adviser
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WARD(S): ALL
PORTFOLIO: Education & Children's Services

PART I
FOR CONSIDERATION & COMMENT

Interim Accommodation Arrangements for the New Slough Islamic School

1 **Purpose of Report**

The target date for completion of the new Muslim faith school building is now Easter 2009, although this is not yet confirmed. To ensure continuation of education for the pupils attending the new school Cabinet have resolved that the current buildings be used by the school in the interim period.

2 **Recommendation**

The Overview and Scrutiny Committee is requested to note the contents of this report.

At its meeting on 10th March 2008 the Cabinet resolved:

- a) That use of the current Lea Infant and Junior School buildings by the Slough Islamic School until 31st August 2009 or until the new school is complete, whichever is earlier, be approved.
- b) That The Strategic Director of Education and Children's Services and the Director of Law and Corporate Governance be authorised to approve the terms of a lease of the existing school premises and grounds for a term of 1st September 2008 to 31st August 2009 with a break clause at the sole discretion of the Council which can be invoked giving one month's notice at any time after 19th April 2009.

3 **Key Priorities – Taking Pride in Slough and Making a Difference to Communities and our Environment**

Priority 3 – Improving life chance for children and young people

Aims

- 3.1 *Keep every child safe.*
- 3.2 *Improve outcomes for vulnerable children.*
- 3.3 *Help every child achieve.*
- 3.4 *Improve provision and outcomes for young people*

4 **Other Implications**

(a) Financial

There are no known financial implications at this stage. The new Islamic school will be funded based on pupil numbers as is the case with all other maintained schools and would meet the full costs relating to their use of the current Lea buildings.

The current Lea school buildings are in a poor state of repair and some capital repairs may become necessary. All repairs would be funded by the school.

A decision has yet to be taken by the Council on the future of the surplus land occupied by the current school buildings. It is anticipated that it would be disposed of at some point but this process would take longer than a year and this proposal would therefore have a minimal impact on that process.

(b) Human Rights Act and Other Legal Implications

The LA has a duty to provide a satisfactory education for all resident pupils of a statutory school age. There is no alternative school/location available that could accommodate the pupils due to start at the new Slough Islamic School from September 2008.

If suitable accommodation cannot be found for the Slough Islamic School from September 2008 then to ensure continuity of education for the pupils the current community schools would have to continue as at present. There would not be sufficient places at other Slough schools to accommodate the former Lea pupils. Reversing the closure procedure would be legally difficult and the playing fields would be owned by a third party, SISP.

In order to protect the Council's interests on this land which will eventually be sold, it is recommended that the Council enters into a "contracted out " lease under the Landlord & Tenant Act 1954. This means that the Slough Islamic School will not gain any security of tenure over this parcel of land, which is surplus to their requirements, once the new school is constructed. By granting this lease until 31st August 2009 allowance has been made for any building delays but the break clause means the Council can take back the land at any time after 19th April 2009 which is the current estimate for completion of the building works.

(c) Workforce

Many members of the workforce including the headteachers and deputy headteachers have found alternative employment and it would be very difficult to retain the current schools beyond August 2008.

5 **Supporting Information**

- 5.1 A significant proportion of the Lea Campus was transferred to the ownership of the Trustees of the Slough Islamic School (SISP) on 30th October 2007 following payment of the £1.5m transfer fee.
- 5.2 Once this transfer was completed tender reports were able to be issued for the construction stage. These were sent out 5th November 2007.
- 5.3 Running in parallel with this tender process has been the task of agreeing the final cost and budget for the Islamic school with the Department for Children, Schools and Families who are funding this element of the project. Now that tenders have been

received from interested companies this matter should be settled in the coming weeks.

- 5.4 It became apparent during 2007 that the new school building would not be complete by the original target date of September 2008. However, it was not known at this stage when a completion date was likely. Now that tenders have been received and discussions have been held with the interested companies it is known that the earliest possible completion date would be Easter 2009. Given that construction has yet to start and an Easter deadline doesn't include allowance for delays it would be prudent to assume some slippage and a definite completion date of August 2009.
- 5.5 The headteacher was appointed in December 2007 and is an experienced headteacher currently working in Qatar. Her full time contract is due to end in June 08, and she will be arriving to manage the school in July 2008. Interim arrangements have been agreed. Mr Egerton Chesney, current headteacher at Lea Junior will take on a consultancy role to develop the staffing structure and to work with promoters and the governing body.
- 5.6 Regular meetings are held as part of the transition process within the Slough Policy for the Implementation of School Closures, Amalgamations and Changes of Site. These are chaired by Bill Alexander, Assistant Director, Raising Achievement. There is full representation at the meetings from local authority officers, governors, headteachers from both schools and unions. The unions are fully engaged.
- 5.7 In line with the Slough Policy for the Implementation of School Closures, Amalgamations and Changes of Site, the group has developed a draft TUPE enabling document and will use that to determine arrangements for staff once the staffing structure has been developed. One to one meetings with staff will be held in the w/c 31 March 2008. Over the past two terms there has been no evidence of current staff resigning their positions.
- 5.8 In line with the Admissions Policy, parents have been asked about their personal preferences for the school for September 2008 and these numbers will be available by the end of February, together with the number of pupils currently on the waiting list. Current estimates show that the school is likely to be full.
- 5.9 The project plan for the tender is on schedule and SISP is now in a position to select from one of two preferred bids for the new building. This will be finalised during March 2008. The building is projected to be completed by April 2009.
- 5.10 The school will open as the Slough Islamic School on 1 September 2008, in current buildings.

6 **Conclusion**

It is recommended that the Overview and Scrutiny Committee note the contents of this report that was approved by the Cabinet at the meeting on 10th March 2008.

7 **Appendices Attached**

None

8 **Background Papers**

- '1' Cabinet report 12th March 2007
- '2' Cabinet report 10th March 2008

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SLOUGH BOROUGH COUNCIL

REPORT TO: Overview and Scrutiny **DATE:** 10th April 2008
CONTACT OFFICER: Clair Pyper, Strategic Director of Education and Children's Services
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WARD(S): ALL

PART I
FOR DECISION

FUNDING OPTIONS FOR LEA NURSERY AND CHILDREN'S CENTRE

1 **Purpose of Report**

Following receipt of higher than expected tenders for the new Lea Nursery and Children's Centre, members are asked to consider the options for taking the scheme forward.

2 **Recommendation**

The Overview and Scrutiny Committee is requested to consider the report and make any comments or recommendation to Cabinet as appropriate.

The Cabinet is requested to resolve that either:

- a) Construction of the Lea Nursery and Children's Centre go ahead as previously agreed and methods for bridging the funding gap are explored by Andrew Blake-Herbert and Clair Pyper who are authorised to negotiate with the preferred bidder to amend the scheme and the outcome of these negotiations and the identification of funding are reported back to Cabinet,
Or
- b) Construction of the Nursery and Children's Centre is postponed and this part of the project is re-tendered following completion of the Slough Islamic School in September 2009,
Or
- c) The Lea Nursery remains as at present and Children's Centre is not built; the 'do nothing' option.

3 **Key Priorities – Taking Pride in Slough and Making a Difference to Communities and our Environment**

Priority 3 – Improving life chance for children and young people

Aims

- 3.1 *Keep every child safe.*
- 3.2 *Improve outcomes for vulnerable children.*
- 3.3 *Help every child achieve.*
- 3.4 *Improve provision and outcomes for young people*

4 Other Implications

(a) Financial

- 4.1 The Slough Islamic School has appointed a preferred bidder to build a new school on the Lea Campus site. At the same time as tenders were invited for this contract they also were invited for the Nursery and Children's Centre for Slough Borough Council. Of the tenders received on 25th January 2008 the construction costs are between £3m and £3.9m for the Nursery and Children's Centre. The 'preferred bidder' for the Slough Islamic School submitted a tender price for the Nursery and Children's Centre in the top quartile of this range. Capital funding set aside by the Local Authority for this work is only £2.2m. This represents a potential funding gap of between £0.8m and £1.7m looking at all tenders.
- 4.2 Within the preferred bidder's tender is the cost of the road and roundabout required through a section 278 agreement; these works are due to be paid by Slough Borough Council from the £1.5m paid by SISF for the land transfer, as agreed at Cabinet on 14th August 2007. The estimated value of this work within the preferred bidder's tender is not known but is likely to be of the order of £125K. Value engineering is being undertaken with the preferred bidder to remove non-essential costs – this may reduce the cost of their tender by an estimated £350K. Removing these two costs would leave a funding gap of £1m.
- 4.3 Members will be aware at the Council Tax setting meeting that the 5 year Capital Programme has been fully allocated. Funding this gap will therefore require decisions to be made around one of three options:
- Identify an amendment to the Council's Capital Programme to accommodate the extra costs of the Nursery & Children's centre
 - Short term borrowing to fund the immediate need, but members must also consider the impact on the minimum revenue position or
 - Identify additional capital receipts above those currently assumed in the programme,
- 4.4 The former two options will both result in funding needing to be allocated in later years to ensure either slipped schemes can be concluded or that there is no long term impact on the Council's borrowing ability. The latter would provide the most stability, but in current market conditions it is unlikely this will be achieved from a windfall from existing sites earmarked for disposal. New sites will therefore need to be considered. Officers are currently reviewing the impact of these options and will present further information to members for consideration on the night.
- 4.5 The tender price is valid for 13 weeks from the date of submission which means it is held until 25th April 2008. After this date they may choose to review their prices and this would be expected to further inflate the funding gap. Any option that cancels elements of the scheme such as not building the Nursery or Children's Centre would require a variation to the approved drawings from the Planning Department which could take up to 13 weeks. This would have an implication for the tender prices. However, building the Nursery and Children's Centre after the School is completed would give 16 months to obtain a variation to planning approval if it is required.
- 4.6 To date the Council has spent £100K on architect's fees which would be lost in the event that the project was cancelled.
- 4.7 Not re-providing the Lea Nursery would mean that it would remain on its current footprint and this would affect the planned sale of the surplus land at the front of the Lea Campus site. A planning application has not yet been submitted in respect of

any redevelopment of the surplus site but based on the provisional scheme design, a number of dwellings proposed for this part of the site could not be constructed. Despite the uncertainties in the housing market, the value of the land occupied by Nursery is estimated to be in the region of £1m.

(b) Human Rights Act and Other Legal Implications

There are no Human Rights Act Implications.

(c) Workforce

Should the Lea Nursery re-provision be delayed or cancelled then the staff at the facility would need to continue working in unsuitable and poor condition temporary buildings until new funding can be found.

5 **Supporting Information**

- 5.1 A significant proportion of the Lea Campus was transferred to the ownership of the Trustees of the Slough Islamic School (SISP) on 30th October 2007 following payment of a £1.5m transfer fee.
- 5.2 Once this transfer was completed tender reports were able to be issued for the construction stage. The works were tendered as one complete project but with two clients and two contracts; Slough Borough Council and SISP. These were sent out 5th November 2007 and 5 tenders were received 25th January 2008. Costs received from all tenderers were far higher than anticipated and exceed the budget available to the Local Authority for construction of the Lea Nursery and Children's Centre.
- 5.3 Since January work has been carried out with the preferred bidder to reduce costs on non-essential parts of the project. It is not possible to reduce costs sufficiently to make the project affordable and funding gap of approximately £1m still remains.
- 5.4 The options outlined will not stop the Slough Islamic School being built but there may be implications for the start of construction if SISP have to change elements of the school build to take into account a delay in the construction of the Nursey and Children's Centre by the Council. In those circumstance planning permission may be required and there may be additional costs if the 13 week period to secure the tender price is missed. In addition there will be some additional costs for SISP if costs that were planned to be split between the different elements of the building need to be borne solely by SISP.
- 5.5 There are three main options for moving forward and these are described below and their associated benefits and risks are listed.
- 5.6 **Progress as planned** – There is a funding gap and this option will require that the Council allocate capital up to £1m. Further value engineering would be carried out to reduce costs to the minimum level without affecting the quality of the new buildings or the appropriate level of education/childcare. Education and Children's Services would also carry out an exercise to explore ways of securing additional funding to bridge some of the potential £1m funding gap. This would involve reducing the future capital investment available for planned programmes or deferring planned schemes to later years.
- 5.7 This proposal would ensure that the poor condition Lea Nursery building is replaced at the earliest opportunity. This building would otherwise require significant investment to patch and repair and would still require replacement in the near future.

- 5.8 It would free up the surplus land, giving the Council the freedom to sell the site when the market rate is more buoyant.
- 5.9 The full service Children's Centre would be provided meeting already agreed government targets for Slough. This is one of Slough's most deprived areas and the parents in this area deserve these new facilities which are being offered in many other areas of Slough.
- 5.10 **Delay construction until Islamic School is complete** – This would require a redesign of the current scheme to bring the construction costs in line with the available budget, which would be worth less in 16 months time than at today's rate accounting for inflation. This would require a building with a lower specification than that planned at present but could be permanent construction. Any redesign would require additional architect's fees and planning application fees. The single building linking the Slough Islamic School to a community Nursery and Children's Centre would probably need to be scaled back to reduce costs. The Nursery and Children's Centre may need to be a separate building built to a more angular design rather than the curved structure planned at present.
- 5.11 The sale of the surplus land would be delayed by a year and could not be sold until 2010 at the earliest. It is not possible to predict the value of land in the meantime and it may be that an earlier sale would provide a better financial return.
- 5.12 Government set target dates for providing a certain number of Children's Centres in Slough would be missed, although Slough would still be on target to provide 10 centres by 2010.
- 5.13 **The Lea Nursery remains as at present and the Children's Centre is not built; the 'do nothing' option** – This option would leave the staff and pupils in poor condition buildings still needing urgent replacement. The Children's Centre would need to be run from the Lea Nursery and Lea Play Centre, an inadequate arrangement that would mean the Council does not meet its targets for providing new full service Children's Centres. This area of Slough was identified as one of the highest priorities in Slough's submission to the DCSF for provision of a full service Centre.
- 5.14 The surplus land that would then be available for sale would be reduced in size and might be expected to return £1m less than previously anticipated. This could be compensated from the £2.4m remaining in the Capital Programme that was set aside to build the Nursery and Children's Centre. However, this should not be separated from the urgent need for significant investment in the Lea Nursery building.

6 Comments of Other Committees

This report will be considered at the Cabinet meeting on 14th April 2008 and the comments of the committee will be circulated to the Cabinet.

7 Conclusion

In order to deliver overall best value for Slough, it is requested that Overview and Scrutiny Members consider one of the two options that would see a new Lea Nursery and Children's Centre built.

8 Appendices Attached

None

SLOUGH BOROUGH COUNCIL

REPORT TO: Overview & Scrutiny Committee **DATE:** 10th April 2008

CONTACT OFFICER: Catherine Meek
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WARD(S): All

PART I
FOR CONSIDERATION

POST DECISION SCRUTINY CALL IN – LOCAL AREA BUSINESS GROWTH INCENTIVE SCHEME (LABGI) – ALLOCATION OF FUNDING

1. **Purpose of Report**

To advise the Committee of the receipt of the post-decision scrutiny call-in on the decision taken by the Cabinet at its meeting on Monday, 10th March, 2008 regarding the Local Area Business Growth Incentive Scheme (LABGI) – allocation of funding.

2. **Recommendations**

The Committee is asked to consider how it wishes to deal with this call-in. (The Cabinet on 3rd April was being requested to decide whether or not the implementation of its decision taken on the 10th March regarding the LABGI allocation of funding should be delayed to enable the scrutiny of this issue to take place and the decision of the Cabinet will be reported at the meeting.)

3. **Key Priorities**

None as this report is administrative in nature.

4. **Other Implications**

None as this report is administrative in nature.

5. **Supporting Information**

Cabinet – 10th March 2008

5.1 The Cabinet at its meeting on the 10th March 2008 considered a report on the allocation of LABGI funding. Following consideration of the report the Cabinet resolved:

- a) That the cumulative funding allocations already agreed be noted.
- b) That the allocation of £25k per ward be agreed.
- c) That the remainder of the funding be held pending the financial outturn.

5.2 The Constitution provides for every Member of the Council to receive a copy of the decisions that the Cabinet has taken which are then subject to a five working day delay before implementation. Any Member of the Council can call in a Cabinet decision for post decision scrutiny. The summary of the decisions taken by the Cabinet on the 10th March was distributed to Members on Wednesday 12th March and implementation of the decisions was delayed until 25th March due to the bank holidays.

5.3 A post decision call in has been received from Councillor Anderson within the time allowed in the following terms:-

“This is a major decision for the Council which has not yet been through the scrutiny process. I do not take issue with community projects benefiting from the LABGI additional money; however I would like to call-in the decision to ensure that this is a legitimate use of the money as it is usually supposed to be used to promote further business growth. I would like the Overview & Scrutiny committee to verify that this is a legitimate use – if it is found to be a legitimate use of the money then I have no problem with it proceeding with the decision. Also, I am unsure that this is the most effective use of the money – community projects in residential side-streets are unlikely to have any real effect in attracting new businesses to Slough. I would like scrutiny to use its role to ensure that the council will not be challenged if the Council uses the money for these purposes”.

Action on Receipt of a Post Decision Call In

5.4 The Constitution provides for the Cabinet to determine, with advice from the relevant Commissioner/Chief Officer, whether or not the implementation of a decision should and can be delayed following the receipt of the post decision call in. In making this decision the Cabinet will have regard to:-

- Whether the decision needs to be implemented by a particular date.
- Whether any particular deadlines have been imposed by or to the Council in terms of implementation and whether not meeting those deadlines could cause embarrassment and/or detriment to the Council or a third party in any way and the extent/risk of this.
- The timescale for submission of the call in to the Overview and Scrutiny Committee/Sub-Committee and for those views to be reported to the Cabinet and whether this falls within a realistic timescale for deferring implementation of the decision.

5.5 If a decision is taken not defer implementation of the decision the reason for this decision will need to be clearly set out in the minutes of the Cabinet and reported to the Overview and Scrutiny Committee the call in would also be reported to the Overview and Scrutiny Committee for post decision scrutiny in the normal way.

Comments of Strategic Director of Resources

5.6 The Local Authority Business Growth Incentive Scheme Grant Determination 2007 (No2) [No 31/892], which determines the amount of additional funding each local authority is to receive through the Year 1 and Year 2 LABGI schemes, states that *“the purpose of the grant is to provide support towards expenditure lawfully incurred*

or to be incurred by a local authority". There are no other restrictions or caveats on how the grant should be spent. The funds can therefore be used as the Council sees fit, although these funds are one off and therefore it is recommended are used for one off expenditure and not to support the on going revenue budget.

6. **Conclusion**

The Committee is asked to consider how it wishes to deal with this call-in. If the Cabinet on 3rd April decided not to delay implementation of its decision of 10th March, then the Committee can undertake post-decision scrutiny.

7. **Appendices**

None.

8. **Background Papers**

- '1' - Agenda and minutes – Cabinet 10th March 2008
- '2' - Call in received from Councillor Anderson

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SLOUGH BOROUGH COUNCIL

REPORT TO: Overview & Scrutiny Committee **DATE:** 10 April 2008
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PART I
FOR CONSIDERATION

REVIEW OF FEES AND CHARGES FOR 2008/09

1. Purpose of Report

1.1 This report provides a summary of legislation contained within the Local Government Act 2003 in relation to discretionary charging powers, and identifies the charges for 2008/09.

2. Recommendations

For consideration & comment.

3 Key Policy Priority Implications

The effective use of fees and charges to deliver strategic and service objectives has the potential to support all of the Council's Key Priorities, given that such income is raised across all of the Council's service areas.

Budget monitoring throughout the financial year reflects on whether those priorities are being met and if not, the reasons why, so members can make informed decisions to ensure the Council remains within its available resources

4 Other Implications

4.1 Financial Implications

There are potential financial implications arising from any decisions taken in relation to the scope and level of fees and charges levied under previous powers and also potentially using the discretionary charging power. Any such financial implications will be reported to Cabinet and/or relevant Portfolios for consideration and decision, once they have been quantified.

4.2 Human Rights Act and Other Legal Implications

A consideration in the context of charging for services is in relation to the implications of the European Court of Justice's ruling in the case of European Communities v Italian Republic, which was passed on 16 January 2003. In its judgment, the Court held that

concessionary rates for access to local museums, monuments, galleries, cultural sites etc. were not permitted on the basis of residence.

This ruling could apply to concessions for other services such as the use of leisure services more generally e.g. leisure centres, swimming pools, although this has not yet been tested in the courts. The ruling therefore calls into question the legality of residents' card schemes currently operating in England. Whilst the European Court ruling does permit concessions on the basis of age, it does not allow it on grounds of residence.

However this judgment was issued in 2003 and is enforceable against the UK government. No action has been taken by the government in order to enforce the provisions of the judgment and many local authorities, like Slough, have continued the practice of issuing concessionary rates. No challenges have been received.

4.3 Workforce

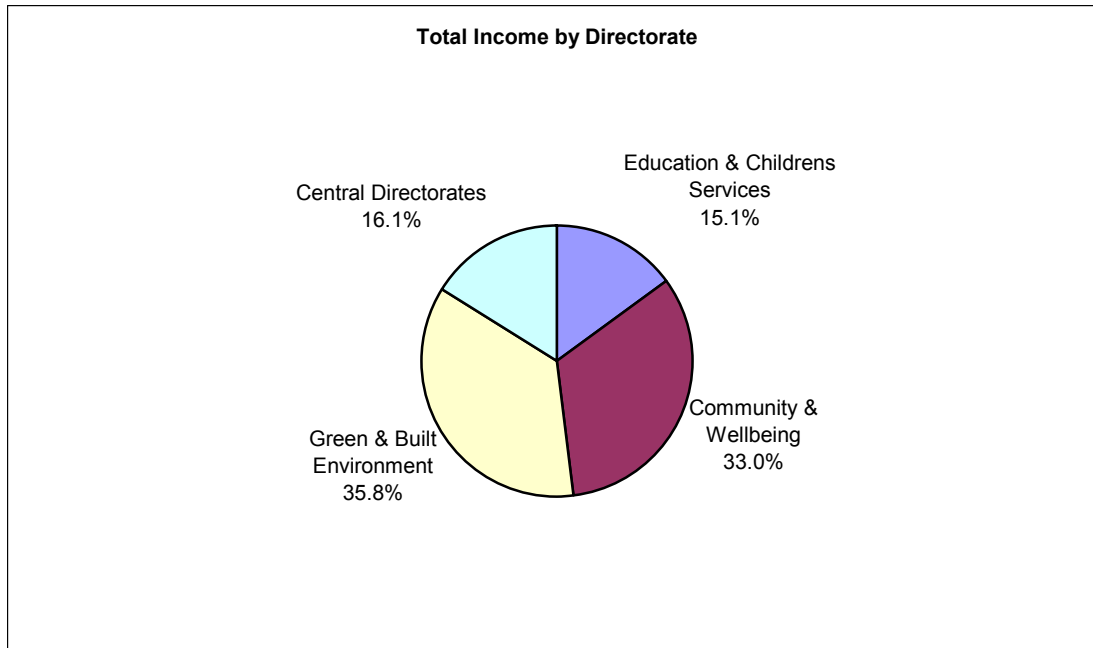
None.

5 Supporting Information

5.1 Gross expenditure for Directorates for 2008/09 is £314.9m, this is offset by total income of £212.2m giving a net budget requirement of £102.7m. This is shown in the table below.

| | £m | £m |
|---------------------------------|---------------|---------------------|
| <u>Gross Expenditure</u> | | |
| employee costs | | 63.5 |
| Running costs | | <u>251.4</u> |
| Total | | 314.9 |
| <u>Gross Income</u> | | |
| Specific grants | (180.4) | |
| Fees & charges | (20.3) | |
| Other receipts | <u>(11.5)</u> | |
| Total | | (212.2) |
| Net expenditure | | <u>102.7</u> |

5.2 For 2008/09, Slough should generate £20.3m through fees and charges (excluding housing rents), this represents 9.6% of total income. The value of income generated by Directorate expressed as a proportion of the total of £20.3m is shown in the pie chart below.



- 5.3 Attached at Appendix A is a full list of the proposed fees and charges for 2008/09 with comparison against the current charges in 2007/08 where appropriate. The charges will commence from 1st April 2008 unless indicated with an alternative date.
- 5.4 The Constitution gives officers delegation “ in consultation with the Strategic Director of Finance and Property and the appropriate Commissioner, to set rent, fee, charges and other income levels unless any changes:-
- (a) exceed inflation by more than 3% and/or
 - (b) involve a change in policy, or
 - (c) potentially have significant political implications”

Members are requested to not the charges and to approve any above the constitution levels.

6 Background Papers

- 2008/2009 Revenue Budget held in Corporate Finance.
- Finance Detailed working papers are held in Corporate Finance and the relevant directorates.

7 Appendices

- A - Fees and Charges 2008/09

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CENTRAL DIRECORATES

| | | 2007/08 | 2008/09 | % Increase |
|------------------------------|--------------------------|-----------|-----------|------------|
| EVENTS ADMINISTRATION | | | | |
| Land let for circus - | Per day | £500.00 | £500.00 | 0.0% |
| Slough Bonfire entry fees - | Adult in advance | £3.00 | £3.00 | 0.0% |
| | Child in advance | £2.00 | £2.00 | 0.0% |
| | Adults on the night | £5.00 | £5.00 | 0.0% |
| | Child on the night | £3.00 | £3.00 | 0.0% |
| Slough Bonfire - | Rent of site for funfair | £1,500.00 | £1,500.00 | 0.0% |

N.N.D.R.

| | | | | |
|---------------------------|-----------|---------|---------|------|
| Recovery of Court Costs - | Liability | £70.00 | £73.00 | 4.3% |
| | Summons | £50.00 | £52.00 | 4.0% |
| | | £120.00 | £125.00 | 4.2% |

COUNCIL TAX

| | | | | |
|---------------------------|------------|--------|--------|------|
| Recovery of Court Costs - | Summons | £43.00 | £45.00 | 4.7% |
| | Court fees | £45.00 | £47.00 | 4.4% |
| | | £88.00 | £92.00 | 4.5% |

MEETING ROOMS - TOWN HALL

| | | | | |
|--|--|-----------|-----------|------|
| Letting of meeting room in the Town Hall. | | £25 - £40 | £25 - £40 | 0.0% |
| Costs are per hour and vary according to the size of the room. | | | | |

COMMERCIAL PROPERTIES

| | | | | |
|----------------------------|---|------------------------------|--|--|
| Rent of various properties | Commercial Properties | Varies according to property | | |
| | Industrial Starter Units - Wentworth & Trelawney | Varies according to property | | |
| | Industrial Starter Units - Plymouth Road | Varies according to property | | |

LOCAL LAND CHARGES

| | | | | |
|---|--------------|-----------------|------------|------------------|
| Search Fees - | Basic | £385,200 | 168 | see below |
| 2008/09 CHARGES | | | | |
| <ul style="list-style-type: none"> - Personal Search fee £11 (set by the Government – this has been challenged by a number of local authority's to allow them to set their own charge). - LLC1 Search fee £30 (now set by SBC based on cost recovery) - previously £6 set by the Government. - CON29 Search fee £88 (now set by SBC to recover costs – no profit margin allowed). This used to be £162 set by SBC. - Searches usually consist of LLC1 & CON29 totalling £118 – previously £168. - There are various additional fees we are able to charge but these have not varied significantly over the last year e.g. a charge may be made for a paper copy. | | | | |

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Slough Borough Council

HEALTH & SOCIAL CARE DIVISION

Summary of Changes: Draft Fees & Charges 2008/2009

Homecare - An increase from £15.10 per hr to £15.50 is proposed, representing a 2.6% increase

Day Care - An increase from £31.80 per day to £32.60 is proposed, representing a 2.5% increase

Respite Care - An increase from £63 per day to £64.60 is proposed, representing a 2.5% increase

Refreshments - No increase is proposed.

Community Laundry - An increase of 10p to £4.40 is proposed, representing a 2.3% increase.

Day care for OLAs. - It is proposed that the increase of 2.5%

FEES AND CHARGES 2008/2009

| DETAILS | Current Charge | Proposed Increase | |
|---|-----------------|-------------------|-----------|
| | | Charge | %age |
| | 07/08 | 08/09 | 08/09 |
| CHARGES SUBJECT TO A FINANCIAL ASSESSMENT | | | |
| Homecare | £15.10 per hour | £15.10 per hour | 2.6% |
| Day Care (excluding meals and snacks) | £31.80 per day | £32.60 per day | 2.5% |
| Respite Care - Adults and older people | | | |
| For first 4 weeks in financial year | £63.00 per week | £64.60 per week | 2.5% |
| After first 4 weeks, subject to financial assessment | | | |
| Learning Disability | | | |
| Respond 18-24 | £4.30 per night | £4.40 per night | 2.3% |
| Respond 25 and over | £6.20 per night | £6.40 per night | 3.2% |
| STANDARD CHARGES | | | |
| Community meals and meals at a day centre | | | |
| Frozen delivery | £2.80 per meal | £2.90 per meal | 3.6% |
| Hot meal delivered to client | £3.30 per meal | £3.40 per meal | 3.0% |
| Hot meal at a day centre | £3.30 per meal | £3.40 per meal | 3.0% |
| Refreshments | | | |
| Refreshments provided at a day centre | £1.00 per day | £1.00 per day | No change |
| Community Laundry | | | |
| Charge for Community Laundry | £4.30 per week | £4.40 per week | 2.3% |
| OTHER CHARGES (and full cost clients; Services provided and managed by SBC (part III)) | | | |
| Residential Charges | | | |
| Older people residential | £466 per week | £478 per week | 2.6% |
| Older people EMI | £548 per week | £562 per week | 2.6% |
| Learning Disability Residential | £769 per week | £788 per week | 2.5% |
| LD Respite Care | £851 per week | £872 per week | 2.5% |
| Day Care (SBC charges to OLA) | | | |
| Adults and Older People | £46 per day | £47 per day | 2.2% |
| Learning Disability | £62 per day | £64 per day | 3.2% |

Transport

Proposed Charges for 2008/09

| Day Centre | Current Price | Proposed Price | Increase | Comments |
|--|--|--|-----------------|-----------------|
| Phoenix/wvexnam Day Centre | £97.40 p/day per vehicle | £99.84 p/day | 2.5% | See note 1 |
| Newbeech Day Centre | £123.00 p/day per vehicle | £126.00 p/day | 2.5% | See note 2 |
| Arbourvale School | £99.33 p/day per vehicle | £101.81 per day | 2.5% | See note 3 |
| Rechargeable to other Depts (Adhoc Vehicle Hire Only) | | | | |
| Standard minibuses | £25.00 p/day or part day plus 30p per mile 1st 50 + 20p per mile subsequent | £25.00 p/day or part day plus 33p per mile 1st 50 + 23p per mile subsequent | 3.3% | See Note 4 |
| Accessible Minibuses | £30.00 p/day or part day plus 35p per mile 1st 50 plus 25p per mile subsequent miles | £30.00 p/day or part day plus 38p per mile 1st 50 plus 28p per mile subsequent miles | 3.3% | See note 5 |
| External Organisations (Adhoc Vehicle Hire Only) | | | | |
| Standard minibuses | £25.00 (inc.vat) p/day or part day plus 30p(inc.vat) per mile 1st 50 plus 20p(inc.vat) per mile subsequent miles | £25.00 (inc.vat) p/day or part day plus 33p(inc.vat) per mile 1st 50 plus 23p(inc.vat) per mile subsequent miles | 3.3% | See note 6 |
| Accessible minibuses | £30.00 (inc.vat) p/day or part day plus 35p(inc.vat) per mile 1st 50 plus 25p(inc.vat) per mile subsequent miles | £30.00 (inc.vat) p/day or part day plus 38p(inc.vat) per mile 1st 50 plus 28p(inc.vat) per mile subsequent miles | 3.3% | See note 7 |
| Special Arrangements | | | | |
| Standard minibus East Berkshire College Costs recovered term time only | £37.00 p/day plus 30p per mile 1st 50 plus 20p per mile subsequent miles | £37.00 p/day plus 33p per mile 1st 50 plus 23p per mile subsequent miles | 2.4% | See note 8 |
| Social Workers Team | | | | |
| Adhoc requests are received from Social Work Team. These have to be priced individually due to the differing needs and requirements for each case. The criteria for calculating charge are covering costs of driver's hours, escort's hours and fuel costs with a small element for vehicle costs, insurance, etc. | | | | |
| Where minibus users have returned a vehicle in a dirtier and more untidy condition the valeting charge may be applied of | | | 0% | See note 9 |
| Where less than 48 hours notice has been given of the cancellation of a minibus booking the charge will be applied of £20.00 | | | 0% | See note 9 |

Transport - Proposed Charges 2008/09

NOTES

Note 1

Keeping increase at 2.5%. Main cost increases are staffing and diesel fuel (18.5% increase in last 12 months)
Prices vary to the Day Centres because of differing vehicle requirements, needs of passengers and timings and distances of runs.

Note 2

Keeping increase at 2.5%. Main cost increases are staffing and diesel fuel (18.5% increase in last 12 months)
Prices vary to the Day Centres because of differing vehicle requirements, needs of passengers and timings and distances of runs.

Note 3

Annual Inflation increase. E + CS allow an inflation increase each year. First such increase occurred Apr 06
Increase is agreed with other Local Authorities and SEN advise on figure normally during April. Expected to be around 2.5%

Note 4

Only the mileage charge to be increased to partially recover fuel cost increase
Diesel has increased in price by an average of 18.5% over the last 12 months
The percentage increase quoted is an average figure based on all minibus hirings over the six months to December.

Note 5

Only the mileage charge to be increased to partially recover fuel cost increase
Diesel has increased in price by an average of 18.5% over the last 12 months
The percentage increase quoted is an average figure based on all minibus hirings over the six months to December.

Note 6

Only the mileage charge to be increased to partially recover fuel cost increase
Diesel has increased in price by an average of 18.5% over the last 12 months
The percentage increase quoted is an average figure based on all minibus hirings over the six months to December.

Note 7

Only the mileage charge to be increased to partially recover fuel cost increase
Diesel has increased in price by an average of 18.5% over the last 12 months
The percentage increase quoted is an average figure based on all minibus hirings over the six months to December.

Note 8

Only the mileage charge to be increased to partially recover fuel cost increase
Special needs students attending Langley College funded by CTPLD.
Have to recover vehicle costs during term time. Eg: 169 chargeable days in 2007. Hence higher daily rate.

Note 9

New charges introduced.

Note 10

The Learning Disability Day Centres, Purser Court, Spitfire Close, Speedwell and Priors Day Services manage their vehicles on a day-today basis.
But Transport provide back up for problems and replacement minibuses for servicing, maintenance, repairs etc.
No charge is made by Transport for replacing these minibuses or for the work involved in organising the maintenance and cover.

Community Facilities Proposed Charging Structure 2008/9

| Facilities | Community organisation / Voluntary organisations / SBC work related events | | | | Commercial organisations / One off private functions | | | | Increase |
|--|--|------------------------|-----------------------|------------------------|--|------------------------|-----------------------|------------------------|----------|
| | Current charges 07/08 | Proposed charges 08/09 | Current charges 07/08 | Proposed charges 08/09 | Current charges 07/08 | Proposed charges 08/09 | Current charges 07/08 | Proposed charges 08/09 | |
| Langley Community Centre | Off - Peak | Off - Peak | Peak | Peak | Off - Peak | Off - Peak | Peak | Peak | |
| Main hall - Weddings | £94.20 | £99.00 | £94.20 | £99.00 | £94.20 | £99.00 | £94.20 | £99.00 | 5% |
| Children's parties - Main Hall | £25.70 | £27.00 | £25.70 | £27.00 | £25.70 | £27.00 | £25.70 | £27.00 | 5% |
| Main hall | £50.20 | £52.80 | N/A | N/A | £55.20 | £58.00 | N/A | N/A | 5% |
| Regular hires | £47.80 | £50.20 | £50.10 | £52.70 | N/A | N/A | N/A | N/A | 5% |
| Committee room | £10.10 | £10.70 | £10.60 | £11.20 | N/A | N/A | N/A | N/A | 5% |
| Committee room Bookings 5+(evenings) per Month | £9.10 | £9.60 | £9.50 | £10.00 | N/A | N/A | N/A | N/A | 5% |
| Langley Pavilion Community Centre | Off - Peak | Off - Peak | Peak | Peak | Off - Peak | Off - Peak | Peak | Peak | |
| Meeting rooms (conference) | £100.00 | £105.00 | £100.00 | £105.00 | £110.00 | £115.50 | £110.00 | £115.50 | 5% |
| Main hall - Community groups | £20.60 | £21.70 | £27.80 | £29.20 | N/A | N/A | N/A | N/A | 5% |
| Main hall | £43.80 | £46.00 | £45.90 | £48.20 | £48.10 | £50.60 | £50.50 | £53.10 | 5% |
| Meeting rooms regular hire | £7.20 | £7.60 | £7.50 | £7.90 | N/A | N/A | N/A | N/A | 5% |
| Children's parties - Main Hall | £25.70 | £27.00 | £25.70 | £27.00 | £25.70 | £27.00 | £25.70 | £27.00 | 5% |
| Function room regular hire | £7.20 | £7.60 | £9.80 | £10.30 | N/A | N/A | N/A | N/A | 5% |
| Function room | £15.20 | £16.00 | £16.70 | £17.60 | £16.70 | £17.60 | £17.50 | £18.40 | 5% |
| Thames Valley Community Centre | Off - Peak | Off - Peak | Peak | Peak | Off - Peak | Off - Peak | Peak | Peak | |
| Main hall - Weddings | £65.60 | £68.90 | £65.60 | £68.90 | £65.60 | £68.90 | £65.60 | £68.90 | 5% |
| Meeting rooms regular hire | £11.10 | £11.70 | £13.90 | £14.60 | £12.20 | £12.90 | £15.20 | £16.00 | 5% |
| Office/ Staff room | £8.20 | £8.70 | £10.30 | £10.90 | £9.00 | £9.50 | £11.40 | £12.00 | 5% |
| Main hall | £36.70 | £38.60 | £45.90 | £48.20 | £36.70 | £38.60 | £45.90 | £48.20 | 5% |
| Small hall and Kitchen | £16.70 | £17.60 | £20.90 | £22.00 | £18.40 | £19.40 | £23.00 | £24.20 | 5% |
| Main hall, Small hall and Kitchen | £47.80 | £50.20 | £60.00 | £63.00 | £52.50 | £55.20 | £66.00 | £69.30 | 5% |
| Main hall regular hire | £14.40 | £15.20 | £18.40 | £19.40 | N/A | N/A | N/A | N/A | 5% |
| Small hall and Kitchen regular hire | £11.20 | £11.80 | £14.00 | £14.70 | N/A | N/A | N/A | N/A | 5% |
| Main hall, Small hall and Kitchen regular hire | £28.80 | £30.30 | £35.90 | £37.70 | £31.60 | £33.20 | £39.50 | £41.50 | 5% |
| Office / Staff room regular hire | £6.50 | £6.90 | £7.90 | £8.30 | £7.00 | £7.40 | £8.70 | £9.20 | 5% |
| Meeting rooms (conference) medium | £100.00 | £105.00 | £100.00 | £105.00 | £110.00 | £115.50 | £110.00 | £115.50 | 5% |
| Meeting rooms (conference) large | £105.00 | £110.30 | £105.00 | £110.30 | £105.00 | £110.30 | £105.00 | £110.30 | 5% |
| Board room | £90.00 | £94.50 | £90.00 | £94.50 | £90.00 | £94.50 | £90.00 | £94.50 | 5% |
| Children's parties - Main Hall | £25.70 | £27.00 | £25.70 | £27.00 | £25.70 | £27.00 | £25.70 | £27.00 | 5% |
| Meeting Rooms - one off hire | £14.00 | £14.70 | £17.40 | £18.30 | £15.40 | £16.20 | £19.10 | £20.10 | 5% |
| Cippenham Community Centre | Off - Peak | Off - Peak | Peak | Peak | Off - Peak | Off - Peak | Peak | Peak | |
| Main hall - one off hire | £42.70 | £44.90 | £43.80 | £46.00 | £48.10 | £50.60 | £50.50 | £53.10 | 5% |
| Small hall - one off hire | £16.80 | £17.70 | £17.60 | £18.50 | £19.20 | £20.20 | £20.10 | £21.20 | 5% |
| Main hall regular hire | £20.60 | £21.70 | £27.80 | £29.20 | £22.60 | £23.80 | £30.60 | £32.20 | 5% |
| Small hall regular hire | £7.60 | £8.00 | £10.50 | £11.10 | £8.40 | £8.90 | £11.60 | £12.20 | 5% |
| Small hall 2 | £7.60 | £8.00 | £10.50 | £11.10 | £8.40 | £8.90 | £11.60 | £12.20 | 5% |
| Children's parties - Main Hall | £25.70 | £27.00 | £25.70 | £27.00 | £25.70 | £27.00 | £25.70 | £27.00 | 5% |
| Weeks Drive Community Centre | Off - Peak | Off - Peak | Peak | Peak | Off - Peak | Off - Peak | Peak | Peak | |
| Main hall | £31.80 | £33.40 | £33.30 | £35.00 | £34.90 | £36.70 | £36.70 | £38.60 | 5% |
| Main hall regular | £14.60 | £15.40 | £20.60 | £21.70 | £16.10 | £17.00 | £22.60 | £23.80 | 5% |
| Small hall | £13.30 | £14.00 | £14.00 | £14.70 | £14.60 | £15.40 | £15.40 | £16.20 | 5% |

Community Facilities Proposed Charging Structure 2008/9

| Facilities | Community organisation / Voluntary organisations / SBC work related events | | | | Commercial organisations / One off private functions | | | | Increase |
|---|--|------------------------|-----------------------|------------------------|--|------------------------|-----------------------|------------------------|----------|
| | Current charges 07/08 | Proposed charges 08/09 | Current charges 07/08 | Proposed charges 08/09 | Current charges 07/08 | Proposed charges 08/09 | Current charges 07/08 | Proposed charges 08/09 | |
| Booking 5+ (evenings) per month | £12.60 | £13.30 | £13.30 | £14.00 | £13.90 | £14.60 | £14.60 | £15.40 | 5% |
| Booking 10+ (evenings) per month | £12.00 | £12.60 | £12.60 | £13.30 | £13.20 | £13.90 | £13.90 | £14.60 | 5% |
| Booking 20+ (evenings) per month | £11.40 | £12.00 | £12.00 | £12.60 | £12.50 | £13.20 | £13.20 | £13.90 | 5% |
| Children's parties - Main Hall | £25.70 | £27.00 | £25.70 | £27.00 | £25.70 | £27.00 | £25.70 | £27.00 | 5% |
| Upton Lea Community Centre | Off - Peak | Off - Peak | Peak | Peak | Off - Peak | Off - Peak | Peak | Peak | |
| Main hall | £19.70 | £20.70 | £39.70 | £41.70 | £21.70 | £22.80 | £43.70 | £45.90 | 5% |
| Small hall | £8.71 | £9.20 | N/A | N/A | £9.00 | £9.50 | N/A | N/A | 5% |
| Meeting room 1 | £7.20 | £7.60 | £7.50 | £7.90 | N/A | N/A | N/A | N/A | 5% |
| Meeting room 2 | £4.70 | £5.00 | £5.00 | £5.30 | £5.20 | £5.50 | £5.40 | £5.70 | 5% |
| Meeting room and kitchen | £5.50 | £5.80 | £5.80 | £6.10 | £6.10 | £6.50 | £6.40 | £6.80 | 5% |
| Children's parties - Main Hall | £25.70 | £27.00 | £25.70 | £27.00 | £25.70 | £27.00 | £25.70 | £27.00 | 5% |
| Rochford Community Centre | Off - Peak | Off - Peak | Peak | Peak | Off - Peak | Off - Peak | Peak | Peak | |
| Community users | £11.10 | £11.70 | N/A | N/A | £12.20 | £12.90 | N/A | N/A | 5% |
| Booking 5+ (evenings) per month | £10.50 | £11.10 | N/A | N/A | £11.60 | £12.20 | N/A | N/A | 5% |
| Booking 10+ (evenings) per month | £10.00 | £10.50 | N/A | N/A | £11.00 | £11.60 | N/A | N/A | 5% |
| Booking 20+ (evenings) per month | £9.50 | £10.00 | N/A | N/A | £10.40 | £11.00 | N/A | N/A | 5% |
| Meeting room 1 | £2.20 | £2.40 | N/A | N/A | £2.50 | £2.70 | N/A | N/A | 5% |
| Westfield Community Centre | Off - Peak | Off - Peak | Peak | Peak | Off - Peak | Off - Peak | Peak | Peak | |
| Main Hall | N/A | £12.60 | N/A | £13.30 | N/A | £13.90 | N/A | £14.70 | New |
| Meeting room 1 | N/A | £5.50 | N/A | £6.50 | N/A | £6.00 | N/A | £7.20 | New |
| Manor Park | Off - Peak | Off - Peak | Peak | Peak | Off - Peak | Off - Peak | Peak | Peak | |
| Whole building | £5.60 | £5.90 | N/A | N/A | N/A | N/A | N/A | N/A | 5% |
| Badminton Courts - Langley CC | Off - Peak | Off - Peak | Peak | Peak | Off - Peak | Off - Peak | Peak | Peak | |
| Adults | £7.80 | £8.20 | £7.80 | £8.20 | £7.80 | £8.20 | £7.80 | £8.20 | 5% |
| Junior | £5.10 | £5.40 | £5.10 | £5.40 | £5.10 | £5.40 | £5.10 | £5.40 | 5% |
| Any office | £3.80 | £4.00 | £3.80 | £4.00 | £4.20 | £4.50 | £4.20 | £4.50 | 5% |
| Haymill Community Centre | Off - Peak | Off - Peak | Peak | Peak | Off - Peak | Off - Peak | Peak | Peak | |
| Main Hall - up to 5 hrs | £65.10 | £68.40 | £65.10 | £68.40 | £68.40 | £71.90 | £68.40 | £71.90 | 5% |
| Main Hall 6-10 hrs | £60.30 | £63.40 | £60.30 | £63.40 | £63.30 | £66.50 | £63.30 | £66.50 | 5% |
| Main Hall 11-15 hrs | £50.50 | £53.10 | £50.50 | £53.10 | £53.00 | £55.70 | £53.00 | £55.70 | 5% |
| Main Hall 15-20 hrs | £35.90 | £37.70 | £35.90 | £37.70 | £37.70 | £39.60 | £37.70 | £39.60 | 5% |
| Main Hall Block Booking-up to 5 hrs | £25.20 | £26.50 | £25.20 | £26.50 | £26.50 | £27.90 | £26.50 | £27.90 | 5% |
| Main Hall Block Booking 6-10 hrs | £23.40 | £24.60 | £23.40 | £24.60 | £24.60 | £25.90 | £24.60 | £25.90 | 5% |
| Main Hall Block Booking 11-15 hrs | £20.50 | £21.60 | £20.50 | £21.60 | £21.50 | £22.60 | £21.50 | £22.60 | 5% |
| Main Hall Block booking 15-20 hrs | £13.90 | £14.60 | £13.90 | £14.60 | £14.60 | £15.40 | £14.60 | £15.40 | 5% |
| Function Room - up to 5 hrs | £32.60 | £34.30 | £32.60 | £34.30 | £34.20 | £36.00 | £34.20 | £36.00 | 5% |
| Function Room 6-10 hrs | £27.10 | £28.50 | £27.10 | £28.50 | £28.50 | £30.00 | £28.50 | £30.00 | 5% |
| Function Room 11-15 hrs | £21.80 | £22.90 | £21.80 | £22.90 | £22.90 | £24.10 | £22.90 | £24.10 | 5% |
| Function Room 15-20 hrs | £16.30 | £17.20 | £16.30 | £17.20 | £17.10 | £18.00 | £17.10 | £18.00 | 5% |
| Function Room Block Booking up to 5 hrs | £12.60 | £13.30 | £12.60 | £13.30 | £13.20 | £13.90 | £13.20 | £13.90 | 5% |
| Function Room Block Booking 6-10 hrs | £10.50 | £11.10 | £10.50 | £11.10 | £11.00 | £11.60 | £11.00 | £11.60 | 5% |
| Function Room Block Booking 11-15 hrs | £8.40 | £8.90 | £8.40 | £8.90 | £8.80 | £9.30 | £8.80 | £9.30 | 5% |

Community Facilities Proposed Charging Structure 2008/9

| Facilities | Community organisation / Voluntary organisations / SBC work related events | | | | Commercial organisations / One off private functions | | | | Increase |
|---------------------------------------|--|------------------------|-----------------------|------------------------|--|------------------------|-----------------------|------------------------|----------|
| | Current charges 07/08 | Proposed charges 08/09 | Current charges 07/08 | Proposed charges 08/09 | Current charges 07/08 | Proposed charges 08/09 | Current charges 07/08 | Proposed charges 08/09 | |
| Function Room Block Booking 15-20 hrs | £6.30 | £6.70 | £6.30 | £6.70 | £6.60 | £7.00 | £6.60 | £7.00 | 5% |
| Sports Hall - up to 5 hrs | £32.60 | £34.30 | £32.60 | £34.30 | £34.20 | £36.00 | £34.20 | £36.00 | 5% |
| Sports Hall 6-10 hrs | £27.10 | £28.50 | £27.10 | £28.50 | £28.50 | £30.00 | £28.50 | £30.00 | 5% |
| Sports Hall 11-15 hrs | £21.80 | £22.90 | £21.80 | £22.90 | £22.90 | £24.10 | £22.90 | £24.10 | 5% |
| Sports Hall 15-20 hrs | £16.30 | £17.20 | £16.30 | £17.20 | £17.10 | £18.00 | £17.10 | £18.00 | 5% |
| Sports Hall Block Booking up to 5 hrs | £12.60 | £13.30 | £12.60 | £13.30 | £13.20 | £13.90 | £13.20 | £13.90 | 5% |
| Sports Hall Block Booking 6-10 hrs | £10.50 | £11.10 | £10.50 | £11.10 | £11.00 | £11.60 | £11.00 | £11.60 | 5% |
| Sports Hall Block Booking 11-15 hrs | £8.40 | £8.90 | £8.40 | £8.90 | £8.80 | £9.30 | £8.80 | £9.30 | 5% |
| Sports Hall Block Booking 15-20 hrs | £6.30 | £6.70 | £6.30 | £6.70 | £6.60 | £7.00 | £6.60 | £7.00 | 5% |
| Astroturf up to 5 hrs | £26.30 | £27.70 | £26.30 | £27.70 | £27.60 | £29.00 | £27.60 | £29.00 | 5% |
| Astroturf 6-10 hrs | £21.50 | £22.60 | £21.50 | £22.60 | £22.60 | £23.80 | £22.60 | £23.80 | 5% |
| Astroturf 11-15 hrs | £16.80 | £17.70 | £16.80 | £17.70 | £17.60 | £18.50 | £17.60 | £18.50 | 5% |
| Astroturf 15-20 hrs | £13.20 | £13.90 | £13.20 | £13.90 | £13.90 | £14.60 | £13.90 | £14.60 | 5% |
| Astroturf Block Booking up to 5 hrs | £10.50 | £11.10 | £10.50 | £11.10 | £11.00 | £11.60 | £11.00 | £11.60 | 5% |
| Astroturf Block Booking 6-10 hrs | £8.40 | £8.90 | £8.40 | £8.90 | £8.80 | £9.30 | £8.80 | £9.30 | 5% |
| Astroturf Block Booking 11-15 hrs | £6.30 | £6.70 | £6.30 | £6.70 | £6.60 | £7.00 | £6.60 | £7.00 | 5% |
| Astroturf Block Booking 15-20 hrs | £4.80 | £5.10 | £4.80 | £5.10 | £5.00 | £5.30 | £5.00 | £5.30 | 5% |
| Hardcourt up to 5 hrs | £16.80 | £17.70 | £16.80 | £17.70 | £17.60 | £18.50 | £17.60 | £18.50 | 5% |
| Hardcourt 6-10 hrs | £12.60 | £13.30 | £12.60 | £13.30 | £13.20 | £13.90 | £13.20 | £13.90 | 5% |
| Hardcourt 11-15hrs | £10.50 | £11.10 | £10.50 | £11.10 | £11.00 | £11.60 | £11.00 | £11.60 | 5% |
| Hardcourt 15-20 hrs | £8.40 | £8.90 | £8.40 | £8.90 | £8.80 | £9.30 | £8.80 | £9.30 | 5% |
| Hardcourt Block Booking up to 5 hrs | £6.30 | £6.70 | £6.30 | £6.70 | £6.60 | £7.00 | £6.60 | £7.00 | 5% |
| Hardcourt Block Booking 6-10 hrs | £4.80 | £5.10 | £4.80 | £5.10 | £5.00 | £5.30 | £5.00 | £5.30 | 5% |
| Hardcourt Block Booking 11-15 hrs | £4.50 | £4.80 | £4.50 | £4.80 | £4.70 | £5.00 | £4.70 | £5.00 | 5% |
| Hardcourt Block Booking 15-20 hrs | £3.20 | £3.40 | £3.20 | £3.40 | £3.40 | £3.60 | £3.40 | £3.60 | 5% |

Notes

- 1) The Stadium has not been included in the price review due to the poor conditions of the building and impending closure
- 2) Off- peak is between Monday - Friday 8.00am - 5.00pm, Peak is Monday - Friday 5.00pm - 11.00pm & all day Saturday & Sunday. This is only applicable to some of our community centres
- 3) All prices indicated are per hour
- 4) All prices have been increased by 5% and rounded off to the nearest 10p
- 5) Community groups are able to apply for grants from the Voluntary Sector & Partnership unit, which further reduces the prices for customers
- 6) A regular hirer is classed as a client that books a minimum of 12 or more consecutive sessions
- 7) Utility bills have increased by approximately 25% in 07/08 and there is likely to be a further 15% increase in 08/09
- 8) Some facilities have been improved through refurbishment works
- 9) Cleaning hours have doubled over the last six months
- 10) Slough borough Council community facilities are competitive with other Boroughs (Hounslow, Isleworth, Feltham)
- 11) The Community Facilities and Property Manager has the discretion to negotiate prices with clients, this may on occasion fall outside the pricing structure.
For example, a commercial organisation wanting to have a main hall for 7 times a year.

LIBRARY SERVICES

| SERVICE AREA | CHARGES 07/08 | CHARGES 08/09 | COMMENTS |
|---|---|---|---|
| OVERDUE CHARGES | | | |
| Adult books including 14+ stock, periodicals, adult cassettes, CDs, books with floppy discs and mixed | 12p per day to a maximum of £4.00 | 14p per day to a maximum of £4.00 | small increase but still lower than comparable surrounding authorities. There has been no increase since 2005 |
| Children's books, cassettes & CDS | 3p per day to a maximum of 0.96p | 2p per day to a maximum of 0.96p | small reduction. Other authorities have no charges for children so this reduction would move towards this |
| Videos, DVDs, CD ROMs & Playstation games – adult & children | Adult – 0.55p per day to a maximum of £10.00. 0.35p per day to a maximum of £7.00 | Adult – 0.60p per day to a maximum of £10.00. Children's – 0.40p per day to a maximum of | small increase to adult and children's but still lower than comparable authorities. No increases since 2005. |
| RESERVATION FEES | | | |
| Books | | | |
| Adult books including 14+ (in stock) | 50p | 60p | 10 pence increase. Lower than comparable authorities and no increase since 2005. |
| Adult books (not in stock) | £1.50 | £1.50 | No change |
| BL items (British Library - Currently cheaper than other local libraries) | £1.50 plus additional £1.50 | £1.50 plus additional £1.50 | no change |
| Large print books | Free | Free | No change |
| Children's books, cassettes, CDs & Spoken word | Up to 2 free per visit thereafter 25p | Up to 2 free per visit thereafter 25p | No change |
| Adult cassettes, CDs, CD ROM's, DVDs, videos & Playstation games; Children's videos, DVDs and | 50p if in stock £1 if not in stock | 60p if in stock | To be in line with adult book charges. We no longer accept requests for not in stock A/V items, customers can suggest items for stock |
| Play Sets & Music Scores | | | |
| Play sets & Music scores (obtained through V3) | £2.50 for up to 30 scores. £2.50 for every 30 thereafter | £2.50 for up to 30 scores. £2.50 for every 30 thereafter | No change |
| Play sets & Music scores (not available through V3) | £2.50 for up to 30 scores plus any additional charge exceeding £20 | £2.50 for up to 30 scores plus any additional charge exceeding £20 | No change |
| Audio Visual Loan Charges | | | |
| Talking books on cassette and CD (1 to 6 tapes) | 50p | 50p | No change |
| Talking books on cassette and CD (7 to 9 tapes) | £1.00 | £1.20 | nominal increase. There has been no increase in prices for last 2 years. Trial 2 for 1 promotion |
| Talking books on cassette and CD (10 + tapes) | £1.50 | £1.60 | No change |
| Children's cassettes | 25p | 25p | No change |
| Children's CDs | 50p | 50p | No change |
| Adult Music CDs | £1.10 | £1.10 | No change |

LIBRARY SERVICES

| SERVICE AREA | CHARGES 07/08 | CHARGES 08/09 | COMMENTS |
|---|---|---|--|
| Adult Videos – Feature films | £1.70; 2 for the price of 1 | £1.20; 2 for the price of 1 | 50 pence reduction. Unable to buy new titles in this format. This price reduction aims to increase issues and maximise income from a |
| Adult Videos & DVDs (information) | £1; 2 for the price of 1 | £1 2 for the price of 1 | no change |
| Videos – children’s titles | £1.10; 2 for the price of 2 | £1 2 for the price of 1 | 10 pence reduction. Unable to buy new titles in this format. This price reduction aims to increase issues and maximise income from a reducing stock base and demand. |
| DVDs – adult titles | £2.50 | £2.70 | 20 pence increase overall. |
| DVDs – children’s titles | £1.70 | £1.70 | No change |
| Playstation games - adult titles | £2.50 | £2.70 | 20 pence increase. Bring in line with DVD charges |
| Playstation games - children’s titles | £2.50 | £2.70 | 20 pence increase. Bring in line with DVD charges |
| LOST & DAMAGED ITEMS | | | |
| Lost Books | | | |
| In print – fiction, non fiction adult and children’s | Full Replacement Cost | Full Replacement Cost | No change |
| Indic children’s hardback | £2.00 | £2.00 | No change |
| Out of print adult fiction – hardback | £16.00 | £16.00 | No change |
| Out of print adult fiction – paperback | £6.00 | £6.00 | No change |
| Out of print adult non – fiction | £18.00 | £18.00 | No change |
| Out of print children’s hardback | £10.00 | £10.00 | No change |
| Out of print children’s paperback | £5.00 | £5.00 | No change |
| Out of print Indic adult fiction & non fiction | £12.00 | £12.00 | No change |
| Rental fiction (Bright Books) | £5.00 | £5.00 | No change |
| Damaged books including lost/damaged book | Full Replacement Cost | Full Replacement Cost | No change |
| Lost Cassettes, CDs, Videos, Games & Tickets | | | |
| 1 tape set, or 1 tape from a multiple set | Full Replacement cost or £7.00 per replacement cassette | Full Replacement cost or £7.00 per replacement cassette | No change |
| Inlay lost | Full Replacement Cost | Full Replacement Cost | No change |
| Broken or lost case | £1.00 | £1.00 | No change |
| 1 disc set or per disc from a multiple set | Full Replacement Cost or £12.00 per replacement disk | Full Replacement Cost or £12.00 per replacement disk | No change |
| Lost inlay | Full Replacement Cost | Full Replacement Cost | No change |
| Broken or lost case | £1.00 | £1.00 | No change |
| Per video/DVD/Playstation game | Full Replacement Cost | Full Replacement Cost | No change |
| Lost inlay | Full Replacement Cost | Full Replacement Cost | No change |
| Per CD ROM | Full Replacement Cost | Full Replacement Cost | No change |
| Lost inlay | Full Replacement Cost | Full Replacement Cost | No change |
| Lost reader’s ticket | Adult £1.80; Children’s - first replacement free | Adult £1.80; Children’s - first replacement free | No change |

LIBRARY SERVICES

| SERVICE AREA | CHARGES 07/08 | CHARGES 08/09 | COMMENTS |
|---|--|--|--|
| Photocopying & Printing | | | |
| Photocopier | A4 10p A3 20p | A4 10p A3 20p | No change |
| ICAM Prints | B&W 20p Colour 40p | B&W 20p Colour 50p | 10 pence increase for colour prints to support the cost of the cartridges |
| Internet prints (incl. Slough Infonet) from Ref PCs | B&W 20p Colour 40p | B&W 20p Colour 50p | 10 pence increase for colour prints to support the cost of the cartridges |
| Encyclopaedia Britannica Online | B&W 20p Colour 40p | B&W 20p Colour 50p | 10 pence increase for colour prints to support the cost of the cartridges |
| ProQuest/ Infotrac Newspaper databases | B&W 20p Colour 40p | B&W 20p Colour 50p | 10 pence increase for colour prints to support the cost of the cartridges |
| Times Digital Archive | B&W 20p Colour 40p | B&W 20p Colour 50p | 10 pence increase for colour prints to support the cost of the cartridges |
| Corporate Research prints | Per page 50p | Per page 50p | No change |
| Corporate Researcher Downloads | Per 500 (or part of records); £7 (+ floppy disk 80p) | Per 500 (or part of records); £7 (+ floppy disk 80p) | No change |
| Microfilm/ fiche prints (SELF SERVICE) | | | |
| A4 | 20p | 20p | No Change |
| A3 | 40p | 40p | No Change |
| Microfilm/ fiche prints (ORDERS) – library resources | | | |
| A4 | 40p (no extra handling fee) | 40p (no extra handling fee) | No Change |
| A3 | 80p (no extra handling fee) | 80p (no extra handling fee) | No Change |
| Digital photographs from local newspapers | Per photo £1; | Per photo £2; | £1.00 was trial price. |
| Digital photographs with photographic paper | | Per photo £4; | New service.due to customer demand |
| Commercial copies | | £20 plus normal charges | Fee is standard charge and in line with records office and other agencies for provision of company data. Information is used for |
| Research | | | |
| Research | First 15 minutes free | First 15 minutes free | No change |
| Research | Each subsequent 15 minutes £9 | Each subsequent 15 minutes £10 | £1.00 increase. Still very low compared to commercial prices |
| Purchase of new disk | 0.80p | 0.80p | No change |
| Advertising | | | |
| Exhibitions – local groups | £10 per week & 10% commission on sales | £10 per week & 10% commission on sales | No change |
| Exhibitions – commercial organisations | £100 per week & 10% commission | £100 per week & 10% commission | No change |

LIBRARY SERVICES

| SERVICE AREA | CHARGES 07/08 | CHARGES 08/09 | COMMENTS |
|---|--------------------------|----------------------------------|--|
| Meeting Room Charges | | | |
| Room hire – local non-profit making groups | £7.00 per hour | £12.00 per hour | There has been no increase in this charge for a number of years. Moving towards a realistic charge for the use of library premises |
| Room hire when library is closed – local non-profit making groups | | £20.00 per hour | This covers the cost of the facilities officer fee for security and locking up purposes. |
| Room hire when library is closed – commercial | £20.00 per hour; or £100 | £25.00 per hour; or £120 | Moving towards a realistic charge for the use of library premises by |
| Room hire when library is closed – commercial | £20.00 per hour; or £100 | £35.00 per hour | This includes the cost of the facilities officer fee for security and |
| Tea and coffee with complimentary biscuits | | new service £1.80 per | New offer provision. Competitive pricing Comparable to other venues. |
| Unlimited Tea and coffee with complimentary | | £3.00 per person | New offer provision. Competitive pricing Comparable to other venues. |
| Light Lunch and finger buffet | | Prices and details on | Could provide lunch range from £6.00-£8.00 per person to include |
| | | | |
| Hire of TV | £5.00 | £5.00 | No change |
| Hire of Video/overhead projector | £5.00 | £5.00 | No change |
| Use of kitchen | £5.00 | £5.00 | No change |
| Hire of flip chart | £5.00 | £5.00 | No change |
| | | | No change |
| Library Learn ICT Training Suite | | | |
| Venue hire – local non-profit making groups | £7.00 per hour | £12.00 per hour | Increase as other room hire changes |
| Venue hire – commercial organisations | £20 ph or £100 per day | £25.00 per hour; or £120 per day | Increase as other room hire changes |
| Hire of computers | £2 per computer per hour | | No change |
| Projector & Smart Board | £10 per session | | No change |
| Printer | £5 per session | | No change |
| Scanner | £5 per session | | No change |
| Toy Library Hire Charge | | | |
| Toys – under £40 | 50p for 3 week loan | | No change |
| Toys – between £41 - £60 | £1.00 for 3 week loan | | No change |
| Toys – £61 and over | £1.50 for 3 week loan | | No change |
| Large toys including sports equipment | £3.00 for 3 week loan | | No change |

| SERVICE AREA | CHARGES 07/08 | CHARGES 08/09 | COMMENTS |
|---|----------------------|----------------------|----------|
| HIRE OF PARKS FOR OUTDOOR EVENTS | | | |
| Registered Charities | £42 (admin only) per | £42 (admin only) per | |
| Dog Shows | £135 per day | £135 per day | |
| Commercial | £525 per day | £525 per day | |
| Fairs | £125 per day | £250 per day | |
| Circuses | £525 per day | £525 per day | |

WEST WING VENUE CHARGES 08/09

| | | |
|-----------------|---|--|
| CAPACITY | Main Hall – Seated 250 Standing | |
| | Bar Café - Seated 40 Standing 50 | |
| | 2 large Dressing Rooms and Disabled Dressing room | |

MAIN CHARGES

| SPACE | SESSION RATES | | | | DAY RATES | | | |
|-----------------------|----------------------|----------|-------------|----------|------------------|----------|-------------|----------|
| | OFF PEAK | | PEAK | | OFF PEAK | | PEAK | |
| | Communit | Commeric | Communit | Commeric | Communit | Commeric | Communit | Commeric |
| MAIN HALL (until 6pm) | £150 | £300 | £200 | £400 | £400 | £800 | £450 | £900 |
| MAIN HALL/SEATING | £300 | £600 | £400 | £800 | £800 | £1,500 | £900 | £1,800 |
| MAIN HALL/STAGE | £300 | £600 | £400 | £800 | £800 | £1,500 | £900 | £1,800 |
| MAIN | £350 | £700 | £450 | £900 | £900 | £1,800 | £1,050 | £2,000 |
| HALL/STAGE/SEATS/D.R | £500 | £750 | £750 | £1,500 | £1,300 | £2,000 | £1,750 | £2,500 |
| BAR CAFÉ | £120 | £200 | £170 | £250 | £300 | £500 | £350 | £600 |

OTHER CHARGES

| | |
|---|--------|
| Technical support is an additional charge per day, + VAT | £150 |
| Grand Piano hire, + VAT (Moving of the piano if necessary will be an extra charge). | £200 |
| The above charges are excluding VAT and Public Liability Insurance. | |
| Public Liability Insurance charged on hire fee; (not including technical charge) | 11.76% |
| Charge on ticket sales through our Box Office, + VAT | 4% |

SESSION TIMES

OFF PEAK/PEAK

| | | | |
|-----------------------|---------------------------|----------------|---------------------------|
| FIRST SESSION | 9am -1pm (4hrs) | OFFPEAK | MONDAY - WEDNESDAY |
| SECOND SESSION | 2pm – 6pm (4hrs) | PEAK | THURSDAY - SUNDAY |
| THIRD SESSION | 7pm – 11pm (4hrs) | | |
| DAY RATE | 9am – 11pm (12hrs) | | |

| SERVICE AREA | CHARGES 07/08 | CHARGES 08/09 | INCREASE | COMMENTS |
|---|---|--|-------------|----------|
| SPORTS DEVELOPMENT | | | | |
| Level 1 Badminton Coaching Course | To be confirmed | To be confirmed | None | |
| Beginners/Improvers Badminton Course | £20 for people who live or work in Slough, | £20 for people who live or work in Slough, £30 | None | |
| Seated Exercise Course | £160 for people who live or work in Slough, | £160 for people who live or work in Slough, £200 | None | |
| Seated Exercise Conversion Course | £250 for people who live or work in Slough, | £250 for people who live or work in Slough, £300 | None | |
| Multi-Skills Course for coaches (disability bias) | £80 for people who live or work in Slough, | £80 for people who live or work in Slough, £100 | None | |
| Disability Football Coaching Course | £30 for people who live or work in Slough, | £30 for people who live or work in Slough, £50 | None | |
| Women Physical Activity Club | £2 | £2 | None | |
| Family Badminton | £4 per pair; £5 per 3 & £6 for 4 | £4 per pair; £5 per 3 & £6 for 4 | None | |
| Sports Specific Activities | £2 per hour | £2 per hour | None | |
| ALLOTMENTS | | | | |
| Standard Charges | CHARGES 08/09 | CHARGES 09/10 | | |
| Cherry Orchard, Granville Avenue & Keel | £4.45 | £4.55 | 10p or 2.2% | |
| The Myrke & Horsemoor Green | £4.15 | £4.25 | 10p or 2.4% | |
| Spencer Road, College Road, Ragstone Road, Westpoint, Sampsons Green & Wild | £3.70 | £3.80 | 10p or 2.7% | |
| Concessions - Elderly Persons over 60 years | | | | |
| Cherry Orchard, Granville Avenue & Keel Drive | £2.25 | £2.30 | 5p or 2.2% | |
| The Myrke & Horsemoor Green | £2.05 | £2.10 | 5p or 2.4% | |
| Spencer Road, College Road, Ragstone Road, Westpoint, Sampsons Green & Wild Green South | £1.85 | £1.90 | 5p or 2.7% | |
| Concessions - Early Retirement | | | | |
| Cherry Orchard, Granville Avenue & Keel Drive | £3.50 | £3.60 | 10p or 2.9% | |
| The Myrke & Horsemoor Green | £3.30 | £3.40 | 10p or 3% | |
| Spencer Road, College Road, Ragstone Road, Westpoint, Sampsons Green & Wild Green South | £2.90 | £3.00 | 10p or 3.5% | |
| Lockers | | | | |
| Spencer Road, College Road, Ragstone Road, Westpoint, Sampsons Green & Wild Green South | £7.90 | £8.00 | 10p or 1.3% | |

LIFELONG LEARNING

| Service area and programme type | | Charges 07/08 | Charges 08/09 (from 01.09.08) | Increase | Comments |
|---------------------------------|---|---|---|---------------------|--|
| Vocational and I.C.T. | | | | | |
| 1 | Taster programmes up to 10 hours | Free | Free | No change | These programmes are aimed at new learners primarily focusing on areas of social |
| 2 | Introductory programmes up to 20 hours | £1 per hour (50% reduction for concessions *) | £1.10 (50% reduction for concessions *) | 10p; (10% increase) | |
| 3 | Programmes following on from introductory not leading to a | £1 per hour (50% reduction for concessions *) | £1.20 (50% concessions reductions *) | 20p; 20% increase | |
| 4 | Programmes leading to a qualification | £1 per hour (50% reduction for concessions *) | £1.20 (50% concessions reductions *) | 20p; 20% increase | Additional charges for examination board registration and examination costs |
| Skills for Life | | | | | |
| 5 | Literacy, numeracy, confidence building and citizen ship programmes | Free | Free | No change | |
| 6 | All E.S.O.L. programmes that do not lead to a qualification | £1. per hour (free to those who are eligible for L.S.C. funding and entitled to a concession *) | £1.10 per hour (free to those who are eligible for L.S.C. funding and entitled to a concession *) | 10p; (10% increase) | |
| 7 | All E.S.O.L. programmes that lead to a recognised qualification. | £1. per hour (free to those who are eligible for L.S.C. funding and entitled to a concession *) | 1.25 (free to those who are eligible for L.S.C. funding and entitled to a concession *) | 25p; (25% increase) | The fees include all examination board registration and examination costs. |
| Family Learning | | | | | |
| 8 | Programmes that target areas of social deprivation | Free | Free | No change | Government policy is for all these programmes to be free |

ALL CHARGES WILL BE WITH EFFECT FROM 1ST SEPTEMBER 2008

The following will attract a 50% concession:

- unemployed and receiving job seekers allowance
- Receiving an income based benefit or allowance e.g. council tax benefit, housing benefit, income support, job seekers credit or working tax credit.
- The unwaged dependants of those listed above
- Claiming a pension credit
- Receiving a state pension

allowance, child tax

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Children & Families Service

| | 2007/08 | 2008/09 | % Increase |
|--|-----------------|-----------------|---------------|
| Charges subject to financial assessment | | | |
| Children's Respite Care | | | |
| Local children under 16 per day | £3.20 | £3.30 | 3.1% |
| Local children over 16 per day | £4.25 | £4.35 | 2.4% |
| Home from Home short break per night | £3.60 | £3.70 | 2.8% |
| Other Local Authority Charges and full cost clients (Services provided and managed by SBC (part III)) | | | |
| Residential Charges | | | |
| Children's residential per week | £1,300.00 | £1,600.00 | 23.1% |
| Children's respite (Breakaway) per day | £255.00 | £260.00 | 2.0% |
| Fostering Allowances | | | |
| Maintenance per week (56 weeks per year) | | | |
| 0 - 4 | £118.60 | £121.68 | 2.6% |
| 5 - 10 | £135.10 | £138.61 | 2.6% |
| 11 - 15 | £168.18 | £172.55 | 2.6% |
| 16+ | £204.55 | £209.86 | 2.6% |
| Respite Care | | | |
| Overnight stay plus per hour | £25.00 £5.00 | £25.62 £5.12 | 2.5% 2.4% |
| New Scheme | | | |
| Retainer per week | £400.00 | £410.00 | 2.5% |
| First Child in placement per week | £400.00 | £410.00 | 2.5% |
| Additional child in placement per week | £200.00 | £205.00 | 2.5% |
| Reward | | | |
| Level 1 | | | |
| 1st Child | £82.38 | £84.43 | 2.5% |
| additional child(ren) 50% | £41.19 | £42.22 | 2.5% |
| Level 2 | | | |
| 1st Child | £137.30 | £140.73 | 2.5% |
| additional child(ren) 50% | £68.65 | £70.37 | 2.5% |
| Supported Lodgings | | | |
| Per week | £126.34 | £129.50 | 2.5% |
| Adoption Allowances | | | |
| Standard weekly rate | | | |
| 0 - 4 | £76.50 | £78.41 | 2.5% |
| 5 - 10 | £87.50 | £89.69 | 2.5% |
| 11 - 15 | £108.50 | £111.21 | 2.5% |
| 16+ | £132.00 | £135.30 | 2.5% |
| Lower Enhanced weekly rate | | | |
| 0 - 4 | £111.04 | £113.82 | 2.5% |
| 5 - 10 | £126.48 | £129.64 | 2.5% |
| 11 - 15 | £157.46 | £161.40 | 2.5% |
| 16+ | £191.50 | £196.29 | 2.5% |
| Higher Enhanced weekly rate | | | |
| 0 - 4 | £141.67 | £145.21 | 2.5% |
| 5 - 10 | £161.38 | £165.41 | 2.5% |
| 11 - 15 | £291.31 | £298.59 | 2.5% |
| 16+ | £245.22 | £251.35 | 2.5% |

Children Centre Charges

Most people pay the standard fee. Anyone living outside Slough pays the out of area fee. The only people who would get the income-related discount would be people who worked less than 16 hours per week and could not claim Childcare Tax Credit. At present there are no users in this position at any of the Centres.

September 2007 - August 2008

September 2008 - August 2009

%
Increase

SLOUGH SURE START SERVICE - FEES - OUT of AREA

| Session | 08:00 to 09:00 | 08:30 to 09:00 | 09:00 to 11:30 | 11:30 to 12:45 | 12:45 to 15:15 | 15:15 to 16:15 | 15:15 to 18:00 | Full Day | 08:00 to 09:00 | 08:30 to 09:00 | 09:00 to 11:30 | 11:30 to 12:45 | 12:45 to 15:15 | 15:15 to 16:15 | 15:15 to 18:00 | Full Day | % Increase |
|--------------------------------|------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|------------|
| | 1A | 1B | 2 | 3 | 4 | 5A | 5B | | 1A | 1B | 2 | 3 | 4 | 5A | 5B | | |
| | 3 mths to 1 yr 11 mths | £4.36 | £2.18 | £10.89 | £5.45 | £10.89 | £4.36 | | £11.98 | £43.56 | £4.80 | | £11.99 | £5.99 | £11.99 | | |
| 2 yrs to 2 yrs 11 mths | £4.10 | £2.05 | £10.25 | £5.13 | £10.25 | £4.10 | £11.28 | £41.00 | £4.53 | | £11.32 | £5.66 | £11.32 | £4.53 | £7.92 | £45.27 | 10.41% |
| 3 yrs to 3 yrs 11 mths | £3.84 | £1.92 | £9.61 | £4.80 | £9.61 | £3.84 | £10.57 | £38.44 | £4.25 | | £10.62 | £5.31 | £10.62 | £4.25 | £7.43 | £42.47 | 10.48% |
| 4 years to 4 years 11 months | £3.59 | £1.79 | £8.97 | £4.48 | £8.97 | £3.59 | £9.87 | £35.88 | £3.96 | | £9.89 | £4.94 | £9.89 | £3.96 | £6.92 | £39.55 | 10.24% |
| Rising 5s to 7 years 11 months | £3.33 | £1.67 | £8.33 | £4.16 | £8.33 | £3.33 | £9.16 | £33.31 | £3.68 | | £9.19 | £4.59 | £9.19 | £3.68 | £6.43 | £36.75 | 10.32% |
| 8 years and above | £3.08 | £1.54 | £7.69 | £3.84 | £7.69 | £3.08 | £8.46 | £30.75 | £3.40 | | £8.49 | £4.24 | £8.49 | £3.40 | £5.94 | £33.95 | 10.41% |

SLOUGH SURE START SERVICE - FEES - STANDARD

| Session | 08:00 to 09:00 | 08:30 to 09:00 | 09:00 to 11:30 | 11:30 to 12:45 | 12:45 to 15:15 | 15:15 to 16:15 | 15:15 to 18:00 | Full Day | 08:00 to 09:00 | 08:30 to 09:00 | 09:00 to 11:30 | 11:30 to 12:45 | 12:45 to 15:15 | 15:15 to 16:15 | 15:15 to 18:00 | Full Day | % Increase |
|--------------------------------|------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|------------|
| | 1A | 1B | 2 | 3 | 4 | 5A | 5B | | 1A | 1B | 2 | 3 | 4 | 5A | 5B | | |
| | 3 mths to 1 yr 11 mths | £3.92 | £1.96 | £9.80 | £4.90 | £9.80 | £3.92 | | £10.78 | £39.21 | £4.32 | | £10.79 | £5.39 | £10.79 | | |
| 2 yrs to 2 yrs 11 mths | £3.69 | £1.85 | £9.23 | £4.61 | £9.23 | £3.69 | £10.15 | £36.90 | £4.07 | | £10.19 | £5.09 | £10.19 | £4.07 | £7.13 | £40.74 | 10.41% |
| 3 yrs to 3 yrs 11 mths | £3.46 | £1.73 | £8.65 | £4.32 | £8.65 | £3.46 | £9.51 | £34.59 | £3.82 | | £9.56 | £4.78 | £9.56 | £3.82 | £6.69 | £38.22 | 10.48% |
| 4 years to 4 years 11 months | £3.23 | £1.61 | £8.07 | £4.04 | £8.07 | £3.23 | £8.88 | £32.29 | £3.56 | | £8.90 | £4.45 | £8.90 | £3.56 | £6.23 | £35.60 | 10.24% |
| Rising 5s to 7 years 11 months | £3.00 | £1.50 | £7.50 | £3.75 | £7.50 | £3.00 | £8.24 | £29.98 | £3.31 | | £8.27 | £4.13 | £8.27 | £3.31 | £5.79 | £33.08 | 10.32% |
| 8 years and above | £2.77 | £1.38 | £6.92 | £3.46 | £6.92 | £2.77 | £7.61 | £27.68 | £3.06 | | £7.64 | £3.82 | £7.64 | £3.06 | £5.35 | £30.56 | 10.41% |

SLOUGH SURE START SERVICE - FEES - INCOME RELATED SUBSIDY

| Session | 08:00 to 09:00 | 08:30 to 09:00 | 09:00 to 11:30 | 11:30 to 12:45 | 12:45 to 15:15 | 15:15 to 16:15 | 15:15 to 18:00 | Full Day | 08:00 to 09:00 | 08:30 to 09:00 | 09:00 to 11:30 | 11:30 to 12:45 | 12:45 to 15:15 | 15:15 to 16:15 | 15:15 to 18:00 | Full Day | % Increase |
|--------------------------------|------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|------------|
| | 1A | 1B | 2 | 3 | 4 | 5A | 5B | | 1A | 1B | 2 | 3 | 4 | 5A | 5B | | |
| | 3 mths to 1 yr 11 mths | £3.05 | £1.52 | £7.62 | £3.81 | £7.62 | £3.05 | | £8.39 | £30.49 | £3.36 | | £8.39 | £4.20 | £8.39 | | |
| 2 yrs to 2 yrs 11 mths | £2.87 | £1.44 | £7.18 | £3.59 | £7.18 | £2.87 | £7.89 | £28.70 | £3.17 | | £7.92 | £3.96 | £7.92 | £3.17 | £5.55 | £31.69 | 10.41% |
| 3 yrs to 3 yrs 11 mths | £2.69 | £1.35 | £6.73 | £3.36 | £6.73 | £2.69 | £7.40 | £26.91 | £2.97 | | £7.43 | £3.72 | £7.43 | £2.97 | £5.20 | £29.73 | 10.48% |
| 4 years to 4 years 11 months | £2.51 | £1.26 | £6.28 | £3.14 | £6.28 | £2.51 | £6.91 | £25.11 | £2.77 | | £6.92 | £3.46 | £6.92 | £2.77 | £4.84 | £27.69 | 10.24% |
| Rising 5s to 7 years 11 months | £2.33 | £1.17 | £5.83 | £2.91 | £5.83 | £2.33 | £6.41 | £23.32 | £2.57 | | £6.43 | £3.22 | £6.43 | £2.57 | £4.50 | £25.73 | 10.32% |
| 8 years and above | £2.15 | £1.08 | £5.38 | £2.69 | £5.38 | £2.15 | £5.92 | £21.53 | £2.38 | | £5.94 | £2.97 | £5.94 | £2.38 | £4.16 | £23.77 | 10.41% |

Youth Centre Charges

These are the revised hire charges which are the rates for any new bookings of the centres, i.e. **this sets a base position which is effective from 2008-09 and are an increase of approx. 2.5% on the 2007/8 charges to users.** These are now aligned with rates for the community buildings and also meet the terms of the voluntary sector Compact that outlines the accommodation policy for the voluntary and charitable groups that are the main users of our buildings. This is in response to the previous position where rates were not regularly reviewed and set on an ad-hoc basis.

| | 2007/08 | | | 2008/09 | | | % Increase |
|---|---|-------------------------------|---|---|-------------------------------|---|------------|
| | One-off Booking Per Hour (plus 25%) | Block Booking Per Hour | Block Booking Community Group/ Registered Charity 25% Discount | One-off Booking Per Hour (plus 25%) | Block Booking Per Hour | Block Booking Community Group/ Registered Charity 25% Discount | |
| Chalvey Youth Centre | | | | | | | |
| Main Sports Hall | 37.50 | 30.00 | 22.50 | £38.40 | £30.80 | £23.10 | 2.49% |
| Meeting Room (1) | 25.00 | 20.00 | 15.00 | £25.60 | £20.50 | £15.40 | 2.44% |
| Meeting Room (2) (was Office) | 25.00 | 20.00 | 15.00 | £25.60 | £20.50 | £15.40 | 2.44% |
| Lounge Area | 30.00 | 25.00 | 18.75 | £30.80 | £25.60 | £19.20 | 2.45% |
| Kitchen | 7.50 | 6.00 | 4.50 | £7.70 | £6.20 | £4.60 | 2.70% |
| WHOLE BUILDING | 125.00 | 100.00 | 75.00 | £128.10 | £102.50 | £76.90 | 2.44% |
| Horsemoor Green Youth Centre | | | | | | | |
| Main Sports Hall | 37.50 | 30.00 | 22.50 | £38.40 | £30.80 | £23.10 | 2.49% |
| Youth Club Lounge | 37.50 | 30.00 | 22.50 | £38.40 | £30.80 | £23.10 | 2.49% |
| Meeting Room | 13.75 | 11.00 | 8.25 | £14.10 | £11.30 | £8.50 | 2.65% |
| Kitchen | 7.50 | 6.00 | 4.50 | £7.70 | £6.20 | £4.60 | 2.70% |
| Manor Park Young People's Centre | | | | | | | |
| Main Hall | 37.50 | 30.00 | 22.50 | £38.40 | £30.80 | £23.10 | 2.49% |
| Art/Craft Room or Games Room | 25.00 | 20.00 | 15.00 | £25.60 | £20.50 | £15.40 | 2.44% |
| Foyer | 13.75 | 11.00 | 8.25 | £14.10 | £11.30 | £8.50 | 2.65% |
| Small Meeting Room | 13.75 | 11.00 | 8.25 | £14.10 | £11.30 | £8.50 | 2.65% |
| Kitchen | 7.50 | 6.00 | 4.50 | £7.70 | £6.20 | £4.60 | 2.70% |
| Orchard Youth Centre | | | | | | | |
| Main Sports Hall | 87.50 | 70.00 | 52.50 | £89.70 | £71.80 | £53.80 | 2.46% |
| Meeting Room (Small) | 13.75 | 11.00 | 8.25 | £14.10 | £11.30 | £8.50 | 2.65% |
| Latch-Key Area | 25.00 | 20.00 | 15.00 | £25.60 | £20.50 | £15.40 | 2.44% |
| Hard Court Area | 13.75 | 11.00 | 8.25 | £14.10 | £11.30 | £8.50 | 2.65% |
| Kitchen | 7.50 | 6.00 | 4.50 | £7.70 | £6.20 | £4.60 | 2.70% |

Services to Schools Charges

| Service | 2007/08 | 2008/09 | % Increase | |
|---|---|-----------|------------|--------|
| <p>Alternative Education provides full time and part time Educational packages for Slough students who are at risk of exclusion from their school or are too ill to attend. <i>Helen Huntley 01628 696076</i></p> | Place at Millside Schools - per term | £5,500.00 | £5,637.50 | 2.50% |
| | Herschel PTC - per course | £500.00 | £512.50 | 2.50% |
| | Short Term Respite - per week | £150.00 | £153.75 | 2.50% |
| | Other Provision Per Term | £0.00 | £1,275.00 | NEW |
| <p>Behaviour Support Service The purpose of the Behaviour Support Service is primarily to assist pupils who have social, emotional and behavioural difficulties, to prevent school exclusion and raise achievement. Each school has a core entitlement of 18 hours but is able to purchase additional support packages. <i>Caroline Sanders 01753 787652</i></p> | Annual Subscription | | | |
| | Package A - 20 hours | £700.00 | £735.00 | 5.00% |
| | Package B - 40 hours | £1,200.00 | £1,260.00 | 5.00% |
| | Package C - 80 hours | £2,400.00 | £2,520.00 | 5.00% |
| | Package D - 132 hours | £3,200.00 | £3,360.00 | 5.00% |
| Pay-As-You-Use -per hour | £70.00 | £65.00 | -7.14% | |
| <p>Education Property Management offer a client role for schools. Supporting schools following emergencies and indeveloping local asset management plans and implementing local projects. <i>Tony Madden 01753 875739</i></p> | Annual Subscription (based on school census) | | | |
| | Service Level 1 -per FTE pupil | £2.00 | £2.05 | 2.50% |
| | Service Level 2 -per FTE pupil | £1.00 | £1.03 | 3.00% |
| Service Level 3 -per FTE pupil | £2.00 | £2.05 | 2.50% | |
| <p>School Organisation Planning offer advice to non community schools on developing statutory proposals, support on completing the Net Capacity and School Census survey. Advice is also offered on submitting funding bids and planning applications initiated by the school. <i>Tony Madden 01753 875739</i></p> | On site visits and discretionary work requests per hour | £32.00 | £39.00 | 21.88% |
| | | | | |
| <p>ICT Support for School Administration Service aims to help schools improvement, by providing SIMS/MIS software & support and leading on strategic projects to enhance and develop the overall data held in Slough schools. For schools that have purchased the Capita SIMS system to negotiate and manage the Capita IT Service School Support Contract and the Capita SIM Annual Maintenance Contract. <i>Aman Gill 01753 875731</i></p> | (Based on Nor 2006) | | | |
| | Standard Support Charge | | | |
| | To 100 (Primary / Special / Nursery) | £1,679.00 | £1,956.00 | 16.50% |
| | 101 - 200 (Primary / Special / Nursery) | £1,894.00 | £2,206.00 | 16.47% |
| | 201 - 300 (Primary / Special / Nursery) | £2,082.00 | £2,422.00 | 16.33% |
| | 301 - 400 (Primary / Special / Nursery) | £2,298.00 | £2,672.00 | 16.28% |
| | 401 - 500 (Primary / Special / Nursery) | £2,428.00 | £2,912.00 | 19.93% |
| | 500 - 750 (Secondary) | £3,447.00 | £4,087.00 | 18.57% |
| | 751 - 1000 (Secondary) | £3,881.00 | £4,455.00 | 14.79% |
| | > 1000 (Secondary) | £4,447.00 | £4,784.00 | 7.58% |
| | Standard Maintenance Charge | | | |
| | To 100 (Primary / Special / Nursery) | £0.00 | £261.00 | NEW |
| | 101 - 200 (Primary / Special / Nursery) | £0.00 | £522.00 | NEW |
| | 201 - 300 (Primary / Special / Nursery) | £0.00 | £783.00 | NEW |
| | 301 - 400 (Primary / Special / Nursery) | £0.00 | £1,044.00 | NEW |
| | 401 - 500 (Primary / Special / Nursery) | £0.00 | £1,305.00 | NEW |
| | 500 - 750 (Secondary) | £0.00 | £2,438.00 | NEW |
| 751 - 1000 (Secondary) | £0.00 | £3,250.00 | NEW | |
| > 1000 (Secondary) | £0.00 | £3,900.00 | NEW | |

Services to Schools Charges

| Service | 2007/08 | 2008/09 | % Increase | |
|---|---|---------|------------|---------|
| <p>Ethnic Minority Achievement Service The EMA service supports the work of schools in raising achievement of pupils of ethnic minority heritage. In addition to the service provided free of charge schools are able to purchase additional support. <i>Linda Rafferty 01753 476540</i></p> | Advisory Teacher | | | |
| | Per Day | £450.00 | £461.25 | 2.50% |
| | Per Half Day | £230.00 | £235.75 | 2.50% |
| | Per Twilight | £190.00 | £194.75 | 2.50% |
| | Per Evening | £300.00 | £307.50 | 2.50% |
| | Consultant | | | |
| | Per Day | £500.00 | £512.50 | 2.50% |
| | Per Half Day | £270.00 | £276.75 | 2.50% |
| | Per Twilight | £210.00 | £215.25 | 2.50% |
| | Per Evening | £350.00 | £358.75 | 2.50% |
| <p>Governor Support Offers support and advice to school Governors, Head Teachers and Clerks to Governors. <i>Ron Fowler 01753 875798</i></p> | Annual Subscription | | | |
| | Nursery Schools | £689.00 | £706.23 | 2.50% |
| | Primary Schools | £770.00 | £789.25 | 2.50% |
| | Special Schools | £770.00 | £789.25 | 2.50% |
| | Secondary Schools | £880.00 | £902.00 | 2.50% |
| | Individually Priced Services are also available | | | |
| | Meetings Attendance(incl termly clerk briefing) per day | £0.00 | £77.00 | NEW |
| | Annual Governors Conference per delegate | £0.00 | £77.00 | NEW |
| | Termly Governor & Clerk Newsletter per school Annually | £0.00 | £143.00 | NEW |
| | Addl support for new Governing Bodies, per year for 2 years. in addition to annual charge | £0.00 | £740.00 | NEW |
| | Slough Schools | | | |
| | Per Day | £0.00 | £400.00 | NEW |
| | Per Half Day | £0.00 | £210.00 | NEW |
| | Per Twilight | £0.00 | £180.00 | NEW |
| | Per Evening | £0.00 | £250.00 | NEW |
| | Other Schools/External Organisations | | | |
| | Per Day | £0.00 | £500.00 | NEW |
| | Per Half Day | £0.00 | £270.00 | NEW |
| | Per Twilight | £0.00 | £210.00 | NEW |
| | Per Evening | £0.00 | £350.00 | NEW |
| <p>Human Resources – Employee Relations provide guidance on local employment policies and procedures and national and local terms and conditions of service, including; all stages of disciplinary, grievance, sickness, capability, whistle-blowing, bullying & harassment, probation and maternity. <i>Colleen Sherlock 01753 875782</i></p> | Indicative charge based on a fixed rate per school | | | |
| | plus | £950.00 | £1,250.00 | 31.58% |
| | per employee | £12.00 | £6.75 | -43.75% |
| <p>Human Resources – Recruitment Administration provides administrative support services from placement through to the selection of successful candidates. <i>Colleen Sherlock 01753 875782</i></p> | Indicative charge based on a fixed rate per school | | | |
| | plus | £450.00 | N/A | N/A |
| | per employee | £8.50 | N/A | N/A |
| <p>Parent Partnership Service provides information and training on good SEN practise and a service for resolving disagreement between parents and schools. <i>Jean Chang 01753 787640</i></p> | Rate varies between figures shown per hour depending on service required | | | |
| | | £50.00 | £52.00 | 4.00% |
| | | £70.00 | £72.00 | 2.86% |
| <p>Psychology Services In addition to the core support provided to schools, additional time may be purchased which may be appropriate for certain aspects of training and schools development. <i>Sally Grimstone 01753 787640</i></p> | per day | | | |
| | | £420.00 | £430.50 | 2.50% |
| | per hour | | | |
| | £60.00 | £65.00 | 8.33% | |

Services to Schools Charges

| Service | 2007/08 | 2008/09 | % Increase | |
|---|--|-----------|------------|---------|
| <p>Raising Achievement In addition to the service provided to schools free of charge schools can request additional support to help them in all aspects of raising standards. <i>Bill Alexander 01753 875718</i></p> | Slough Schools | | | |
| | Per Day | £450.00 | £400.00 | -11.11% |
| | Per Half Day | £230.00 | £210.00 | -8.70% |
| | Per Twilight | £190.00 | £180.00 | -5.26% |
| | Per Evening | £300.00 | £250.00 | -16.67% |
| | Other Schools/ External Organisations | | | |
| | Per Day | £500.00 | £512.50 | 2.50% |
| | Per Half Day | £270.00 | £276.75 | 2.50% |
| Per Twilight | £210.00 | £215.25 | 2.50% | |
| Per Evening | £350.00 | £358.75 | 2.50% | |
| <p>ICT Technical Support provides technical advise and support to schools to help them maximise the use and potential of ICT hardware. <i>Bill Alexander 01753 875711</i></p> | Annual Subscriptions | | | |
| | Package A - 3 days | £720.00 | £738.00 | 2.50% |
| | Package B - 5 days | £1,100.00 | £1,127.50 | 2.50% |
| | Package C - 10 days | £2,100.00 | £2,152.50 | 2.50% |
| | Pay as you use per day | £250.00 | £256.25 | 2.50% |
| Pay as you use per hour | £45.00 | £46.25 | 2.78% | |
| <p>School Catering The catering service manages the central contract between schools and Scolarest. They also ensure that all kitchen equipment is maintained to legal standards and that new equipment is purchased when necessary. <i>Tony Browne 01753 875717</i></p> | To be advised | | | |
| <p>School Crossing Patrols provides crossing patrols outside schools in Slough at sites eligible by LA agreement. <i>Tony Browne 01753 875717</i></p> | Management fee per Crossing Patroller. | £1,100.00 | £1,130.00 | 2.73% |
| | Plus Salary of Crossing Patroller - Range (from) | £1,545.00 | £1,580.00 | 2.27% |
| | to | £2,850.00 | £2,920.00 | 2.46% |
| <p>School Financial Management Support aims to support schools with their financial management and processes, including providing a telephone helpline and support for budget preparation & monitoring. <i>Matt Espley 01753 477209</i></p> | Annual Subscription | | | |
| | per school | £440.00 | £455.00 | 3.41% |
| | plus | | | |
| | per pupil | £1.70 | £1.75 | 2.94% |
| | Additional Support | | | |
| Schools Finance Technician -per hour | £25.00 | £25.65 | 2.60% | |
| Senior Team Member -per half day | £120.00 | £140.00 | 16.67% | |
| Oracle School purchase card | £0.00 | £75.00 | NEW | |
| <p>School Bursar Support <i>Matt Espley 01753 477209</i></p> | Schools Purchasing Financial Management Support | | | |
| | Per Day | £0.00 | £25.00 | NEW |
| | Per Hour | £0.00 | £120.00 | NEW |
| | Schools not Purchasing Financial Management Support | | | |
| | Per Day | £0.00 | £35.00 | NEW |
| | Per Hour | £0.00 | £175.00 | NEW |

Services to Schools Charges

| Service | 2007/08 | 2008/09 | % Increase | |
|--|---|-----------------------------|------------|--------|
| <p>SEN Service: Specialist Support Team aim to help schools improve standards by promoting greater inclusion and ensuring appropriate entitlement, teaching and learning for all children, particularly those with Special Educational Needs. <i>Jackie Wright 01753 787630</i></p> | Annual Subscriptions | | | |
| | Platinum Package - 90 hours | £3,500.00 | £3,580.00 | 2.29% |
| | Gold Package - 60 hours | £2,350.00 | £2,859.00 | 21.66% |
| | Silver Package - 30 hours | £1,480.00 | £1,628.00 | 10.00% |
| | Bronze Package - 12 hours | £660.00 | £726.00 | 10.00% |
| | Pay-As-You-Use - p/h for specialist support teachers | £65.00 | £71.00 | 9.23% |
| | Individual Bespoke Intervention Programmes | £0.00 | | |
| | Per Day | £0.00 | £319.00 | NEW |
| Per Half Day | £0.00 | £192.00 | NEW | |
| <p>Services For Autism <i>Pauline Hallam 01753 787692</i></p> | Annual Subscriptions | | | |
| | Platinum Package - 90 hours | £0.00 | £3,850.00 | NEW |
| | Gold Package - 60 hours | £0.00 | £2,859.00 | NEW |
| | Silver Package - 30 hours | £0.00 | £1,628.00 | NEW |
| | Bronze Package - 12 hours | £0.00 | £726.00 | NEW |
| | If hours above are exceeded, additional hours charge | £0.00 | £55.00 | NEW |
| | Pay-As-You-Use - p/h for specialist support teachers | £0.00 | £65.00 | NEW |
| | <p>SEN Service: Early Years Team <i>Jackie Wright 01753 787630</i></p> | Annual Subscriptions | | |
| Bronze Package - 12 hours | | £660.00 | £676.50 | 2.50% |
| Pay-As-You-Use - p/h for specialist support teachers | | £50.00 | £51.25 | 2.50% |
| Individual Bespoke Intervention Programmes | | | | |
| Per Day | | £290.00 | £297.25 | 2.50% |
| Per Half Day | | £175.00 | £179.50 | 2.57% |
| Teacher Counsellor | | | | |
| Per Hour | £70.00 | £65.00 | -7.14% | |
| <p>Counselling: for staff can help address a wide variety of issues, including making decisions or coping with crisis and addressing and resolving specific problems. Group counselling is also available if required. <i>Julie Bell 01753 875611</i></p> | Annual Subscriptions | | | |
| | Rate per pupil enabling all staff to access the service | £0.65 | £0.67 | 2.50% |
| | per person (max 6 sessions per individual) | £250.00 | £256.25 | 2.50% |
| | additional sessions | £0.00 | £45.00 | NEW |
| | Individual Cases | | | |
| | Per individual | £300.00 | | |
| | Smoking Cessation (4 sessions) | £0.00 | £40.00 | NEW |
| | Full Mediation (indiv & joint meetings, incl follow-up) | £0.00 | £500.00 | NEW |
| | Mediation (indiv meetings) | £0.00 | £300.00 | NEW |
| | Mediation (initial actions, no meetings) per hour | £0.00 | £45.00 | NEW |
| | Team Mediation | £0.00 | £600.00 | NEW |
| | Team Mediation (initial actions, no meetings) per hour | £0.00 | £45.00 | NEW |
| | Group Relaxation Sessions per hour | £0.00 | £45.00 | NEW |
| | Cancellation charge (where 48hrs notice not given) | £0.00 | £45.00 | NEW |
| <p>Fixed Outdoor Play Equipment Inspection & Advice offers inspection of, and advise on outdoor fixed playground equipment, safer surfaces and areas surrounding play equipment. <i>Steve Wicks 01753 875572</i></p> | | | | |
| | Per hour, including administrative time | £30.00 | £30.75 | 2.50% |

Services to Schools Charges

| Service | 2007/08 | 2008/09 | % Increase | |
|--|--|---------|------------|-------|
| <p>Health & Safety team provide advise on all aspects of health & safety. The Health & Safety regulation 1999 requires all schools to ensure that they have competent health & safety advise. <i>Dave Evered 01753 875763</i></p> | Annual Subscriptions | | | |
| | Nursery Schools | £155.00 | £160.00 | 3.23% |
| | plus per pupil | £0.60 | £0.65 | 8.33% |
| | Primary Schools | £185.00 | £190.00 | 2.70% |
| | plus per pupil | £0.95 | £1.00 | 5.26% |
| | Special/Secondary Schools | £210.00 | £215.00 | 2.38% |
| plus per pupil | £1.15 | £1.20 | 4.35% | |
| Additional Support per day | £260.00 | £266.50 | 2.50% | |
| <p>Legal Services, advise and assistance on a wide range of areas including Contracts, SEN and Educational Supervision Orders. <i>Jill Bell 01753 875031</i></p> | Annual Subscriptions | | | |
| | 5 hours telephone advice & assistance | £250.00 | £256.25 | 2.50% |
| | For more complex matters an hourly rate | | | |
| | between per hour | £50.00 | £51.25 | 2.50% |
| and | | | | |
| per hour | £100.00 | £102.50 | 2.50% | |
| <p>Occupational Health Service provides advice to schools on an extensive range of issues and assists Head Teachers in their management of employees with health issues. <i>Dave Evered 01753 875763</i></p> | Annual Subscriptions | | | |
| | per pupil | £1.90 | £1.95 | 2.50% |
| | Individual Cases | | | |
| per person (up to 3 sessions per individual) | £170.00 | £180.00 | 5.88% | |
| Thereafter (per appointment) | £60.00 | £75.00 | 25.00% | |
| <p>Payroll provides a comprehensive payroll service to schools including close liaison with the pensions department. <i>Chris Ryan 01753 875338</i></p> | per payslip | £4.25 | £4.36 | £0.03 |
| | (Oracle schools Only) | | | |
| <p>Radiation Protection Advice Service provides support and service to Secondary Schools holding radioactive sources, as required by the Ionising Radiation Regulations. <i>Dave Evered 01753 875763</i></p> | Annual Subscription | | | |
| per Secondary School | £340.00 | £350.00 | 2.94% | |
| <p>Risk Management & Insurance Services can provide Slough Schools with an insurance service (excluding supply teacher cover) as part of the Council's insurance portfolio. <i>Phil Brown 01753 875017</i></p> | Quotes available upon request. | | | |
| <p>Tree Management Inspection & Advice offers advice on safety and tree planting. <i>Nigel Dicker 01753 875519</i></p> | per hour | £51.75 | £53.00 | 2.42% |

FEES AND CHARGES

Resources & Business Support

| | 2007/08 | 2008/09 | % Increase |
|---|------------------------------------|------------------------------------|---------------|
| 1. Citizenship Ceremony Fees | | | |
| Standard Fee | £80.00 | Statutory fee | |
| Individual Ceremony | £165.00 | | |
| 2. Nationality Checking Service Fees | | | |
| | Bus. Hrs | Eve/Wkd | |
| Adult (over 18) | £45.00 | £65.00 | 0.0% 15.4% |
| Married couple (over 18) | £65.00 | £85.00 | 0.0% 11.8% |
| Family (2 adults + 2 minors) | £95.00 | £115.00 | 0.0% 8.7% |
| 1 adult + 1 minor | £65.00 | £85.00 | 0.0% 11.8% |
| + 2 minors | £85.00 | £105.00 | 0.0% 9.5% |
| + 3 minors | £105.00 | £125.00 | 0.0% 8.0% |
| Each additional minor | £20.00 | £20.00 | 0.0% 0.0% |
| 3. Registration Service Fees | | | |
| Birth/Death/Marriage Certificates before register completed | £3.50 | £3.50 | 0.0% |
| Birth/Death/Marriage Certificates when register completed | £7.00 | £7.00 | 0.0% |
| Weekdays | £45.00 | £50.00 | 11.1% |
| Saturday mornings | £50.00 | £55.00 | 10.0% |
| Saturday afternoons | £150.00 | £165.00 | 10.0% |
| Sundays | £250.00 | £275.00 | 10.0% |
| Bank holidays | £250.00 | £275.00 | 10.0% |
| Weekdays | £220.00 | £220.00 | 0.0% |
| Saturdays | £275.00 | £300.00 | 9.1% |
| Sundays | £400.00 | £450.00 | 12.5% |
| Civil partnership fees | As weddings | As weddings | 0.0% |
| Commemorative certificates | | £7.50 | New Charge |
| Naming ceremonies and renewal of marriage vows | | | |
| Weekdays | £100.00 | £110.00 | 10.0% |
| Saturdays | £150.00 | £165.00 | 10.0% |
| Sundays | £150.00 | £165.00 | 10.0% |
| General search | £18.00 | £18.00 | 0.0% |
| Registration of churches | £180.00 | £180.00 | 0.0% |
| QCs marriages | £2.00 | £2.00 | 0.0% |
| Licensing of venues | £1750 for 3 years £1000 renewal | £1750 for 3 years £1000 renewal | 0.0% 0.0% |

FEES AND CHARGES

Resources & Business Support

| | | | 2007/08 | 2008/09 | % Increase |
|--|---------------------|---|-------------|---------|------------|
| 4. Crematorium Memorials | Lease Period | Letters per line | Cost | | |
| Book of Remembrance | | | | | |
| 2 line entry | Permanent | 32 letters per line | £40.00 | £45.00 | 12.5% |
| 5 line entry | " | " | £50.00 | £55.00 | 10.0% |
| 8 line entry | " | " | £80.00 | £85.00 | 6.3% |
| 5 line entry + emblem | " | " | £90.00 | £95.00 | 5.6% |
| 8 line entry + emblem | " | " | £120.00 | £125.00 | 4.2% |
| Memorial Cards | | | | | |
| 2 line entry | " | " | £35.00 | £40.00 | 14.3% |
| 5 line entry | " | " | £40.00 | £45.00 | 12.5% |
| 8 line entry | " | " | £45.00 | £50.00 | 11.1% |
| 5 line entry + emblem | " | " | £80.00 | £85.00 | 6.3% |
| 8 line entry + emblem | " | " | £85.00 | £90.00 | 5.9% |
| Miniature Books of Remembrance & Triptychs | | | | | |
| 2 line entry | " | " | £50.00 | £55.00 | 10.0% |
| 5 line entry | " | " | £55.00 | £60.00 | 9.1% |
| 8 line entry | " | " | £65.00 | £70.00 | 7.7% |
| 5 line entry + emblem | " | " | £95.00 | £100.00 | 5.3% |
| 8 line entry + emblem | " | " | £115.00 | £120.00 | 4.3% |
| Mini Granite Memorial Desk & Plaque | 10 years renewable | Name lines 18 letters Other lines 20 letters + Emblem | £330.00 | £350.00 | 6.1% |
| Granite Memorial Desk & Plaque | 10 years renewable | Name lines 18 letters Other lines 20 letters | £330.00 | £350.00 | 6.1% |
| Memorial Rose Tree | 5 years renewable | 100 letters per plaque | £170.00 | £180.00 | 5.9% |
| Memorial Rose Shrub | 10 years renewable | 100 letters per plaque | £170.00 | £180.00 | 5.9% |
| Memorial Paving Stone | 25 years renewable | Name lines 18 letters Other lines 20 letters | £380.00 | £400.00 | 5.3% |
| Memorial Wall Plaques | 5 years renewable | 70 letters per plaque | £120.00 | £125.00 | 4.2% |
| Memorial Garden Seats | 10 years renewable | 70 letters per plaque | £510.00 | £540.00 | 5.9% |

| 5. Crematorium Price List | | | | |
|---|--|-----------|-----------|-------|
| Adult, 17 year and upwards, being a resident of Slough | | £400.00 | £495.00 | 23.8% |
| Adult, 17 year and upwards, being a non-resident of Slough | | £420.00 | £505.00 | 20.2% |
| Under 17 years | | No charge | No charge | 0.0% |
| Saturday cremation fee | | £470.00 | £545.00 | 16.0% |
| Sunday cremation fee | | £600.00 | £675.00 | 12.5% |
| Double Service Time | | £105.00 | £120.00 | 14.3% |
| Late Cancellation | | £40.00 | £40.00 | 0.0% |
| Polytainer Postage | | £35.00 | £35.00 | 0.0% |
| Casket Postage | | £45.00 | £45.00 | 0.0% |
| Casket Purchase | | £45.00 | £45.00 | 0.0% |
| NVF Casket Purchase | | £10.00 | £10.00 | 0.0% |
| Scattering of Cremated Remains from other Crematoria | | £40.00 | £40.00 | 0.0% |
| Use of Chapel for Burial Service | | £105.00 | £120.00 | 14.3% |
| Bearer | | £15.00 | £15.00 | 0.0% |

FEES AND CHARGES

Resources & Business Support

| | | 2007/08 | 2008/09 | % Increase |
|--|--|-----------|-----------|---------------|
| 6. Slough Cemetery Price List | | | | |
| Purchase of New Grave | Exclusive Right of Burial for 50 years | £545.00 | £585.00 | 7.3% |
| Digging Fees (new graves) | 8' 6" | £390.00 | £410.00 | 5.1% |
| | 6' 6" | £320.00 | £340.00 | 6.3% |
| | 4' 6" | £320.00 | £340.00 | 6.3% |
| | Casket additional fee | £100.00 | £105.00 | 5.0% |
| Digging Fees (re-open) | 8' 6" | £700.00 | £735.00 | 5.0% |
| | 6' 6" | £390.00 | £410.00 | 5.1% |
| | 4' 6" | £370.00 | £390.00 | 5.4% |
| Weekend & Bank Holiday Digging Fee (+ cost of grave if applicable) | | £515.00 | £540.00 | 4.9% |
| Public Graves | Stillborn to 17 years | £175.00 | £185.00 | 5.7% |
| | Adult | £310.00 | £325.00 | 4.8% |
| Children's Section | Exclusive Right of Burial for 50 years | £260.00 | £275.00 | 5.8% |
| | Internment | £170.00 | £180.00 | 5.9% |
| Cremated Remains Graves | Exclusive Right of Burial for 50 years | £350.00 | £370.00 | 5.7% |
| | Internment | £170.00 | £180.00 | 5.9% |
| Remove & replace memorial on grave | | £115.00 | £120.00 | 4.3% |
| Use of Chapel for burial service | | £105.00 | £120.00 | 14.3% |
| Transfer/assign deed | | £35.00 | £35.00 | 0.0% |
| Copy deed | | £35.00 | £35.00 | 0.0% |
| Memorial Rights | | | | |
| Right to erect memorial/additional inscription/kerbset | | £70.00 | £75.00 | 7.1% |
| Stonemason's trade name on memorial | | £10.00 | £10.00 | 0.0% |
| Stonemason's name in reception | | £135.00 | £150.00 | 11.1% |
| Chamber | Complete | £2,100.00 | £2,200.00 | 4.8% |
| *Non-residents of Slough pay double fees | | | | |
| Weekend/non-resident | Dig | £610.00 | £640.00 | 4.9% |
| | Accord | £185.00 | £195.00 | 5.4% |

FEES AND CHARGES

Resources & Business Support

7. Business Support Unit

| | | Domestic | OAP's/Benefits | Commercial | | |
|-------------------------|-------------------------|----------|----------------|-----------------------------------|------------------------------------|-----------|
| Pest Control | Rats | £10 | £5 | £50 per hour + materials | PLUS cost of £10 per invoice | No change |
| | Mice | £15 | £5 | £50 per hour + materials | | |
| | Ants/Fleas bedbugs | £40 | £20 | £50 per hour + materials | | |
| | Wasps - First Nest | £40 | £20 | £50 | | |
| | Wasps - Second Nest | £20 | £10 | £25 | | |
| | Cockroaches - 1st visit | £40 | £20 | £50 per hour minimum 3 treatments | | |
| | Cockroaches - 2nd visit | £25 | £10 | | | |
| Cockroaches - 3rd Visit | £25 | £10 | | | | |

Abandoned vehicles

| | |
|--------------------------------|--------|
| Voluntary surrender of vehicle | £42.00 |
|--------------------------------|--------|

Where vehicle is abandoned, checks made with DVLC for last known keeper and kept in storage for up to 10 days before being destroyed, charges are made as followed:

| Storage days | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|--------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Cost of removing Vehicle | £105.00 | £105.00 | £105.00 | £105.00 | £105.00 | £105.00 | £105.00 | £105.00 | £105.00 | £105.00 |
| Cost of storage@£12per 24hours | £12.00 | £24.00 | £36.00 | £48.00 | £60.00 | £72.00 | £84.00 | £96.00 | £108.00 | £120.00 |
| Admin charge | £30.00 | £30.00 | £30.00 | £30.00 | £30.00 | £30.00 | £30.00 | £30.00 | £30.00 | £30.00 |
| VAT | £5.25 | £5.25 | £5.25 | £5.25 | £5.25 | £5.25 | £5.25 | £5.25 | £5.25 | £5.25 |
| Total | £152.25 | £164.25 | £176.25 | £188.25 | £200.25 | £212.25 | £224.25 | £236.25 | £248.25 | £260.25 |
| Destruction charge | | | | | | | | | | £50.00 |
| | | | | | | | | | | £310.25 |

FEES 2008/09:

These fees are about to be reviewed.
Full details can be made available at a later date.

FEES AND CHARGES

Resources & Business Support

| | 2007/08 | 2008/09 | % Increase |
|---------------------|---------|---------|------------|
| Poisons Licence | £14.40 | £14.40 | 0.0% |
| Petrol Pump Licence | £88.80 | £88.80 | 0.0% |

8. Wexham Nursery

| ITEMS | DESCRIPTION | | | |
|-----------------|---------------|--------|--------|------|
| Compost | Bags | £4.20 | £4.41 | 5.0% |
| | Vaca Trays | £19.95 | £20.94 | 5.0% |
| House 2 | Pots 4.5 | £0.79 | £0.82 | 3.8% |
| House 3 | Pots 4.5 | £0.79 | £0.82 | 3.8% |
| House 4 | Pouches | £4.20 | £4.41 | 5.0% |
| | Mixed Bedding | £1.47 | £1.54 | 4.8% |
| House 5 | Pots Small | £0.53 | £0.55 | 3.8% |
| | Pots Medium | £2.10 | £2.20 | 4.8% |
| House 6 | Pots 4.5 | £0.79 | £0.82 | 3.8% |
| House 7 | Pots 4.5 | £0.79 | £0.82 | 3.8% |
| House 8 | Pots 4.5 | £0.53 | £0.55 | 3.8% |
| Tunnel 2 | 4 Lts Pots | £0.53 | £0.55 | 3.8% |
| Tunnel 3 | 4 Lts Pots | £0.53 | £0.55 | 3.8% |
| Tunnel 8 | 2 Lts Pots | £2.63 | £2.76 | 4.9% |
| | 2 Lts Pots | £3.15 | £3.30 | 4.8% |

Shop Sales Area

| | | | | |
|--|-------------|--------|--------|------|
| | 1 Ltr Pot | £3.15 | £3.30 | 4.8% |
| | 2 Ltrs Pots | £3.15 | £3.30 | 4.8% |
| | 3 Ltrs Pots | £3.15 | £3.30 | 4.8% |
| | 3 Ltrs Pots | £5.25 | £5.51 | 5.0% |
| | 9" | £3.15 | £3.30 | 4.8% |
| | Books | £3.14 | £3.29 | 4.8% |
| | Books | £4.19 | £4.39 | 4.8% |
| | Books | £5.24 | £5.50 | 5.0% |
| | Books | £6.29 | £6.60 | 4.9% |
| | Books | £7.34 | £7.70 | 4.9% |
| | Books | £8.39 | £8.80 | 4.9% |
| | Books | £10.49 | £11.01 | 5.0% |
| | Cards | £0.84 | £0.88 | 4.8% |
| | Cards | £0.89 | £0.93 | 4.5% |
| | Cards | £1.03 | £1.08 | 4.9% |
| | Cards | £1.20 | £1.26 | 5.0% |
| | Cards | £1.31 | £1.37 | 4.6% |
| | Cards | £1.47 | £1.54 | 4.8% |
| | Cards | £4.14 | £4.34 | 4.8% |
| | Sweets | £0.31 | £0.32 | 3.2% |
| | Sweets | £0.31 | £0.32 | 3.2% |
| | Sweets | £0.29 | £0.30 | 3.4% |
| | Sweets | £0.40 | £0.42 | 5.0% |
| | Crisps | £0.39 | £0.40 | 2.6% |
| | Crisps | £0.39 | £0.40 | 2.6% |
| | Crisps | £0.39 | £0.40 | 2.6% |
| | Drinks | £0.42 | £0.44 | 4.8% |
| | Ice Cream | £1.05 | £1.10 | 4.8% |

FEES AND CHARGES

Resources & Business Support

| | 2007/08 | 2008/09 | % Increase |
|-----------|---------|---------|------------|
| Ice Cream | £0.94 | £0.98 | 4.3% |
| Ice Cream | £0.89 | £0.93 | 4.5% |
| Ice Cream | £1.05 | £1.10 | 4.8% |
| Ice Cream | £1.05 | £1.10 | 4.8% |
| Ice Cream | £1.05 | £1.10 | 4.8% |
| Ice Cream | £1.05 | £1.10 | 4.8% |
| Ice Cream | £1.05 | £1.10 | 4.8% |
| Ice Cream | £0.68 | £0.71 | 4.4% |

| Gallaghanston | | | | |
|----------------------|------------------------|--------|--------|------|
| Product Code | | | | |
| WT03 | Zaria | £23.69 | £24.87 | 5.0% |
| WT04 | Witches Cauldren | £12.56 | £13.18 | 4.9% |
| HD02 | Hand Plaque Pot | £20.98 | £22.02 | 5.0% |
| P01 | York Pot | £23.69 | £24.87 | 5.0% |
| B17 | Large Cherub Bird Bath | £38.83 | £40.77 | 5.0% |
| O05 | Large Ball | £14.36 | £15.07 | 4.9% |
| V01 | Grape Vase | £11.48 | £12.05 | 5.0% |
| A09 | Cat | £10.18 | £10.68 | 4.9% |
| B12 | Log Bird Bath | £6.82 | £7.16 | 5.0% |
| O07 | Buddha (small) | £12.40 | £13.02 | 5.0% |
| GL07 | Sloth Golem | £10.76 | £11.29 | 4.9% |
| O06 | Small Ball | £12.54 | £13.16 | 4.9% |
| O10 | Large Buddha | £20.73 | £21.76 | 5.0% |
| GL08 | Angry Golem | £10.76 | £11.29 | 4.9% |
| ST12 | Bowler | £13.47 | £14.14 | 5.0% |
| GL06 | Envy Golem | £10.77 | £11.30 | 4.9% |
| A08 | Cat Sitting | £8.71 | £9.14 | 4.9% |
| G12 | Lust Golem | £10.77 | £11.30 | 4.9% |
| A21 | Boxer | £7.89 | £8.28 | 4.9% |
| A27 | Otter | £16.36 | £17.17 | 5.0% |
| GI21 | Cheeky Golem | £17.95 | £18.84 | 5.0% |
| GL02 | Shy Golem | £17.95 | £18.84 | 5.0% |
| B13 | Birds Nest Bird Bath | £24.09 | £25.29 | 5.0% |
| B07 | Pan on Shell Bird Bath | £44.43 | £46.65 | 5.0% |
| B10 | Kiss of Sun Bird Bath | £21.28 | £22.34 | 5.0% |
| ST13 | Batsman | £13.47 | £14.14 | 5.0% |
| A05 | Toad | £9.43 | £9.90 | 5.0% |
| P01 | Peek A Boo | £23.04 | £24.19 | 5.0% |
| H01 | Hand Pot | £17.93 | £18.82 | 5.0% |
| ST06 | Girl on Column | £38.55 | £40.47 | 5.0% |
| B03 | Rock Baby Bird Bath | £23.69 | £24.87 | 5.0% |
| B01 | Cupid Boy Bird Bath | £38.06 | £39.96 | 5.0% |
| W01 | Eleets | £27.12 | £28.47 | 5.0% |
| W02 | Ellevens | £27.12 | £28.47 | 5.0% |
| W03 | Regnirts | £27.12 | £28.47 | 5.0% |
| B16 | Graces Bird Bath | £36.52 | £38.34 | 5.0% |
| SD02 | Graces Sun Dial | £53.53 | £56.20 | 5.0% |
| GL02 | Amused Golem | £17.95 | £18.84 | 5.0% |
| GL05 | Golem Board | £10.77 | £11.30 | 4.9% |
| ST08 | Flower Girl Statue | £32.58 | £34.20 | 5.0% |

FEES AND CHARGES

Resources & Business Support

| | | 2007/08 | 2008/09 | % Increase |
|------|----------------------------------|---------|---------|------------|
| ST03 | Pond Lady Statue | £23.69 | £24.87 | 5.0% |
| SE02 | Curved Seat | £51.39 | £53.95 | 5.0% |
| ST10 | Elf on Column Seat | £37.53 | £39.40 | 5.0% |
| V03 | Elizabethan Vase | £34.66 | £36.39 | 5.0% |
| ST07 | Pan on Column Statue | £37.53 | £39.40 | 5.0% |
| SL09 | Del Boy | £17.95 | £18.84 | 5.0% |
| SL10 | Rodney | £17.95 | £18.84 | 5.0% |
| SL11 | Uncle Albert | £17.95 | £18.84 | 5.0% |
| A19 | Tramp | £12.83 | £13.47 | 5.0% |
| | Tomato Food | £2.10 | £2.20 | 4.8% |
| | Root Out | £6.51 | £6.83 | 4.9% |
| | Kills Weeds Paths/Patios | £13.65 | £14.33 | 5.0% |
| | Ericaceous Plant Food | £2.10 | £2.20 | 4.8% |
| | Multirose | £4.18 | £4.38 | 4.8% |
| | Houseplant Insect Killer(agrevo) | £4.18 | £4.38 | 4.8% |
| | Organic Weed Control | £4.18 | £4.38 | 4.8% |
| | Kills Moss on Lawns | £5.36 | £5.62 | 4.9% |
| | Organic Pest Control | £4.18 | £4.38 | 4.8% |
| | Root Gel | £2.52 | £2.64 | 4.8% |
| | Insect Traps | £3.72 | £3.90 | 4.8% |
| | Fito Drip Feed (single) | £1.03 | £1.08 | 4.9% |
| | Fito Drip Feed (packs) | £3.66 | £3.84 | 4.9% |
| | Strike | £2.20 | £2.31 | 5.0% |
| | Vine Weevil Killer | £10.29 | £10.80 | 5.0% |
| | Phost Slow Release | £4.20 | £4.41 | 5.0% |
| | Bone Meal | £2.83 | £2.97 | 4.9% |
| | Growmore | £1.47 | £1.54 | 4.8% |
| | Phost. Ready to use | £4.60 | £4.83 | 5.0% |
| | Rose Clear Gun | £4.71 | £4.94 | 4.9% |
| | Leaf Shine | £4.71 | £4.94 | 4.9% |
| | Bug Spray | £3.66 | £3.84 | 4.9% |
| | Biototal UPVC Cleaner | £4.46 | £4.68 | 4.9% |
| | Rodent Chaser | £15.73 | £16.51 | 5.0% |
| | Prune & Seal | £5.23 | £5.49 | 5.0% |
| | Johnson Lawn Seed | £3.13 | £3.28 | 4.8% |
| | Lawncare | £8.38 | £8.79 | 4.9% |
| | Green Polytwine | £2.10 | £2.20 | 4.8% |
| | Ry Twist | £3.13 | £3.28 | 4.8% |
| | String | £1.47 | £1.54 | 4.8% |
| | Plants Rings | £1.87 | £1.96 | 4.8% |
| | Heavy Duty Wire | £2.71 | £2.84 | 4.8% |
| | Bio Toplawn | £11.30 | £11.86 | 5.0% |
| | Wood Charcoal | £1.99 | £2.08 | 4.5% |
| | Sequesterence Plant Tonic | £5.51 | £5.78 | 4.9% |
| | Widger & Dibber | £1.31 | £1.37 | 4.6% |
| | Terracotta & Stone Cleaner | £4.71 | £4.94 | 4.9% |
| | Greenhouse Cleaner | £4.71 | £4.94 | 4.9% |
| | Winter Wash | £10.48 | £11.00 | 5.0% |
| | Tenax Plant Labels | £2.08 | £2.18 | 4.8% |
| | Fito Plant Doctor | £4.39 | £4.60 | 4.8% |
| | Nutscene String | £0.84 | £0.88 | 4.8% |

FEES AND CHARGES

Resources & Business Support

| | 2007/08 | 2008/09 | % Increase |
|---------------------------------|---------|---------|------------|
| Ant Killer (Murphy) | £2.31 | £2.42 | 4.8% |
| Swivlet | £3.36 | £3.52 | 4.8% |
| Ant Killer (Bio) | £3.41 | £3.58 | 5.0% |
| Kills Weeds on Lawns | £5.36 | £5.62 | 4.9% |
| House Plant Insecticide (Bio) | £4.18 | £4.38 | 4.8% |
| House Plant Insecticide Organic | £3.74 | £3.92 | 4.8% |
| Green Gem H'But Chains | £1.31 | £1.37 | 4.6% |
| Bass Brooms | £5.25 | £5.51 | 5.0% |
| Adobe Garden Stick | £2.36 | £2.47 | 4.7% |

2008/09

GAMBLING ACT 2005 – LICENSING FEES

| Premises Type | Transitional Fast Track Application | Transitional Non Fast Track Application | New Application | Annual Fee | Application to vary | Application Transfer | Application for Re-Instatement | Application for Provisional Statement | Licence Application (Provisional Statement Holders) | Copy of Licence | Notification of change |
|-------------------------------------|-------------------------------------|---|-----------------|------------|---------------------|----------------------|--------------------------------|---------------------------------------|---|-----------------|------------------------|
| Existing Casinos | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| New Small Casino | N/A | N/A | £6,000 | £3,750 | £3,000 | £1,350 | £1,350 | £6,000 | £2,250 | £25 | £50 |
| New Large Casino | N/A | N/A | £7,500 | £7,500 | £3,750 | £1,615 | £1,615 | £7,500 | £3,750 | £25 | £50 |
| Regional Casino | N/A | N/A | £11,250 | £11,250 | £5,625 | £4,875 | £4,875 | £11,250 | £6,000 | £25 | £50 |
| Bingo Club | £225 | £1,315 | £2,625 | £750 | £1,315 | £900 | £900 | £2,625 | £900 | £25 | £50 |
| Betting Premises (Excluding Tracks) | £225 | £1,125 | £2,250 | £450 | £1,125 | £900 | £900 | £2,250 | £900 | £25 | £50 |
| Tracks | £225 | £940 | £1,875 | £750 | £940 | £715 | £715 | £1,875 | £715 | £25 | £50 |
| Family Ent Ctrs | £225 | £750 | £1,500 | £565 | £750 | £715 | £715 | £1,500 | £715 | £25 | £50 |
| Adult Gaming Centres | £225 | £875 | £1,500 | £750 | £750 | £900 | £900 | £1,500 | £900 | £25 | £50 |

| Permit Type | Application fee | Annual Fee | Renewal Fee | Existing Operator | Change of Name | Copy of Permit | Variation | Transfer |
|--|-----------------|------------|-------------|-------------------|----------------|----------------|-----------|----------|
| FEC Gaming Machine | £300 | | £300 | £100 | £25 | £15 | | |
| Prize Gaming | £300 | | £300 | £100 | £25 | £15 | | |
| Alcohol Licence Premises- Notification of 2 or less machines | £50 | | | | | | | |
| Alcohol Licence premises- More than 2 machines | £150 | £50 | | £100 | £25 | £15 | £100 | £25 |
| Club Gaming Permit | £200 | £50 | £200 | £100 | | £15 | £100 | |
| Club Gaming Machine Permit | £200 | £50 | £200 | £100 | | £15 | £100 | |
| Club Fast Track for Gaming Permit or Gaming Machine Permit | £100 | £50 | £200 | | | | | |
| Small Society Lottery Registration | £40 | £20 | | | | | | |

GAMBLING ACT FEES 2008/09 :

Gambling Act fees are set nationally by the government.

FEES AND CHARGES

Licensing Fees

| | 2007/08 | 2008/09 | % Increase |
|--|-----------------|-----------------|------------|
| Sex Shops | | | |
| Grant | £1,600.00 | £2,080.00 | 30.0% |
| Renewal | | £2,080.00 | New Charge |
| Variation | | £2,080.00 | New Charge |
| Transfers | | £520.00 | New Charge |
| Street Trading | | | |
| <u>Town Centre</u> | | | |
| Annual | £4,500.00 | £4,680.00 | 4.0% |
| Daily | £25.00 | £26.00 | 4.0% |
| Weekly | £100.00 | £104.00 | 4.0% |
| Monthly | £400.00 | £416.00 | 4.0% |
| Quarterly | £1,150.00 | £1,196.00 | 4.0% |
| Six Monthly | £2,250.00 | £2,340.00 | 4.0% |
| <u>Bath Road/Farnham</u> | | | |
| Annual | £3,300.00 | £3,432.00 | 4.0% |
| Daily | £15.00 | £15.50 | 3.3% |
| Weekly | £75.00 | £78.00 | 4.0% |
| Monthly | £300.00 | £312.00 | 4.0% |
| Quarterly | £950.00 | £988.00 | 4.0% |
| Six Monthly | £1,700.00 | £1,768.00 | 4.0% |
| <u>Colnbrook / Poyle All other areas</u> | | | |
| Annual | £3,000.00 | £3,012.00 | 0.4% |
| Daily | £10.00 | £10.50 | 5.0% |
| Weekly | £60.00 | £62.50 | 4.2% |
| Monthly | £275.00 | £286.00 | 4.0% |
| Quarterly | £825.00 | £858.00 | 4.0% |
| Six Monthly | £1,500.00 | £1,560.00 | 4.0% |
| Ear-Piercing, Electrolysis, Tattooing and Acupuncture | | | |
| | £200.00 | £206.00 | 3.0% |
| Hairdressers and Barbers | | | |
| | £35.00 | £36.00 | 2.9% |
| Pet Shops | | | |
| | £300 + Vet fees | £300 + Vet fees | 0.0% |
| Animal Boarding Establishments | | | |
| | £300 + Vet fees | £300 + Vet fees | 0.0% |
| Dog Breeding Establishments | | | |
| | £300 + Vet fees | £300 + Vet fees | 0.0% |
| Riding Establishments | | | |
| | £300 + Vet fees | £300 + Vet fees | 0.0% |
| Zoos | | | |
| | £300 + Vet fees | £300 + Vet fees | 0.0% |
| Dangerous Wild Animals | | | |
| | £400 + Vet fees | £400 + Vet fees | 0.0% |
| Scrap Metal Dealers | | | |
| | £150.00 | £150.00 | 0.0% |
| Motor Salvage Operators | | | |
| | £150.00 | £150.00 | 0.0% |

FEES AND CHARGES

Licensing Fees

| | 2007/08 | 2008/09 | % Increase |
|--|-------------------------|-------------------------|------------|
| Premises Licence | | | |
| Grant | Variable – Statutory | Variable – Statutory | 0.0% |
| Annual fee | Variable – Statutory | Variable – Statutory | 0.0% |
| Variation | Variable – Statutory | Variable – Statutory | 0.0% |
| Transfer | £23.00 – Statutory | £23.00 – Statutory | 0.0% |
| Interim Authority | £23.00 – Statutory | £23.00 – Statutory | 0.0% |
| Notice of Interest in any premises | £21.00 – Statutory | £21.00 – Statutory | 0.0% |
| Notice of change of name or address (holder or premises licence) | £10.50 – Statutory | £10.50 – Statutory | 0.0% |
| Application to vary DPS | £23.00 – Statutory | £23.00 – Statutory | 0.0% |
| Provisional Statement | £315.00 – Statutory | £315.00 – Statutory | 0.0% |
| Club Premises Certificate | | | |
| Grant | Variable – Statutory | Variable – Statutory | 0.0% |
| Annual fee | Variable – Statutory | Variable – Statutory | 0.0% |
| Variation | Variable – Statutory | Variable – Statutory | 0.0% |
| Provisional Statement | £315.00 – Statutory | £315.00 – Statutory | 0.0% |
| Change of relevant registered address of Club Premises | £10.50 – Statutory | £10.50 – Statutory | 0.0% |
| Notification of change of name or alteration of Club rules | £10.50 – Statutory | £10.50 – Statutory | 0.0% |
| Transfer | £23.00 – Statutory | £23.00 – Statutory | 0.0% |
| Personal licence | | | |
| Grant | £37.00 – Statutory | £37.00 – Statutory | 0.0% |
| Renewal | NYK | NYK | 0.0% |
| Notice of change of name and address | £10.50 – Statutory | £10.50 – Statutory | 0.0% |
| Temporary Event Notice | £21.00 - Statutory | £21.00 - Statutory | 0.0% |

FEES AND CHARGES

Licensing Fees

| | 2007/08 | 2008/09 | % Increase |
|--|------------------------|------------------------|------------|
| Application for copy of lost or stolen: | | | |
| Premises Licence or summary | £10.50 (each copy) (S) | £10.50 (each copy) (S) | 0.0% |
| Club Premises Certificate or summary | £10.50 (each copy) (S) | £10.50 (each copy) (S) | 0.0% |
| Personal Licence | £10.50 (each copy) (S) | £10.50 (each copy) (S) | 0.0% |
| Temporary Event Notice | £10.50 (each copy) (S) | £10.50 (each copy) (S) | 0.0% |

Large Temporary Events

| Number of people | Additional fees where applicable | Additional fees where applicable | |
|------------------|----------------------------------|----------------------------------|------|
| 6,000 - 9,999 | £1,000.00 | £1,000.00 | 0.0% |
| 10,000 - 14,999 | £2,000.00 | £2,000.00 | 0.0% |
| 15,000 - 19,999 | £4,000.00 | £4,000.00 | 0.0% |
| 20,000 - 29,999 | £8,000.00 | £8,000.00 | 0.0% |
| 30,000 - 39,999 | £16,000.00 | £16,000.00 | 0.0% |
| 40,000 - 49,999 | £24,000.00 | £24,000.00 | 0.0% |
| 50,000 - 59,999 | £32,000.00 | £32,000.00 | 0.0% |
| 60,000 - 69,999 | £40,000.00 | £40,000.00 | 0.0% |
| 70,000 - 79,999 | £48,000.00 | £48,000.00 | 0.0% |
| 80,000 - 89,999 | £56,000.00 | £56,000.00 | 0.0% |
| 90,000 and over | £64,000.00 | £64,000.00 | 0.0% |

PRIVATE HIRE HACKNEY CARRIAGE LICENCE FEES

| | | | |
|--|---------|---------|------------|
| Private Hire | | | |
| Private Hire Drivers Licence – New Application | £80.00 | £88.00 | 10.0% |
| Private Hire Drivers Licence – Renewal Application | £35.00 | £38.50 | 10.0% |
| Private Hire Drivers Licence – Replacement Licence (Badge) | £5.00 | £10.00 | 100.0% |
| Private Hire Drivers Licence - Copy of Paper Licence | £40.00 | £10.00 | -75.0% |
| Private Hire Drivers Licence – CRB Check | £15.00 | £48.00 | 220.0% |
| Private Hire Knowledge Test | £170.00 | £26.00 | -84.7% |
| Private Hire Vehicle Licence – New Application | £170.00 | £194.00 | 14.1% |
| Private Hire Vehicle Licence – Renewal Application | £10.00 | £194.00 | 1840.0% |
| Private Hire Vehicle Licence – Transfer | £20.00 | £21.00 | 5.0% |
| Private Hire Vehicle Licence – Change of Vehicle | £35.00 | £31.00 | -11.4% |
| Private Hire Vehicle Licence – Copy of Certificate of Compliance | | £10.00 | New Charge |
| Combination Drivers Badge (PH & HC) | | £62.50 | New Charge |

FEES AND CHARGES

Licensing Fees

| | 2007/08 | 2008/09 | % Increase |
|---|---------|---------------|------------|
| Hackney Carriage | | | |
| Hackney Carriage Drivers Licence – New Application | £80.00 | £88.00 | 10.0% |
| Hackney Carriage Drivers Licence – Renewal Application | £35.00 | £38.50 | 10.0% |
| Hackney Carriage Drivers Licence – Replacement Licence (Badge) | £5.00 | £10.00 | 100.0% |
| Hackney Carriage Drivers Licence – Copy of Paper Licence | | £10.00 | New Charge |
| Hackney Carriage Drivers Licence – CRB Check | £40.00 | £48.00 | 20.0% |
| Hackney Carriage Knowledge Test | £20.00 | £31.00 | 55.0% |
| Hackney Carriage Vehicle Licence – New Application | £170.00 | £194.00 | 14.1% |
| Hackney Carriage Vehicle Licence – Renewal Application | £170.00 | £194.00 | 14.1% |
| Hackney Carriage Vehicle Licence – Transfer | £10.00 | £21.00 | 110.0% |
| Hackney Carriage Vehicle Licence – Change of Vehicle | £20.00 | £31.00 | 55.0% |
| Private Hire Vehicle Licence – Copy of Certificate of Compliance | | £10.00 | New Charge |
| Operators Current | | | |
| Chauffeurs 1 Vehicle | | £114.00 | New Charge |
| Up to 5 Vehicles | | £228.00 | New Charge |
| Up to 15 Vehicles @ £20.80 per vehicle | | £312.00 | New Charge |
| From 16 to 99 vehicles the fee will be @ £20.80 per vehicle for the number of vehicles to be licensed | | | |
| For 100 vehicles and over @ £20.80 per vehicle | | Max Fee £2080 | New Charge |

From 2008 all fees will be increased by the rate of inflation (RPI)

FEES AND CHARGES

Trading Standards & Food Safety Fees

| | 2007/08 | 2008/09 | % Increase |
|---|---------|---------|------------|
| Food Safety in Catering Certificate | £50.00 | £55.00 | 10.0% |
| Buy with Confidence Trader's Scheme | £25.00 | £25.00 | 0.0% |
| Weights & Measures Equipment Calibration | | | |
| 1. Weights exceeding 5kg or not exceeding 500mg | £6.65 | £7.15 | 7.5% |
| 2. Other | £5.05 | £5.50 | 8.9% |
| Measures | | | |
| 1. Linear measures not exceeding 3m, for each scale | £7.45 | £8.00 | 7.4% |
| 2. Capacity measures, without divisions, not exceeding 1 litre | £5.30 | £6.11 | 15.3% |
| 3. Cubic ballast measures (other than brim measures) | £131.90 | £141.71 | 7.4% |
| 4. Liquid capacity measures for making up and checking average quantity packages | £20.85 | £22.40 | 7.4% |
| 5. Templets | | | |
| (a) Per scale (first item) | £35.55 | £39.26 | 10.4% |
| (b) Second and subsequent items | £14.10 | £15.15 | 7.4% |
| Weighing Instruments | | | |
| (a) Non-EC | | | |
| Not exceeding 1 tonne | £47.35 | £50.87 | 7.4% |
| 1 tonne - 10 tonne | £76.55 | £82.24 | 7.4% |
| Exceeding 10 tonnes | £160.20 | £172.11 | 7.4% |
| (b) EC (NAWI) | | | |
| Not exceeding 1 tonne | £78.80 | £84.66 | 7.4% |
| 1 tonne - 10 tonne | £127.45 | £136.92 | 7.4% |
| Exceeding 10 tonnes | £267.00 | £286.85 | 7.4% |
| Measuring Instruments for Intoxicating Liquor | | | |
| 1. Not exceeding 150ml | £13.00 | £13.96 | 7.4% |
| 2. Other | £15.00 | £16.12 | 7.5% |
| Measuring Instruments for Liquid Fuel and Lubricants | | | |
| 1. Container type (unsubdivided) | £54.45 | £58.49 | 7.4% |
| 2. Single/multi-outlets (nozzels) | | | |
| First nozzle tested, per site | £88.80 | £95.40 | 7.4% |
| Each additional nozzle tested | £54.55 | £58.61 | 7.4% |
| 3. testing of peripheral electronic equipment on a separate visit (per site) | £59.90 | £64.36 | 7.4% |
| 4. Testing of credit card acceptor (per unit, regardless of no. of slots/nozzles/pumps) | £59.90 | £64.36 | 7.4% |

FEES AND CHARGES

Trading Standards & Food Safety Fees

| | 2007/08 | 2008/09 | % Increase |
|---|---------|---------|------------|
| Road Tanker Fuel Measuring Equipment (Above 100 Litres) | | | |
| Meter measuring systems | | | |
| (a) Wet hose with two testing liquids | £190.60 | £204.77 | 7.4% |
| (b) Wet hose with three testing liquids | £222.35 | £238.88 | 7.4% |
| (c) Dry hose with two testing liquids | £211.75 | £227.49 | 7.4% |
| (d) Dry hose with three testing liquids | £243.55 | £261.74 | 7.5% |
| (e) Wet/dry hose with two testing liquids | £296.50 | £318.54 | 7.4% |
| (f) Wet/dry hose with three testing liquids | £317.65 | £341.26 | 7.4% |
| Dipstick measuring systems | | | |
| (a) Up to 7,600 litres (for calibration of each compartment and production of chart) NB for any compartment over 7,600 litres, basic fee plus additional costs at the rate of £64.36 per extra officer/hour) | £129.70 | £139.34 | 7.4% |
| (b) Initial dipstick | £15.00 | £16.12 | |
| (c) Spare dipstick | £15.00 | £16.12 | |
| (d) Replacement dipstick (including examination of compartment) | £32.95 | £35.40 | 7.4% |
| Certificate of errors | | | |
| For supplying a certificate containing results of errors found on testing | £30.00 | £32.42 | 8.1% |

FEES AND CHARGES

Environmental Services Fees

2007/08

| | | |
|--------------------------------|--------|--------|
| Contaminated land info request | £80.00 | ex VAT |
| Computer monitors | £12.77 | ex VAT |
| Trade waste mixed (per tonne) | £91.30 | ex VAT |
| Trade waste green (per tonne) | £44.70 | ex VAT |
| Special collection (5 items) | £20.00 | |

LAPC & LAPPC

| Type of charge | Type of Process | |
|------------------------------|--|-----------|
| Application fee | Standard process | £1,440.00 |
| | Service stations/ dry cleaners | £134.00 |
| | Waste oil burners under 0.4MW | £134.00 |
| | Mobile screening and crushing plant | £1,440.00 |
| | " " for the third to seventh authorisations | £860.00 |
| Annual Subsistence Charge | " " for the eighth and subsequent authorisations | £436.00 |
| | Standard process LOW | £671.00 |
| | Standard process MEDIUM | £1,008.00 |
| | Standard process HIGH | £1,503.00 |
| | Service stations/ dry cleaners | £136.00 |
| | Waste oil burners under 0.4MW | £136.00 |
| | Odourising of natural gas | £331.00 |
| | Mobile screening and crushing plant | £897.00 |
| | " " for the third to seventh authorisations | £533.00 |
| | " " for the eighth and subsequent authorisations | £271.00 |
| Transfer and Surrender | Transfer | £147.00 |
| | Partial Transfer | £435.00 |
| | Surrender | £0.00 |
| | Transfer: Service stations, Waste Oil Burners, <0.4MW and Dry Cleaners | £14.00 |
| | Partial Transfer: Service stations, Waste Oil Burners, <0.4MW and Dry Cleaners | £41.00 |
| Substantial change S10 & s11 | Standard process | £917.00 |
| | Service stations | £89.00 |
| | Waste oil burners under 0.4MW | £89.00 |
| | Dry cleaners | £89.00 |
| | Change due to implement an upgrading plan | £134.00 |

FEES AND CHARGES

Environmental Services Fees

2007/08

Petroleum-Spirit Licence Fees

| | | |
|---|---------|---------------------|
| Licence to keep petroleum spirit of a quantity not exceeding 2,500 | £38.00 | per year of licence |
| Licence to keep petroleum spirit of a quantity exceeding 2,500 litres | £53.00 | per year of licence |
| Licence to keep petroleum spirit of a quantity exceeding 50,000 | £108.00 | per year of licence |
| Transfer of petroleum spirit licence | £8.00 | |

ENVIRONMENTAL FEES 2008/09 :

Environmental Fees for 2008/09 are due to be considered in March 2008. Planning application Fees are set nationally. The Government has announced plans for increases to be applied from 1st April 2008. Full details can be made available at a later date.

FEES AND CHARGES
Highways Fees

| | 2007/08 | 2008/09 | % Increase |
|--|-------------------------------|-------------------------------|------------|
| Highway Licences | | | |
| S590 Notices costs due to extraordinary traffic | N/A | N/A | N/A |
| S115 Provision of amenities (Per Licence) | N/A | N/A | N/A |
| Display of goods flat fee plus area fee (£75.00 per m sq. plus VAT - £150 refund if refused) | N/A | N/A | N/A |
| Street Cafes | N/A | N/A | N/A |
| Tables and Chairs and Display of goods | N/A | N/A | N/A |
| 'A' boards | N/A | N/A | N/A |
| S116 Extinguishment of adopted highways and rights of way | Costs | Costs | Costs |
| S139 Control of Builders Skips | £30 3 wks then £10 per wk | £30 3 wks then £10 per wk | 0.0% |
| S169 Scaffolding Licences. £110 admin fee per application proposal to charge additional £20 per week after 4th week (deposit under S59/60 may be required) | £154 (99 renewal after 3m) | £154 (99 renewal after 3m) | 0.0% |
| S172 Hoarding Licences £110 admin fee per application deposit under S59/60 may be required Other structures inc. cranes £110 + £40 pw after 4th week Mobile access platforms. Filming inc. internal consultation | £154 (99 renewal after 3m) | £154 (99 renewal after 3m) | 0.0% |
| S184 Construction of Vehicle Crossings | | | |
| Admin Fee domestic, | £45 (+15 if instalments) | £45 (+15 if instalments) | |
| Admin Fee Commercial | £45 (+15 if instalments) | £45 (+15 if instalments) | |
| Site supervision fee where works undertaken by Term Contractor | N/A | N/A | |
| Site supervision fee where works undertaken by Other Contractor | N/A | N/A | |
| S142 Licence to plant and maintain shrubs, trees etc on the highway - admin fee (discretion not to charge) | Variable | Variable | 0.0% |
| S154 Cutting or felling trees etc overhanging the highway Actual costs (min £100),discretion not to charge removal/making safe dangerous trees within falling distance to or overhanging highway | No Charge | No Charge | N/A |
| S178 Apparatus over highway (banners/signs) | Cost | Cost | 0.0% |
| S171 Deposition of building materials, rubbish and other things on the highway - Admin Fee | Variable | Variable | 0.0% |
| Admin Fee providing estimates (to be refunded if the offer is taken up) | No charge | No charge | N/A |
| S179 Control of Construction of cellars under streets | £60.00 | £60.00 | New Charge |
| S180 Control of openings into cellars, under streets, pavement lights etc | Annual fee - varies | Annual fee - varies | N/A |
| S176/177 Construction over highway/canopies | No Charge | No Charge | N/A |
| | Annual fee - varies | Annual fee - varies | N/A |
| Other Highway Services | | | |
| S50 NRSWA Private Road Repairing licences | £175.00 | £175.00 | 0.0% |
| S74 NRSWA Charges for late completions | Per Act | Per Act | N/A |
| S76 NRSWA Inspection Fees | Per Act | Per Act | N/A |
| S38/S278-Cost per linear metre of estate roads | | | |
| Street Naming & Numbering | | | |
| Request for change of name of property | nothing | nothing | N/A |
| Street Light Column Replacement (min charge) | cost | cost | N/A |

FEES AND CHARGES
Highways Fees

| | 2007/08 | 2008/09 | % Increase |
|--|----------------------|----------------------|------------|
| Highways Information & Traffic Scheme information | | | |
| Highways information, 1 query, ordnance survey extract | free (going on line) | free (going on line) | N/A |
| Highways Design Guide | | | |
| Traffic Scheme information | | | |
| Miscellaneous Drainage Services | | | |
| Sewer Records Advice - copies of sewer records by post (2 x A4 sheets) | | | |
| Cost for determining bond and fees: | | | |
| 4.8m wide block paved road + two 2m verges | £500.00 | £500.00 | 0.0% |
| 5.0m wide road, two 2m footways and two 1m verges | | £500.00 | New Charge |
| 5.5m wide road, two 2m footways and two 1m verges | £500.00 | £550.00 | 10.0% |
| 6.7m wide road, two 2.5m footways and two 1m verges | | £650.00 | New Charge |
| 6.0m wide road, two 2.5m footways and two 1m verges | | £600.00 | New Charge |
| As above + cycleway | £660.00 | £660.00 | 0.0% |
| Inspection fees | | 7% of total cost | New Charge |
| Commutated sums: | | | |
| Soakaways over 20 years | £1,500.00 | | N/A |
| Soakaways over 40 years | | £4,000.00 | New Charge |
| Pumping stations over 10 years | £10,000.00 | £10,000.00 | 0.0% |
| Ornamental lighting over 20 years | £2,000.00 | £2,000.00 | 0.0% |
| Traffic Signals over 20 years | £15,000.00 | | N/A |
| Traffic Signals over 40 years | | £15,000.00 | New Charge |
| Illuminated traffic signs over 10 years | £1,000.00 | | N/A |
| Illuminated traffic signs over 40 years | | £1,000.00 | New Charge |
| Road markings 50% of initial cost | N/A | N/A | N/A |
| Structures | 50% of initial cost | 50% of initial cost | 0.0% |
| Other commuted sums full cost or by agreement | | | N/A |
| Change of name of named properties if not part of formal address | | | N/A |
| research into archives where not part of statutory function | | | N/A |
| Provision of hard copy of plans (A4) and colouring of applicants own plans | | | N/A |
| Carriageway | £150/m2 | £150/m2 | 0.0% |
| Footway | £45/m2 | £45/m2 | 0.0% |
| Verge | £50/m2 | £50/m2 | 0.0% |
| Anti skid | £300/m2 | £300/m2 | 0.0% |
| Gullies | £300each | £300each | 0.0% |
| Parking Bay | £240 each | £800.00 | 233.3% |
| RIGHTS OF WAY | | | |
| S118 Stopping up of bridleways and footpaths | Cost | Cost | N/A |
| Actual, min £1,000 max £2,000 plus advertising costs | | | |
| S119 Diversion of footpaths and bridleways | Cost | Cost | N/A |
| Actual, min £1,000 max £2,000 plus advertising costs | | | |
| S257 Town & Country Planning Act 1980 Diversion Orders | Cost | Cost | N/A |
| Actual, min £1,000 max £2,000 plus advertising costs | | | |
| S1& 14 Road Traffic Regulation Act 1984 Traffic Regulation Orders | | | |
| Full costs | | | |

FEES AND CHARGES
Highways Fees

| | 2007/08 | 2008/09 | % Increase |
|---|---------------|---------------|------------|
| TRAFFIC MANAGEMENT | | | |
| Temporary Traffic Regulation Orders (Per Order) | £550.00 | £550.00 | 0.0% |
| Temporary Notice | No Charge | No Charge | N/A |
| Access –Protection Markings flat fee | No Charge | No Charge | N/A |
| Special Events | Cost | Variable cost | N/A |
| Tourist Signing - formal application | Cost | Variable cost | N/A |
| Tourist Signs - Actual cost + Admin | Cost | Variable cost | N/A |
| Supervision of erection of signs | Variable cost | Variable cost | N/A |
| Traffic light operations - per hour | No Charge | No Charge | N/A |
| Traffic light operations - off peak/bank holidays | No Charge | No Charge | N/A |
| Disabled Drivers parking place | No Charge | No Charge | N/A |
| Developer signing application | Variable cost | Variable cost | N/A |
| Accident data request | Variable cost | Variable cost | N/A |
| Traffic data request-Automated Traffic Counter Site | Variable cost | Variable cost | N/A |
| Traffic data request-Junction Count Data | Variable cost | Variable cost | N/A |
| Diversion signing schedule sensitive streets | Variable cost | Variable cost | N/A |
| Diversion signing schedule non sensitive streets | Variable cost | Variable cost | N/A |
| BUILDING CONTROL | | | |
| Inspection Fees | | | N/A |
| Application Fees | | | N/A |
| The charges for Building Regulations are based on the type of work the size and estimated cost | | | N/A N/A |
| WASTE MANAGEMENT | | | |
| Special collection Service Up to maximum of 5 items bulky-household furniture (inc. white goods) Flat rate (Per Collection) | | | |
| One items bulky household furniture (exc white goods) | | £15.00 | New Charge |
| 2 items bulky household furniture (exc white goods) | | £15.00 | New Charge |
| 3 items bulky household furniture (exc white goods) | | £15.00 | New Charge |
| 4 items bulky household furniture (exc white goods) | | £15.00 | New Charge |
| 5 items bulky household furniture (exc white goods) | | £15.00 | New Charge |
| Bulky/White Goods Collection (up to 5 items) | | | |
| Fridges/Freezers collected from households (Per Unit) | | | |
| Fridges/Freezers taken to CA site (Per Unit) | | | |
| Garden refuse collected upon request along with household refuse (charge for 10 sacks) | | | |
| Removal of abandoned cars (Charge is determined by DETR) | | | |
| Parish containers for additional emptying | | | |
| Green Waste Sacks | | | |
| Highways Information & A82 | | | |
| Highways information, 1 query, ordnance survey extract (An additional £5.00 will be charged for each additional query) | | £20.00 | New Charge |
| Miscellaneous Drainage Services | | | |
| Sewer Records Advice - copies of sewer records by post (2 x A4 sheets) | | £20.00 | New Charge |
| Tree Preservation Order | | | |
| High Hedges Legislation | | | |

Slough Borough Council
FEES AND CHARGES
Parking Fees

2007/08

| | Daytime charges | | | | | | Night charges | Sundays & Bank Holidays | Season tickets | | | | | |
|--------------------------|----------------------------------|--------------|---------------|---------------|---------------|------------------|---------------|-------------------------|--------------------------------------|---------------------------------------|--|---------------------------------------|--|---|
| | Up to 30 mins | Up to 1 hour | Up to 2 hours | Up to 3 hours | Up to 4 hours | 5 hours and over | | | 1 month - valid M-F 07:00-18:00 only | 6 months - valid M-F 07:00-18:00 only | 12 months - valid M-F 07:00-18:00 only | 1 month - valid every day 00:00-23:59 | 6 months - valid every day 00:00-23:59 | 12 months - valid every day 00:00-23:59 |
| Brunel MSCP | N/a | £ 0.50 | £ 1.00 | £ 2.00 | £ 3.00 | £ 6.00 | £ 1.00 | £ 1.00 | £ 125.00 | £ 550.00 | £ 1,000.00 | £ 200.00 | £ 700.00 | £ 1,250.00 |
| Buckingham Gardens | N/a | £ 1.80 | £ 3.00 | £ 4.00 | £ 6.00 | £ 8.00 | £ 8.00 | D/C | £ 150.00 | £ 650.00 | £ 1,300.00 | £ 250.00 | £ 800.00 | £ 1,500.00 |
| Burlington surface level | N/a | £ 0.50 | £ 1.00 | £ 2.00 | £ 3.00 | £ 6.00 | £ 1.00 | £ 1.00 | £ 125.00 | £ 550.00 | £ 1,000.00 | £ 200.00 | £ 700.00 | £ 1,250.00 |
| The Grove surface level | N/a | £ 1.60 | £ 2.80 | £ 3.60 | £ 5.00 | £ 8.00 | £ 2.00 | £ 1.00 | £ 150.00 | £ 650.00 | £ 1,300.00 | £ 250.00 | £ 800.00 | £ 1,500.00 |
| Harrow Market | FREE | £ 0.50 | £ 1.00 | £ 1.50 | N/a | N/a | FREE | FREE | N/a | N/a | N/a | N/a | N/a | N/a |
| Hatfield MSCP | N/a | £ 0.50 | £ 1.00 | £ 2.00 | £ 3.00 | £ 6.00 | £ 1.00 | £ 1.00 | £ 125.00 | £ 600.00 | £ 1,200.00 | £ 200.00 | £ 700.00 | £ 1,250.00 |
| Herschel MSCP | N/a | £ 0.60 | £ 1.50 | £ 2.50 | £ 3.00 | £ 6.00 | £ 8.00 | D/C | £ 125.00 | £ 650.00 | £ 1,300.00 | £ 200.00 | £ 750.00 | £ 1,300.00 |
| Market Yard | FREE | FREE | FREE | £ 2.50 | £ 3.00 | £ 6.00 | £ 1.00 | £ 1.00 | N/a | N/a | N/a | N/a | N/a | N/a |
| Prudential Yard | PERMIT HOLDERS ONLY - SMALL BAYS | | | | | | | | | | | | | £ 1,250.00 |
| | PERMIT HOLDERS ONLY - LARGE BAYS | | | | | | | | | | | | | £ 1,500.00 |

Daily charge tariff applies to Buckingham Gardens and Herschel MSCP every day including Sundays and Bank Holidays

In all other car parks it applies Monday to Saturday only

PARKING FEES 2008/09 :

Parking Fees are scheduled to be reviewed in the early part of 2008/09.

Any increases, if agreed, would be implemented in October 2008.

FEES AND CHARGES

Parking Fees

2007/08

| | Daytime tariff applies | | Nighttime tariff applies | | Other tariff applies | | Note |
|--------------------------|------------------------|-------|--------------------------|-------|----------------------|-------|--|
| | From | To | From | To | From | To | |
| Brunel MSCP | 7:30 | 18:00 | 18:00 | 20:00 | N/a | N/a | Reserved bays only Monday - Friday. Pay and Display Saturdays and Sundays only. |
| Buckingham Gardens | 7:30 | 21:00 | 21:00 | 7:30 | N/a | N/a | |
| Burlington surface level | 7:30 | 18:00 | 18:00 | 7:30 | N/a | N/a | |
| The Grove surface level | 7:30 | 18:00 | 18:00 | 7:30 | N/a | N/a | |
| Harrow Market | 7:30 | 18:00 | 18:00 | 7:30 | N/a | N/a | |
| Hatfield MSCP | 7:30 | 18:00 | 18:00 | 7:30 | N/a | N/a | |
| Herschel MSCP | 10:00 | 18:00 | 18:00 | 10:00 | N/a | N/a | |
| Market Yard | 7:30 | 18:00 | 18:00 | 7:30 | N/a | N/a | |
| Prudential Yard | N/a | N/a | N/a | N/a | 7:00 | 10:00 | |
| | | | | | | | |

| | Daily charges | | | | |
|--------|---------------|---------------|--------------|---------------|---------------|
| | Up to 15 mins | Up to 30 mins | Up to 1 hour | Up to 2 hours | Up to 3 hours |
| Band A | £ 0.20 | £ 0.50 | £ 1.60 | N/a | N/a |
| Band B | £ 0.20 | £ 0.40 | £ 1.40 | £ 2.40 | £ 3.50 |
| Band C | £ 0.20 | £ 0.30 | £ 1.20 | £ 2.20 | £ 3.20 |
| Band D | £ 0.20 | £ 0.20 | £ 1.00 | £ 2.00 | £ 3.00 |

N/a = Not available

| Free Car Parks | Daily Charge | | | | |
|-----------------------------|--------------|---------------|---------------|---------------|----------------|
| | Up to 1 hour | Up to 2 hours | Up to 3 hours | Up to 4 hours | 5 hours & over |
| Elmshott lane - Cippenham | N/C | N/C | N/C | N/C | N/C |
| Buckingham Avenue | £ 0.20 | £ 0.30 | £ 0.40 | £ 0.50 | £ 0.50 |
| Malton Avenue (South) S.Est | £ 0.20 | £ 0.30 | £ 0.40 | £ 0.50 | £ 0.50 |
| Malton Avenue (North) S.Est | £ 0.20 | £ 0.30 | £ 0.40 | £ 0.50 | £ 0.50 |
| Colnbrook - Vicarage Road | N/C | N/C | N/C | N/C | N/C |
| Parlaunt Road - Langley | N/C | N/C | N/C | N/C | N/C |
| High St. - Langley | N/C | N/C | N/C | N/C | N/C |
| Sheehy Way - Wexham | N/C | N/C | N/C | N/C | N/C |

N/C = No Charge

| PCN charge | |
|-----------------------------|--------|
| Paid within Discount Period | £30.00 |
| Paid at full | £60.00 |
| Paid at Charge Certificate | £90.00 |
| Paid at Warrant | £95.00 |

| Permits | 1st | 2nd | 3d | | |
|----------------------------|--------|--------|---------|--------|--------|
| Residents | £25.00 | £50.00 | £100.00 | | |
| Suspensions per bay | £19.10 | | | | |
| Carers | £25.00 | | | | |
| Vistors 3, 6,12,24, 1 week | £2.50 | £5.00 | £7.50 | £15.00 | £15.00 |

| | | | | | |
|------------------------------|--|--|--|--|--|
| Service charges for car park | | | | | |
| Herschel level LG to 2 | | | | | |
| Hatfield level 1 & 1A | | | | | |
| Hatfield level 2 & 2A | | | | | |

PARKING FEES 2008/09 :

Off Street Parking Fees are scheduled to be reviewed in the early part of 2008/09. Any increases, if agreed, would be implemented in October 2008.

Charges for PCNs were the subject of a report to Cabinet on 11/2/08 regarding the implementation of the Traffic Management Act 2004, in terms of differential charging.

FEES AND CHARGES 2007/08

Planning Fees

| 1. Applications for Consent to Display Advertisements | |
|---|---------|
| 1. Advertisements displayed on business premises, on the forecourt of business premises or on other land within the curtilage of business premises, wholly with reference to all or any of the following matters: (a) the nature of the business or any other activity carried out on the premises; (b) the goods sold or the services provided on the premises; or the name and qualifications of the person carrying on such business or activity or supplying such goods or services | £75.00 |
| 2. Advertisements directing public to existence of business premises in the same locality of the ad, but not visible from that site | £75.00 |
| 3. All other advertisements | £265.00 |

| 2. Schedule 1 Regulation 2 (4) Applications | | | |
|---|---|--|--|
| 1. The erection of dwellinghouses (other than development with category 6 below) | (a) where the application is for outline planning permission and: (i) site area <2.5 hectares (ii) site area >2.5 hectares (b) in other cases: (i) number of houses to be created is <50 (ii) number of houses to be >50 | £265.00 £6,625.00 £265.00 £13,250.00 | per 0.1 hectare plus £80 per 0.1 hectare in excess of 2.5, maximum £25K per house plus £80 per house in excess of 50, to maximum £25K |
| 2. The erection of buildings (other than buildings in categories 1, 3, 4, 5 or 7) | (a) where the application is for outline planning permission and: (i) site area <2.5 hectares (ii) site area >2.5 hectares (b) in other cases: (i) no floor space created by development (ii) area of gross floor space <40m square (iii) area of gross floor space >40 but <75m square (iv) area of gross floor space >75m square, but <3750m square (v) area of gross floor space >3750 | £265.00 £6,625.00 £135.00 £135.00 £265.00 £265.00 £13,250.00 | per 0.1 hectare plus £80 per 0.1 hectare in excess of 2.5, maximum £25K per 75m square plus £80 per each 75m square in excess of 3750, maximum £50K |
| 3. The erection, on agricultural land, of buildings for agricultural purposes (other than buildings in category 4) | (a) where the application is for outline planning permission and: (i) site area <2.5 hectares (ii) site area >2.5 hectares (b) in other cases: (i) area of gross floor space <465m square (ii) area of gross floor space >465 but <540m square (iii) area of gross floor space >540m square, but <4215m square | £265.00 £6,625.00 £50.00 £265.00 £265.00 | per 0.1 hectare plus £80 per 0.1 hectare in excess of 2.5, maximum £25K for first 540m square, plus £265 for each 27m square over 4215, maximum £50K |
| 4. The erection of glasshouses on land used for agriculture | (a) area of gross floor space <465m square (b) area of gross floor space >465m square | £50.00 £1,495.00 | |
| 5. The erection, alteration or replacement of plant or machinery | (a) site area <5 hectares (b) site area >5 hectares | £265.00 £13,250.00 | plus £80 for each 0.1 hectare over 5 hectares, maximum £50K |
| 6. The enlargement, improvement or other alteration of existing dwellinghouses | (a) application relates to one dwellinghouse (b) application relates to 2 or more dwellinghouses | £135.00 £265.00 | |
| 7. (a) The carrying out of operations (including the erection of a building) service roads and other means of access on land used for the purposes of a single undertaking where the development is required for a purpose incidental to the existing use of the land | | £135.00 | |
| 7. (b) the construction of carparks, service roads and other means of access on land used for the purposes of a single undertaking where the development is required for a purpose incidental to the existing use of the land | | £135.00 | |
| 8. The carrying out of any operations connected with exploratory drilling for oil or natural gas | (a) site area <7.5 hectares (b) site area >7.5 hectares | £265.00 £19,875.00 | per 0.1 hectare plus £80 per 0.1 hectare over 7.5 hectares, maximum £50K |
| 9. The carrying out of any operations not coming within any of the above categories | (a) Operations for the winning and working of minerals (i) site area <15 hectares (ii) site area >15 hectares (b) in any other case | £135.00 £13,250.00 £135.00 | per 0.1 hectare plus £80 per 0.1 hectare over 15 hectares, maximum £50K per 0.1 hectare, maximum £1,350 |
| 10. The change of use of a building to use as one or more separate dwellinghouses | (a) change of use from one to two or more single dwellinghouses (i) change of use to <50 dwellinghouses (ii) change of use to >50 dwellinghouses (b) in all other cases: (i) change of use to <50 dwellinghouses | £265.00 £13,250.00 £265.00 | per each additional dwellinghouse plus £80 per dwellinghouse over 50, maximum £50K per dwellinghouse |

FEES AND CHARGES 2007/08

Planning Fees

| | | | |
|---|--|------------|---|
| | (ii) change of use to >50 dwellinghouses | £13,250.00 | plus £80 per dwellinghouse over 50, maximum £50K |
| 11. (a) The use of land for the disposal of refuse or waste materials or for the deposit of material remaining after minerals have been extracted from land; or (b) for use of land for the storage minerals in | (a) site area <15 hectares | £135.00 | per 0.1 hectare |
| | (b) site area >15 hectares | £20,250.00 | plus £80 per 0.1 hectare over 15 hectares, maximum £50K |
| 12. The making of a material change in the use of a building or land (other than a material change of use within any of the above categories). | | £265.00 | |
| 13. The variation or removal of a condition | | £135.00 | |

3. Fees for Applications for Lawful Development Certificates

| | |
|--|--|
| 1. To ascertain if any existing use of buildings or other land is lawful | Same as planning application |
| 2. To ascertain if any operations which have been carried out, on, over or under land are lawful | Same as planning application |
| 3. To ascertain if any other matter constituting a failure to comply with any condition or limitation subject to which planning permission has been granted to be lawful | £135.00 |
| 4. To ascertain whether any proposed use of buildings or land would be lawful | Half the fee of a similar planning application |
| 5. To ascertain whether any operations proposed to be carried out in, on, over or under the land would be lawful | Half the fee of a similar planning application |

PLANNING FEES 2008/09 :

Planning application Fees are set nationally. The Government has announced plans for increases to be applied from 1st April 2008. However, specific charges for the various elements of the schedule are yet to be agreed. Full details can be made available at a later date.

BUILDING CONTROL FEES 2008/09 :

Building Control Fees are currently under review. Any changes are unlikely before October 2008. Full details can be made available at a later date.

SLOUGH BOROUGH COUNCIL

REPORT TO: Overview and Scrutiny Committee **DATE:** 10th April 2008

CONTACT OFFICER: Andrew Blake-Herbert, Strategic Director of Resources
(For all enquiries) (01753) 875300

WARD(S): All

PART I
FOR INFORMATION

PERFORMANCE MONITORING 2007/08

- A - Human Resources – 3rd Qtr Stats**
- B - Revenue Monitoring**
- C - Capital Monitoring**
- D – HRA**
- E - Write off of Council Tax debt**
- F - Council Tax capping update**

1 Purpose of Report

This report highlights the Council's overall performance from financial management to service and HR activity. Finance officers are into the processes of closedown which will produce the final outturn for 2007/08. This report gives the third quarter statistics from Human Resources, the latest position on the HRA as well as the likely outturn for both revenue and capital expenditure. In addition it gives the latest position regarding Council Tax capping and seeks approval to write off Council tax debts.

2 Recommendation(s) / Proposed Action

The Overview and Scrutiny Committee are requested to consider and comment on the report.

The Cabinet is requested to resolve that

- the report be noted
- that the virements be approved
- the write off of Council Tax debts be approved

3 Key Priorities – Taking Pride in Slough and Making a Difference to Communities and our Environment

The budget is the financial plan of the Authority and as such will underpin the delivery of the Council's Key Policy Priorities throughout the forthcoming year, through the individual departmental and service plans. It, therefore, reflects the Council's assessment of service priorities, but within the financial constraints it finds itself.

Performance monitoring throughout the financial year reflects on whether those priorities are being met and, if not, the reasons why. This will enable Members to make informed decisions thus ensuring the Council remains within its available resources.

4 Other Implications

(a) Financial

These are contained within the body of the report.

(b) Human Rights & Other Legal Implications

There are no other legal or Human Rights Act implications.

5 Supporting Information

- 5.1 As reported to Members earlier this year, the high level detail for Financial Performance, Performance Management and HR is now contained in one report to strengthen the golden thread between the corporate vision and the priorities of the council and its budgets. Officers are reviewing the current monitoring arrangements with a view to implementing an updated process in the early part of 2008/09. This month the financial reports are a summary whilst the accounts are closed down. The draft Statements of Accounts will be submitted to Members for approval in June with the report by the Auditor and publication of the accounts by 30th September.

A HUMAN RESOURCES

- 5.2 The HR statistical information attached in Appendix A covers the period October to December 2007 (Qtr 3). Areas to particularly note include:

- **Turnover** – This shows a gradual increase over quarter 1 and 2 (2.2% and 3.2% respectively) and a slight drop in quarter 3 (3.0%). This is higher than for the same period last year. The projected annual turnover of 10.8% is therefore slightly higher than that for 2006/07 which was 10.5%. The number of starters in the quarter totalled 80, whilst the number of leavers for the same period was 53.
- **Sickness Absence** – Sickness levels have are currently projected at 12.0 days lost per FTE for 2007/08. This is lower than the 12.3 days lost per FTE in 2006/07. This downwards trend is in line with improved management action and targeting of sickness absence. The reason with the highest days lost in Quarter 3 was infections, which is not unusual for this time of year. The overall lost salary cost for the quarter was £282,755.
- **Vacancy Levels** – Work continues with directorates to establish improved recording of vacancy levels. The number of vacancies currently indicated (excluding Education and Children's Services) is 428 posts. (Some of these vacancies range from a few hours through to full-time positions. An FTE figure is not available).
- **Workforce Profile** – The number of staff from BME backgrounds has continued to rise from 38.4% at the end of quarter 1 to 41.9% at the end of quarter 3. Staff declaring a disability has remained stable since last quarter at 5.3%.

B REVENUE MONITORING

5.3 The Council's 2007/08 net revenue budget is £92.7m. This excludes the schools budget of £82.7m which is funded through the Dedicated School Grant. To set a balanced budget, £0.6m has been drawn from balances.

The high overspends reported at the start of the financial year by the directorates have been contained and are now showing an overall surplus. Along with the savings reported from Treasury Management this gives the Authority a likely significant surplus for the year. As reported previously it has been considered prudent to set aside sums to meet known or likely high risks which are emerging and which would not be covered by the budget 2008/09. It is therefore expected that the Authority will still break even in 2007/08.

TABLE 1

| Directorate | Controllable Expenditure | | | | | Variance Over/(Under) Spend Cab (10.3.08) £'M |
|--|--------------------------|-------------|----------------|-------------------|--|--|
| | Actual 2006/07 | Base Budget | Amended Budget | Projected Outturn | Variance Over/(Under) Spend D = C - B | |
| | £'M | A £'M | B £'M | C £'M | £'M | |
| Education and Childrens Services | 18.6 | 20.4 | 20.170 | 19.714 | (0.456) | (0.774) |
| Community and Wellbeing | 30.2 | 29.2 | 29.377 | 29.564 | 0.187 | 0.504 |
| Green and Built Environment | 20.3 | 21.7 | 21.928 | 22.016 | 0.088 | 0.034 |
| Central Directorates | 18.8 | 18.0 | 20.154 | 20.154 | 0.000 | 0.746 |
| Total Cost of Services | 87.9 | 89.2 | 91.628 | 91.447 | (0.181) | 0.510 |
| Support Costs Charged to HRA | (0.4) | 0.0 | 0.000 | 0.000 | 0.000 | 0.000 |
| Treasury Management | (0.1) | 0.8 | 0.782 | (2.718) | (3.500) | (3.500) |
| Contingencies & earmarked reserves | 1.0 | 3.3 | 0.853 | 4.419 | 3.566 | 2.665 |
| Other pressures and savings- see below | 0.0 | 0.0 | 0.000 | 0.115 | 0.115 | 0.325 |
| Total | 88.4 | 93.3 | 93.264 | 93.264 | 0.000 | (0.000) |
| To/(From) Balances | 0.6 | (0.6) | (0.595) | (0.595) | (0.000) | 0.000 |
| Total Slough Borough Council | 89.0 | 92.7 | 92.669 | 92.669 | 0.000 | (0.000) |

5.4 The Director of Education & Children's Services (DECS) is, again, reporting a continued improvement for the month of £318k which gives an overall favourable variance of £456k. This has been adjusted in line with the Council's approach to demand led services and £342k of one off savings have been moved to the demand led contingency pot. These are one-off savings which fall across all services, the largest area being in Children and Families. The current low level of client activity is unprecedented in recent years and whilst the current year's budget is on target, it would be imprudent to assume that this level of demand would continue in the medium to long term.

5.5 The Community & Well Being Services are reporting a reduced overspend of £187k. The reduction of £316k this month is predominantly due to savings to be achieved being found across other service areas.

5.6 Green & Built Environment, this month, are showing a projected overspend of £88k. £40k of which relates to Housing Services now included as part of this directorate.

5.7 Following the review of provisions reserves and contingencies it is expected that the Central directorate will now achieve a balanced budget. Pressures due to spend on Child Care Lawyers and loss of Land Charge Income have been funded by the release of contingency. Provisions and reserves held for Housing Benefits and Landlord Responsibilities have been reviewed and sums released back to the Revenue Account to fund the pressures previously reported.

5.8 Non departmental issues

The pressures in respect of lobbying costs and Insurance claims previously highlighted remain.

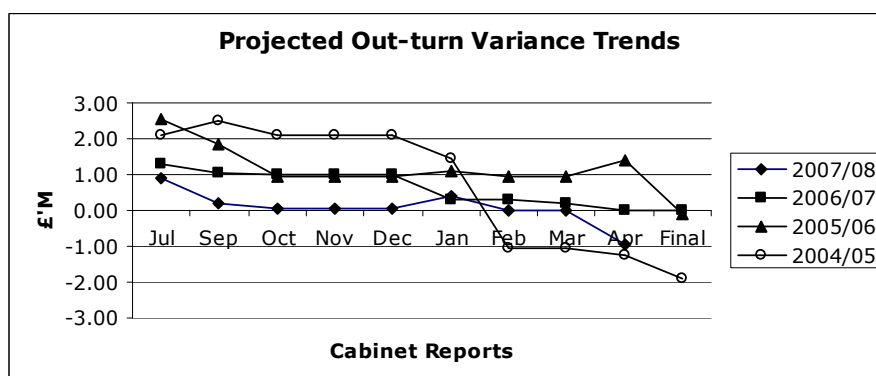
The Bond money in respect of Broom and Poplar has now been received by the Council. The sum of £360 has been included in this year's accounts and approval is sought to transfer this to an earmarked reserve in order to offset any further planning appeals the Council is required to meet. Officers continue to look at options to seek additional compensation for the Council.

As reported to Cabinet previously, negotiations have been in progress with the Government for a considerable time over the Asylum seekers grant for the period 2002/3 to 2005/06. The Strategic Director Resources has agreed a net settlement of £806k for these years (this is after adjustment to the original claim and the overpayment from the Government). The amount has been included in the current year's accounts. This has been funded predominantly from the provision and contingency sum set aside, the balance being met from DECS budget.

Previous reports have already indicated treasury management exceeding its original forecast of investment income for the year by £3.5m. Despite intervention by the Central Banks, Money Market factors such as the premium on investment rates due to the "Credit Crunch" still persists.

5.9 The position at this stage in the financial year, compared with the three previous years can be seen in the Table 2 below. Directorates are now reporting a projected Underspend of £181k.

TABLE 2



Main risks for 2007/08

5.10 Table 3 highlights the main risks the Council has faced in respect of its revenue budget during 2007/08.

TABLE 3

| | Oct | Feb | Mar | Apr | |
|-------------------------------------|-----|-----|-----|-----|--|
| Children in care | ☹ | ☹ | ☹ | ☹ | This service is subject to the volatility of demand. As indicated in the February monitor there has been a recent increase in the level of section 17 expenditure which has seen a related increase in the number of Foster placements. |
| Asylum seekers | ☹ | ☹ | ☹ | ☹ | Both ECS in year issues + Claims going back to 2002/03 now settled with the Home Office. |
| Adult Care packages | ☹ | ☹ | ☹ | ☹ | Demand led budget. Net intake in most areas have exceeded budgeted levels. New plans in place which will attempt to restrict and reduce placements; however sustained budget pressure expected for rest of the year. |
| Delivery of Home Care Savings | ☹ | ☹ | ☹ | ☹ | £200k needs to be saved by changing from an internal to external providers. This has been slow to happen but has picked up recently. Full savings will not be made, but this shortfall has been made good by additional cost savings elsewhere in the Department |
| Delivery of Day Centre Savings (LD) | ☹ | ☹ | ☹ | ☹ | £200k should be saved from the closure and re-provision of Langley Day Centre. This will now not happen. This pressure has been offset by other cost savings elsewhere. |
| Waste / Refuse Disposal | ☹ | ☹ | ☹ | ☹ | Costs of disposal are permanently at risk due to potential of increase in waste volumes. However, the Environment and Planning service area is anticipated to stay within their overall budget. |
| DAAT/DIP Services | ☹ | ☹ | ☹ | ☹ | Takeover of responsibilities from the PCT has been problematical. Negotiations have reduced the likely pressure to £100K. |
| Parking enforcement | ☹ | ☹ | ☹ | ☹ | A legal challenge on a national scale has resulted in the cancellation of pre 2006/07 tickets. Further, Art @ the Centre works in the High Street, and a general increase in compliance with regulations, have reduced the income collected from penalty notice |
| Planning Appeals | ☹ | ☹ | ☹ | ☹ | One planning appeal has been paid and funded from contingencies during this year. Other appeals are still pending. |
| Housing benefits | ☹ | ☹ | ☹ | ☹ | Minor swing in Subsidy has big impact on budget. The provision held has been released to offset the likely pressure. |
| Customer service centre | ☹ | ☹ | ☹ | ☹ | Part year implementation of BPR has meant savings could not be achieved for a full year effect. A sum has been vired from Contingency to compensate. |
| Office accommodation | ☹ | ☹ | ☹ | ☹ | funds have been released from Reserves to fund potential Dilapidation charges for Wellington House. |
| Property repairs | ☹ | ☹ | ☹ | ☹ | Based on data received to date, spend should be under budget. |
| Employee costs | ☹ | ☹ | ☹ | ☹ | Employee costs account for a significant amount of total budget. All departments undertake strict monitoring including for Agency costs. Vacant posts are being held across all departments to contain other pressures. |
| Treasury Management | ☹ | ☹ | ☹ | ☹ | Treasury Management is expected to exceed the original forecast. |
| Capital spend | ☹ | ☹ | ☹ | ☹ | Although the actual spend to mid-March is lower than forecast, the last two weeks of March, traditionally incurs the bulk of the spend. |
| Harmonisation | ☹ | ☹ | ☹ | ☹ | The final figures are still to be determined. |
| Land Charge Income | ☹ | ☹ | ☹ | ☹ | The impact of HIPS and the mortgage market has led to a significant reduction in income. Budget £70k released from Contingency has eased the problem. |
| Child Care Lawyers | ☹ | ☹ | ☹ | ☹ | Data received from Reading indicates a larger overspend than originally anticipated. Budget has been released from Contingency. |
| Debt collection | ☹ | ☹ | ☹ | ☹ | Recovery of council tax is expected to be slightly higher than that of last year. Recovery of NNDR is expected to be similar to that reported for 2005/06. (The last true year for comparison as 06/07 figures were distorted by a massive adjustment to rateable value figures which consequently affected the Collection figures) |

Balances

5.11 Balances in the pre audit Statement of Accounts as at 31st March 2007 were £5.68m. In the budget it was planned to take £595k from balances during 2007/08. This would leave balances at £5.08m as at 31st March 2008.

5.12 In the Budget Strategy report, The Strategic Director of Resources recommended to Members that £5m is a reasonable level for general balances providing there are sufficient departmental earmarked reserves set aside to cover likely specific risks.

- 5.13 As the Council progresses through the last few weeks of the financial year the outturn position becomes more certain. At this stage the indication is that there will be overall savings. Consideration will be given to request for carry forwards in respect of statutory, legal or contract commitments. Consideration may also be given to other requests from directorates which have been reporting savings during the year. Any items agreed by the Strategic Director Resources will be included in the Outturn report for Member approval. Based on the high risks facing the Council for 2008/09 it is prudent to set aside other savings as earmarked reserves to meet any resulting pressures.
- 5.14 In previous reports it was highlighted the need to set aside reserves for the following:
- Contingency reserve
 - Emergency Planning
 - Feasibility & disposal costs (Office accommodation strategy)
 - Harmonisation
 - Loss on SLA income from People 1st/HRA
 - Part year effect of savings not achievable
 - Emerging issues during future years

The Strategic Director of Resources is, proposing therefore based on the overall savings reported at the current time to increase the Contingency and Emergency planning reserve.

5.15 Virements

Members are asked to approve the following virements which have been highlighted in the report above:

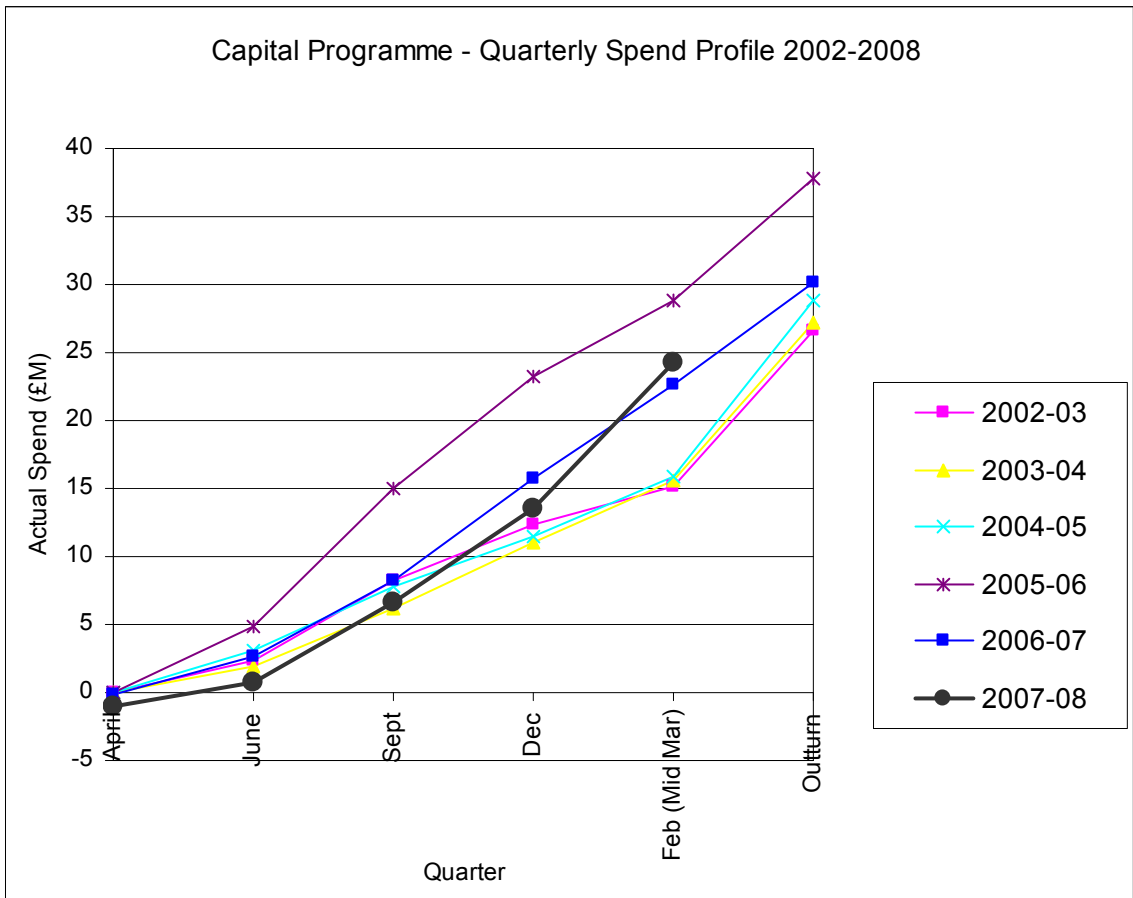
- Childcare lawyers and land charge income from Contingency reserve £220k
- Children & family services reduced client numbers to Contingency reserve (£342k)
- Dilapidations from Landlord reserve £200k
- Ex ACE savings released to contingency £100

C CAPITAL MONITORING

- 5.16 The revised capital programme was approved on the 11th February 2008. The actual capital spend to mid-March 2008 is summarised below with details on the “High value/Priority” schemes shown in Appendix B (i). These also show a profile of the budget and the level of capital budget committed to the end of the last quarter. The definition of committed budget is “where the contract has been let and the value of either goods or services will be delivered by 31st March 2008”. As we are almost to the end of the financial year departments have not been asked to provide the latest committed figures, thus enabling them to get on with delivering the capital programme. The Cabinet meeting will be verbally updated with the latest outturn figures for the year. Prudential indicators as at the middle of March 2008 are set out in Appendix B (ii).

The level of spend to date compared to previous years is shown in the graph below. To date only 49% of the approved budget has been spent, but the final month of the year normally incurs the highest level of expenditure. The indications are that the outturn compared to the budget is likely to be in the region of 70% for

Community & Wellbeing, 90% for Education & Children's Services, 80% for the Green & Built Environment and 90% for the Housing Revenue Account. Usable Capital Receipts of £2.233 million for the General Fund and £2.027 million for Housing have been received this year to date.



SUMMARY OF CAPITAL PROGRAMME 2007 /2008

| Line | Summary | 2007/2008 | 2007/2008 | 2007/2008 | 2007/2008 | % of | 2007/2008 | 2007/2008 | 2007/2008 |
|------|--|---------------|---------------|---------------|----------------|------------|---------------|---------------|---------------|
| | | March 2007 | March 2008 | Spend per | Variance to | Spend to | | Budget | Budget |
| | | Budget | Budget | Oracle to | March 08 | March 08 | Committed | Profile | Profile |
| | | £'000 | £'000 | March 08 | Budget | Budget | to Date | to Dec. | to March |
| | EXPENDITURE | | | | | % | | | |
| | GENERAL FUND PROGRAMME | | | | | | | | |
| 1 | Community and Wellbeing | 1,199 | 2,568 | 1,120 | -1,448 | 44% | 2,506 | 1,270 | 2,568 |
| 2 | Education and Children's Services | 13,751 | 12,585 | 6,511 | -6,074 | 52% | 6,689 | 3,362 | 12,585 |
| 3 | Green and Built Environment | 7,112 | 7,227 | 4,909 | -2,318 | 68% | 4,545 | 2,650 | 6,977 |
| 4 | Green & Built Environment: Afford. Housing | 2,941 | 2,299 | 612 | -1,687 | 27% | 1,299 | 735 | 2,299 |
| 5 | Resources | 7,514 | 9,834 | 3,849 | -5,985 | 39% | 3,268 | 3,585 | 7,989 |
| 6 | Capital Bids Awaiting Approval | 0 | 0 | 0 | 0 | | 0 | 0 | 0 |
| 7 | | 32,517 | 34,513 | 17,001 | -17,512 | 49% | 18,307 | 11,602 | 32,418 |
| | HOUSING REVENUE ACCOUNT | | | | | | | | |
| 8 | Housing Revenue Account | 14,514 | 15,571 | 7,344 | -8,227 | 47% | 6,899 | 5,129 | 15,571 |
| 9 | | 14,514 | 15,571 | 7,344 | -8,227 | 47% | 6,899 | 5,129 | 15,571 |
| 10 | TOTAL CAPITAL PROGRAMME | 47,031 | 50,084 | 24,345 | -25,739 | 49% | 25,206 | 16,731 | 47,989 |

| | | £'000 | £'000 | £'000 |
|----|--|---------------|---------------|---------------|
| | SOURCE OF FINANCING | | | |
| | GENERAL FUND PROGRAMME | | | |
| 11 | Capital Grants & Contributions | 10,481 | 16,752 | 8,148 |
| 12 | Capital Fund | 243 | 263 | 0 |
| 13 | Prudential Borrowing | 4,803 | 0 | 0 |
| 14 | Capital Receipts | 16,990 | 17,498 | 8,853 |
| 15 | | 32,517 | 34,513 | 17,001 |
| | HOUSING REVENUE ACCOUNT | | | |
| 16 | Capital Grants & Contributions | 0 | 86 | 0 |
| 17 | Revenue / Major Repairs Allowance | 4,684 | 4,726 | 548 |
| 18 | Prudential Borrowing (Including ALMO) | 9,080 | 8,538 | 6,796 |
| 19 | Capital Receipts | 750 | 2,221 | 0 |
| 20 | | 14,514 | 15,571 | 7,344 |
| 21 | TOTAL FINANCING | 47,031 | 50,084 | 24,345 |
| | SOURCES OF FUNDING | | | |
| | M = Mainline Resources: Prudential Borrowing, Capital Receipts, Revenue Contributions & Major Repairs Allowance | | | |
| | G = Capital Grants and Contributions | | | |

D HRA

5.17 People 1st manage the entirety of the Housing Revenue Account (HRA) on behalf of the Council, while the Borough retains responsibility for the overall strategic direction of the account and Business Plan. Additionally People 1st monitors expenditure and manages the repairs contract with our partner organisation Interserve FM. The position as at the end of February 2008 is shown in Table below.

| Department Name | Realigned Base Budget A | Realigned Amended Budget B | Actual Spend to date C | Projected Outturn D | Variance Over/(Under) Spend E = D - B |
|---|-------------------------------|-------------------------------------|------------------------------|---------------------------|--|
| Housing Revenue account- Management | £ | £ | £ | £ | £ |
| HRA Supervision & Management General | | | | | |
| <i>HRA Retained Services</i> | | | | | |
| Allocations Team | 548,100 | 548,100 | 380,455 | 516,420 | (31,680) |
| Housing Management Environment | 52,790 | 52,790 | 44,111 | 48,915 | (3,875) |
| S&M General | 7,900,290 | 7,900,290 | 5,624,591 | 7,787,920 | (112,370) |
| Housing Client | 44,060 | 44,060 | 37,781 | 44,060 | 0 |
| Garages | 0 | 24,510 | 10,211 | 16,510 | (8,000) |
| HRA Supervision & Management Special | | | | | |
| <i>HRA Retained Services</i> | | | | | |
| Homeless Hostels | 163,660 | 163,660 | 145,650 | 123,430 | (40,230) |
| Utilities | 359,180 | 359,180 | 204,960 | 359,180 | 0 |
| <i>HRA Managed Services</i> | | | | | |
| HRA Managed Budgets | 564,790 | 564,790 | 386,388 | 564,790 | 0 |
| | 9,632,870 | 9,657,380 | 6,834,147 | 9,461,225 | (196,155) |
| Housing Revenue Account | (261,740) | (261,740) | (18,113,951) | (261,740) | 0 |
| Housing Repairs Fund | 5,886,470 | 5,886,470 | 4,683,658 | 5,886,470 | 0 |

There has been an improvement in the department's last report, resulting in the identification of further savings. The overall projected position now reported, is an underspend of £196.2K. This, in the main, relates to the Supervision & Management General area coming in under by £156K and the new identification of a 41K savings in the Supervision & Management Special area.

Supervision & Management General

The net controllable S & M General budget is £8.570m, and the estimated outturn position, taking into account all known committed costs, planned growth and anticipated savings, is £8.414m. This gives a projected underspend of £156K.

There are some risks to this position, notably in the J100 Allocations area as increase or decrease in demand for the lettings can vary month on month. This position will be carefully monitored over the coming months with a view to calculate and report a more precise estimates as these become clearer. Otherwise, this is a fairly confident position of this area and is anticipated to come under budget.

Supervision & Management Special

The net controllable S&M Special budget is £1.088m, and the estimated outturn position taking into account all known committed costs, planned growth and anticipated savings, is £1.047m. This gives a projected underspend of £41K.

A detailed review of this area has revealed an improved position creating an underspend. This is due to the following major reasons:-

1) Reduction in staff numbers in the (J022) Homeless Hostels area.

2) Reduction of the use of standby costs: It was anticipated at the start of this financial year, that standby costs would be on budget, but good performance and service delivery has led to a one-off saving in this area.

3) Revision of Staff Timing Allocations as per strategic director, resulted in HRA making overall savings of £23K

All areas are being monitored closely to ensure that these savings are sustained even further and ensure delivery.

E WRITE OFF OF COUNCIL TAX DEBT

5.18 The constitution requires cumulative write offs in excess of £250k to be reported formally for Cabinet. A list of write offs recommended by the Strategic Director of Resources has been placed in the Members' Room. The Council has carried actions to recover this income and these are recommended for write off having exhausted these. However if any of the sums of money were to be later repaid, although this is extremely unlikely, they could be written back into the Accounts. Full provision for these write offs have been made within the accounts.

F COUNCIL TAX CAPPING

5.19 The Local Government Minister has announced the criteria which will be used in the capping regime in 2008/09. Ministers are clearly pleased that the average council tax increase is low in the context of previous years.

Eight authorities have been designated, which gives them 21 days to make representations to the Secretary of State.¹ These councils will not necessarily be forced to re-bill but some form of action will be taken against them (assuming of course that their representations do not persuade ministers to change their minds!). Ministers can choose to cap an authority in-year or set a notional budget for 2009/10, which effectively sets a maximum increase in the subsequent year. We would not expect those authorities only marginally breaching the criteria to be forced to re-bill on value-for-money grounds.

The Capping criteria have been set at a 5% increase in both council tax and budget requirement.

Seven of the designated authorities are police authorities, which will have caused arguments between DCLG (who want to manage council tax increases regardless of what they are being spent on) and Home Office (who want to optimise the funding for police services and would prefer this funding to come from council tax rather than their own departmental spending allocations). The police authorities are: Lincolnshire, Cheshire, Leicestershire, Warwickshire, Surrey, Bedfordshire and Norfolk.

More interesting from Slough's point of view is the single local authority to be capped. This authority is Portsmouth. It increased council tax by 5.042% and budget requirement by 6.1%. Portsmouth can consider itself to be very unlucky

to be capped: its council tax is less than 0.04% higher than Slough's and its increase in budget requirement is the 109th highest in England.

Slough will not be capped in 2008/09. Our council tax increased by 4.99% (marginally below the maximum for council tax) and budget requirement increased by 6.35%, which exceeds the maximum increase for budget requirement. These are very similar to Portsmouth's but just the right side of the line. I think it is safe to say that we maximised the income to Slough this year.

5.20 Key statistics in England:

- 144 authorities exceeded the maximum budget requirement increase (37%)
- 26 authorities had council tax increases in excess of 4.95%
- Only 6 authorities had higher council tax increases than Slough (see below).
- Of the 3 authorities exceeding 5% council tax increase, only Portsmouth had a budget requirement increase that exceeded 5%.
- Medway was capped in 2006/07 (although it was set a notional budget for the following year rather than being forced to re-bill) and has only marginally missed the cut in 2008/09.
- 4 out of the 9 largest increases are in unitary authorities
- 3 authorities have reduced council tax including Oldham, Hammersmith & Fulham and Three Rivers.
- Inner London has the lowest average increase, counties and unitaries have the highest average increase at almost 4%.

6 **Comments of Other Committees**

N/A

7 **Conclusion**

The final outturn for 2007/08 will be reported to Members for approval in June. Any surplus overall for the Council will be set aside as reserves to meet anticipated risks in the 2008/09 budget.

8 **Background Papers**

- 2007/2008 Revenue Budget and Council Tax Report.
- Budget papers held in Corporate Accountancy.
- Finance Detailed working papers are held in Central Finance and the relevant departments.

9 **Appendices attached**

- 'A' - HR 3rd Quarter Statistics
- 'B' - Capital Monitoring and Prudential Indicators

10 **Members' Room**

- Schedule of Council Tax Write-Offs

Indicators..... at-a-glance (October - December 2007)

Workforce Profile as at 31st December 2007

| | | | |
|------------|-------|------------|--------|
| Headcount | 1745 | FTE* | 1341.1 |
| Vacancies# | 428 | Disability | 5.3% |
| BME** | 41.9% | Non BME | 60.5% |
| Female | 70.2% | Male | 29.8% |

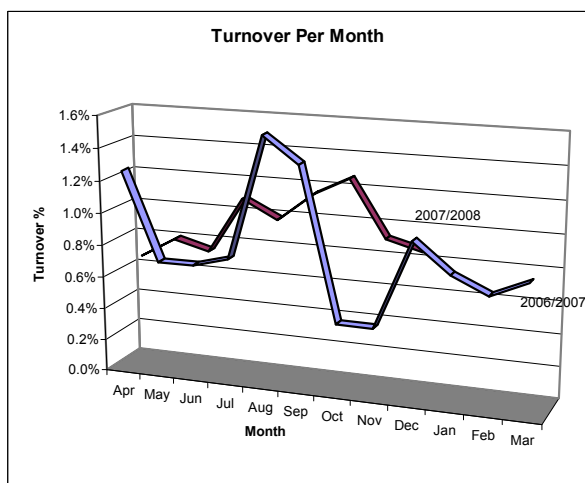
* FTE = Full Time Equivalent

** BME = Black and Ethnic Minorities (of those declaring)

Vacancies = Posts Vacant

The headcount for SBC has increased this quarter, up from 1737 to 1745. With this increase the number of staff from BME backgrounds has increased from 39.2% to 41.9% from last quarter. The ratio of male to female staff remains relatively stable, with the percentage increase for males for this period increasing slightly from 29.5% to 29.8%. The number of staff declaring a disability remains stable at 5.3%.

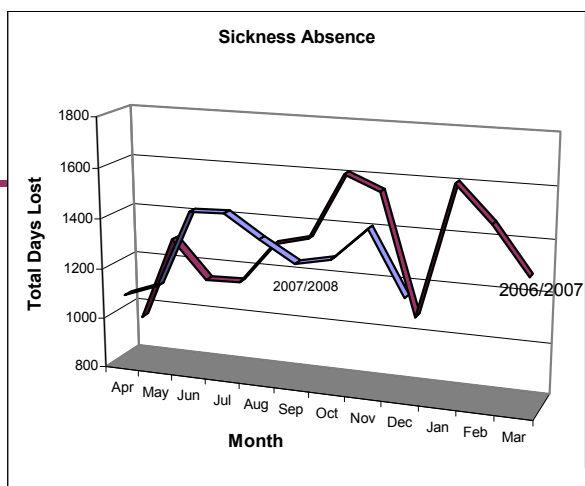
Turnover



*2007/2008 The chart opposite shows a peak in 10.8% October 2007, way above the Quarter 3 2007 turnover rate for the same period last year, levelling off just below the 3.0% 2006/2007 December figures for 2006. Overall the chart shows much smaller variations in turnover rate compared to the figures last year, however the peak in October has taken the projected turnover rate over that of 2006/2007.

* Projection

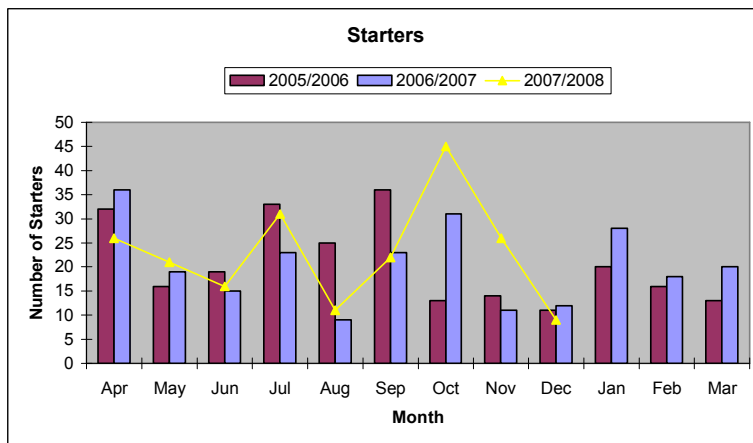
Sickness



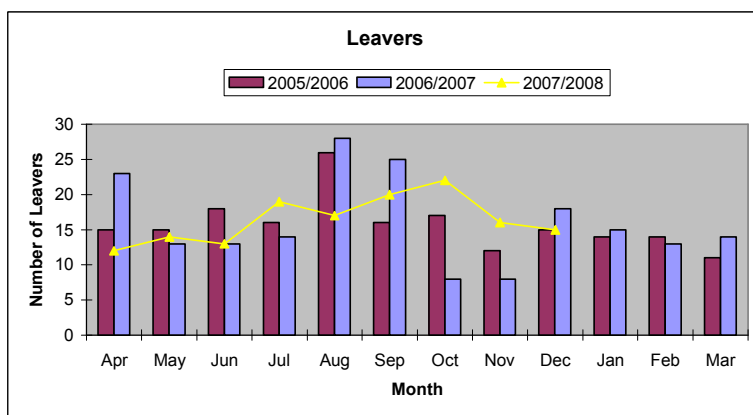
*2007/2008 The projected sickness days lost per 12.0 FTE currently stands at 12.0 days, Quarter 3 2007 lower than the 12.3 from 2006/2007. 2.9 Quarter 3 2007 also saw an improvement from 3.0 in 2006 to 2.9. 12.3 The chart opposite shows much smaller deviations in the levels of sickness compared to the graph for 2006/2007 where the highs and lows are much more pronounced. £282,755 was spent on lost salary costs due to sickness absence this quarter, more than quarter 2, however the number of days lost is less at 3948.5.

* Projection

Starters & Leavers (October - December 2007)



The chart opposite shows recruitment for the council well above the figures for the same period last year. The number of starters this quarter totalled 80, 45 of them in October, the total number of starters last quarter. 40 of the total were appointed in the Community & Cultural Services Directorate, 15 in the Assistant Chief Executive's directorate where the majority of the new starters were in the Customer Service Centre.



Leavers for this month accounted for 53, however the chart opposite shows that the number of leavers in the last quarter was more than that in the same period last year (34). The majority of leavers were in the Community & Cultural and Education & Children Services directorates with 15 and 18 leavers respectively.

Workforce by Directorate & Vacancy Level - December 2007

| Directorate | FTE | FT | PT | Vacancy Level (Posts) |
|---------------------------------|---------------|---------------|--------------|-----------------------|
| Assistant Chief Executive | 171.5 | 151.5 | 20.0 | 42 |
| Chief Executive | 5.0 | 5.0 | 0.0 | 0 |
| Community & Cultural Services | 425.9 | 332.1 | 93.8 | 233 |
| Education & Children's Services | 383.1 | 317.0 | 66.1 | Under re-organisation |
| Finance & Property Services | 105.5 | 86.0 | 19.5 | 34 |
| Green & Built Environment | 167.0 | 153.5 | 13.5 | 110 |
| Human Resources | 37.5 | 32.0 | 5.5 | 1 |
| Law & Corporate Governance | 45.6 | 41.4 | 4.2 | 8 |
| TOTAL | 1341.1 | 1118.5 | 222.6 | 428 |

The table above is an indication of the number of posts vacant within each directorate. Although there has been some movement within individual directorates, the total number of vacancies remains the same as last quarter despite the recent level of recruitment. Changes to individual directorate vacancy levels may well be due to upcoming advertising and the need for the posts to be set up in our electronic HR system ready for recruitment. It should be noted that the vacancy level is a headcount of vacant posts and is not an indication of the FTE vacancy level.

Workforce Profile - Ethnicity, Disability, Gender, Age Group & Service Length

Profile as at 31st December 2007

Total Workforce (excluding schools)

| Ethnicity Breakdown | 31-Dec-07 | | Slough Census Comparator |
|---|-----------|------|--------------------------|
| | Total | % | |
| (a) White | | 59.1 | 63.7 (-4.6) |
| British | 905 | 51.9 | 58.3 (-6.4) |
| Irish | 28 | 1.6 | 2.1 (-0.5) |
| Any Other White Background | 98 | 5.6 | 3.3 (+2.3) |
| (b) Mixed | | 2.8 | 2.3 (+0.5) |
| White & Black Caribbean | 17 | 1.0 | 0.9 (+0.1) |
| White & Black African | 9 | 0.5 | 0.2 (+0.3) |
| White & Asian | 14 | 0.8 | 0.7 (+0.1) |
| Any Other Mixed Background | 8 | 0.5 | 0.5 (0) |
| (c) Asian or Asian British | | 25.2 | 27.9 (-2.7) |
| Indian | 232 | 13.3 | 14.0 (-0.7) |
| Pakistani | 162 | 9.3 | 12.1 (-2.8) |
| Bangladeshi | 4 | 0.2 | 0.1 (+0.1) |
| Any Other Asian Background | 41 | 2.3 | 1.7 (+0.6) |
| (d) Black or Black British | | 9.7 | 5.1 (+4.6) |
| Caribbean | 77 | 4.4 | 2.9 (+1.5) |
| African | 82 | 4.7 | 1.9 (+2.8) |
| Any Other Black Background | 11 | 0.6 | 0.2 (+0.4) |
| (e) Chinese or Other ethnic Group | | 0.9 | 1.0 (-0.1) |
| Chinese | 8 | 0.5 | 0.3 (+0.2) |
| Other Ethnic Group | 8 | 0.5 | 0.7 (-0.2) |
| Non Disclosure | 31 | 1.8 | |
| Blanks | 10 | 0.6 | |
| Ethnic Minority employees (Headcount) | 714 | | |
| Total Headcount (Full time and Part time permanent staff and staff on temporary contracts of >12 months as per BVPI guidance) | 1745 | | |

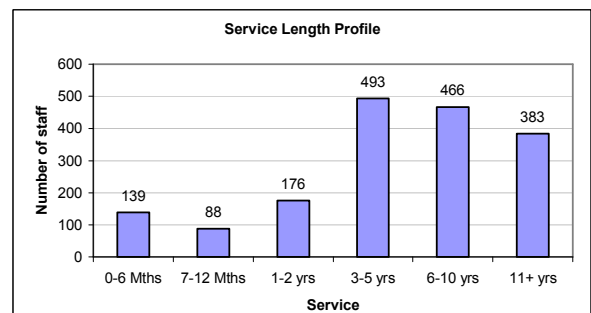
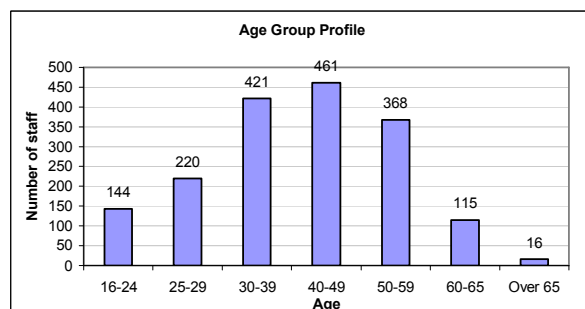
Ethnic Minorities represent 41.9% of those declaring ethnicity, 40.9% of total headcount

White represent 60.5% of those declaring ethnicity, 59.1% of total headcount

Total non-disclosure of ethnic background 2.3% of total headcount.

| Gender Breakdown | 31-Dec-07 | | Slough Census |
|------------------|-----------|------|---------------|
| | Total | % | |
| Female | 1225 | 70.2 | 50.2 (+20.0) |
| Male | 520 | 29.8 | 49.8 (-20.0) |

| Disability Breakdown | 31-Dec-07 | |
|----------------------|-----------|------|
| | Total | % |
| Yes | 93 | 5.3 |
| No | 1512 | 86.6 |
| Non Disclosure | 86 | 4.9 |
| Blanks | 54 | 3.1 |



The number of staff from ethnic groups has increased again this quarter, up from 39.2% to 41.9%. The change can be found in the Asian/Asian British group where the percentage of staff rose by 0.4%. The number of staff in White backgrounds has also decreased slightly again, 59.2 to 59.1, continuing the downward trend in this ethnic group. The headcount has seen a rise this quarter, up from 1737 to 1745, and the number of staff from BME communities is up from 663 to 714. The number of staff not declaring an ethnicity (form left blank or not disclosing), has seen a decrease down from 73 staff at the same period 2006/2007 to 41 this quarter. This highlights our continuous efforts to ensure staff declare their ethnicity at the start of their employment, and our annual data verification exercises.

The gender breakdown of the council has seen very little change since last quarter. The disability profile also shows little change since last quarter, however when compared to the same period last year, the percentage of staff declaring a disability has risen from 4.7% to 5.3%.

The age group profile and service length profile have changed little since last quarter, with the overall profile remaining stable.

CAPITAL PROGRAMME MONITORING 2007 / 2008

| Line | EXPENDITURE | Funding Source | 2007/2008 | 2007/2008 | 2007/2008 | 2007/2008 | % of | 2007/2008 | Profiled Budget | |
|------|--|----------------|---------------|---------------|-------------------------------|----------------------|-----------------|--------------------------|------------------|------------------|
| | | | March 2007 | March 2008 | Spend per Oracle to 17 Mar 08 | Variance to March 08 | Spent to Budget | Budget Committed to Date | Qtr.3 to Dec. 07 | Qtr.4 to Mar. 08 |
| | | | £'000 | £'000 | £'000 | £'000 | % | £'000 | £'000 | £'000 |
| | Community and Wellbeing | | | | | | | | | |
| 1 | Leisure Services Programme (ex P277) | | 65 | 473 | 493 | 20 | 104% | 473 | 473 | 473 |
| 2 | Social Care IT System (Replacement for CRIS) | M | 226 | 639 | 377 | -262 | 59% | 639 | 500 | 639 |
| | Education and Children's Services | | | | | | | | | |
| 3 | Amalgamation/School Reorganisation - Lea School | M | 1,196 | 97 | 75 | -22 | 77% | 97 | 74 | 97 |
| 4 | Baylis Court - Building Services (heating) Phase2 | G | 350 | 49 | 0 | -49 | 0% | 0 | 2 | 49 |
| 5 | Baylis Court - Provision of science lab/art room/suitability | G | 375 | 0 | 0 | 0 | ---- | 0 | 0 | 0 |
| 6 | Baylis Court - Sports Hall to replace gym. Phase 1 | G / M | 688 | 18 | 0 | -18 | 0% | 0 | 0 | 18 |
| 7 | DDA/SENDA Access Works | G / M | 369 | 172 | 51 | -121 | 30% | 30 | 45 | 172 |
| 8 | Slough & Eton CE School (TCF) | G / M | 3,665 | 3,638 | 3,678 | 40 | 101% | 3,638 | 1,734 | 3,638 |
| 9 | Wexham School for the Future (TCF) | G / M | 2,540 | 713 | 635 | -78 | 89% | 713 | 224 | 713 |
| 10 | Cippenham Nursery Graduated Childrens Centre | G | 453 | 458 | 376 | -82 | 82% | 458 | 202 | 458 |
| 11 | James Elliman Graduated Childrens Centre | G | 400 | 460 | 510 | 50 | 111% | 460 | 247 | 460 |
| 12 | St. Mary's Graduated Childrens Centre | G | 425 | 254 | 55 | -199 | 22% | 254 | 60 | 254 |
| 13 | Godolphin Infant - Roof Replacement | G / M | 0 | 125 | 1 | -124 | 1% | 0 | 2 | 125 |
| | Green and Built Environment | | | | | | | | | |
| 14 | Art at the Centre - Revitalising the High Street | G / M | 2,375 | 2,461 | 1,303 | -1,158 | 53% | 500 | 350 | 2,461 |
| 15 | Greener Travel | M | 497 | 250 | 215 | -35 | 86% | 150 | 150 | 250 |
| 16 | Highway Maintenance Programme | M | 768 | 768 | 583 | -185 | 76% | 768 | 150 | 768 |
| 17 | Housing Imp. Grants: Disabled Facilities (Mandatory) | G / M | 566 | 590 | 442 | -148 | 75% | 566 | 150 | 590 |
| 18 | Housing Imp. Grants: Landlord (Private Rented) | G / M | 319 | 120 | 31 | -89 | 26% | 469 | 25 | 120 |
| 19 | Street Lighting Improvements Programme | M | 500 | 500 | 453 | -47 | 91% | 250 | 250 | 500 |
| | Green & Built Environment: Affordable Housing | | | | | | | | | |
| 20 | Airways (A2 Housing) - William Hartley Yard | G / M | 650 | 125 | 125 | 0 | 100% | 125 | 125 | 125 |
| 21 | Thames Valley - Slough Garages Phase 2 | G / M | 500 | 266 | 0 | -266 | 0% | 266 | 0 | 266 |
| | Resources | | | | | | | | | |
| 22 | Asbestos Removal Works | M | 450 | 215 | 51 | -164 | 24% | 13 | 20 | 215 |
| 23 | Computer Hardware & Operating Systems | M | 250 | 385 | 305 | -80 | 79% | 220 | 140 | 220 |
| 24 | Customer Service Centre | M | 2,285 | 2,276 | 1,087 | -1,189 | 48% | 1,100 | 1,200 | 2,276 |
| 25 | DDA Improvement Works | M | 1,700 | 1,888 | 220 | -1,668 | 12% | 200 | 300 | 1,888 |
| 26 | Heart of Slough Project | M | 2,085 | 580 | 187 | -393 | 32% | 180 | 305 | 580 |
| 27 | Public Service Agreement No. 2 | G | 0 | 456 | 0 | -456 | 0% | 0 | 0 | 456 |
| 28 | St Martins Place | M | 0 | 1,095 | 1,535 | 440 | 140% | 1,095 | 1,095 | 1,095 |
| | Housing Revenue Account | | | | | | | | | |
| 29 | ALMO - Internal / External Package Improvements | M | 9,080 | 7,000 | 0 | -7,000 | 0% | 0 | 0 | |
| 30 | Improvements for Sustainability | M | 447 | 538 | 0 | -538 | 0% | 0 | 0 | |
| 31 | Major Aids & Adaptions (C.Tenants) | M | 750 | 750 | 395 | -355 | 53% | 750 | 350 | 750 |
| 32 | Package Improvements | M | 1,505 | 4,920 | 6,045 | 1,125 | 123% | 4,920 | 4,200 | 4,920 |
| 33 | Window Replacement Programme | M | 1,010 | 900 | 582 | -318 | 65% | 892 | 350 | 900 |
| 34 | TOTAL CAPITAL SPEND | | 36,489 | 33,179 | 19,810 | -13,369 | 60% | 19,226 | 12,723 | 25,476 |

Prudential Indicators

Prudential indicators as at 17th March 2008:

| <u>PRUDENTIAL INDICATORS</u> | 2007-08 Mar 08 Estimate £'000 | 2007-08 Actual to 17/3/08 £'000 |
|--|--|--|
| Capital Expenditure | | |
| 1 General Fund | 34,513 | 17,001 |
| 2 HRA | 15,571 | 7,344 |
| 3 Total Capital Expenditure | 50,084 | 24,345 |
| Sources of Capital Financing | | |
| 4 Grants & Contributions | 16,838 | 8,148 |
| 5 Capital receipts | 19,719 | 8,853 |
| 6 Capital Fund | 263 | 0 |
| 7 Revenue & Major rep. allow. | 4,726 | 548 |
| 8 Supported Borrowing | 8,538 | 6,796 |
| 9 Self Financed Borrowing | 0 | 0 |
| 10 Total | 50,084 | 24,345 |
| AFFORDABILITY | | |
| Ratio of financing costs to revenue stream: | | |
| 11 General Fund | -3.55% | -3.50% |
| 12 HRA | 41.21% | 41.10% |
| Incremental Impact on: | | |
| 13 Council Tax Band D | -£5.40 | -£6.45 |
| 14 HRA weekly rent | Nil | Nil |
| Capital Financing Requirement (CFR) | | |
| 15 General Fund | 25,799 | 25,799 |
| 16 HRA | -6,506 | -8,248 |
| 17 Total | 19,293 | 17,551 |
| PRUDENCE | | |
| Net borrowing and CFR | | |
| 18 Net borrowing | -53,800 | -57,972 |
| 19 Capital Financing Requirement in year 3 | 58,000 | 58,000 |
| 20 Does net borrowing exceed year 3 CFR? | NO | NO |
| EXTERNAL DEBT | | |
| Authorised Limit for External Debt | | |
| 21 Authorised Limit for Borrowing | 74,000 | 63,000 |
| 22 Authorised limit for other liabilities | 1,000 | 0 |
| 23 Authorised Limit for External Debt | 75,000 | 63,000 |
| Operational Boundary for External Debt | | |
| 24 Operational Boundary for External Debt | | |
| 25 Operational Boundary for borrowing | 72,200 | 62,600 |
| 26 Operational Boundary for other liabilities | 1,000 | 0 |
| 27 Operational Boundary for External Debt | 73,200 | 62,600 |
| TREASURY MANAGEMENT (TM) | | |
| CIPFA Treasury Management Code | | |
| 28 Has the Council adopted the TM code? | YES | YES |
| External Debt - Interest Rate Exposure | | |
| 29 Upper Limit on fixed rate exposure | 100% | 100% |
| 30 Upper Limit on variable rate exposure | 25% | 25% |
| Maturity Structure of Borrowing | | |
| 31 Lower and Upper limits: | | |
| 32 Under 12 months | 0% - 25% | 0.15% |
| 33 1 to 2 years | 0% - 25% | 0.13% |
| 34 2 to 5 years | 0% - 50% | 10.35% |
| 35 5 to 10 years | 0% - 75% | 27.16% |
| 36 10 years + | 25% - 90% | 62.21% |
| Investments longer than 364 days | | |
| 37 Limit on amount maturing beyond | £35,000 | £23,200 |

PRUDENTIAL INDICATORS – A GUIDE

1. **Capital Financing Summary** – Although this indicator is not required by the Prudential Code, it is included within the monitoring so that the capital financing sources can be clearly identified.
2. **Capital Financing Requirement** – This is derived by aggregating specified items from the Council's balance sheet and represents the underlying level of borrowing required to finance historic capital expenditure. The actual **net borrowing** is lower than this because of the reserve part of capital receipts accumulated till 31st March 2004, the beginning of the Prudential system.
3. **Actual Net Borrowing** – represents actual long term borrowing needs (including forward funding for future years) less temporary investments. This is a key indicator and Section 3 of the Local Government Act 2003 requires the Council to ensure that net borrowing does not exceed the Capital Financing Requirement.
4. **Authorised Borrowing Limit and Operational Boundary for external debt** – the former represents a maximum limit for borrowing, which must not be breached and therefore additional headroom has been included to cater for unplanned cash flow situations. The latter is a better benchmark as it represents a more likely scenario.
5. **Incremental Impact on Band D Council Tax** – This represents the interest and Minimum Revenue Provision (Principal repayments) of all General Fund Borrowing gross of capital financing FSS. This indicator is calculated by taking the difference between debt charges based on the existing approved capital programme and the debt charges based on the actual spend to-date and dividing the result by the tax base for Council Tax.
6. **Incremental Impact on average weekly housing rent** – this would have represented the interest and principal repayments in respect of borrowing by the HRA. There is no planned un-supported borrowing for HRA in the current financial year and when the HRA does borrow in the future under the ALMO regime, that borrowing will be fully subsidised by the Government and therefore not impact on housing rent.
7. **Treasury Management** – these indicators form part of the treasury management strategy and policy statement approved each year before the beginning of the financial year. The main indicator is the adoption of CIPFA Code of Practice for Treasury Management, which the Council adopted before the current Prudential System was introduced.

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**SLOUGH BOROUGH COUNCIL
OVERVIEW & SCRUTINY COMMITTEE
FORWARD AGENDA PLAN 2007/08**

| Meeting | Policy Reviews, Etc. | Call-ins | Audit/Performance Monitoring/Other |
|---------------------|---|-----------------|---|
| Unprogrammed | <ul style="list-style-type: none"> • Outcomes of Housing Stock and HMO Surveys (N Aves) • Outcomes of Ombudsman case re Supported Housing Complex (N Aves) • Haymill/Thames Valley Community Centres – Updates (A Algar) • Further Report on Property Disposals – Estate Shops/Windsor Road (A Algar) • Update on Implementation of Broom & Poplar Audit Recommendations/ Satisfaction Survey (A Billany/J Craig/ N Aves/S Pathak) | | |

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